

BYLAW 2-2016

A BYLAW TO ESTABLISH A RECREATION BOARD

The Council of the Rural Municipality of Hart Butte No. 11, in the Province of Saskatchewan, for the purpose of establishing a Recreation Board.

The Council of the R.M. of Hart Butte No. 11 enacts as follows:

SHORT TITLE:

This Bylaw shall be cited as the RECREATION BOARD BYLAW

DEFINITIONS

Wherever in this bylaw the following terms are used they shall be held to have the following meanings:

- a.) R.M. Council – means the council of Hart Butte No. 11
- b.) Town Council – means the council of the Town of Coronach
- c.) Board – means, Coronach & District Recreation Board.

APPLICATION

BOARD

1. There shall be appointed by the town council and the R.M. Council, a recreation board which shall be known as the, “Coronach & District Recreation Board”
2. Such recreation Board shall consist of thirteen (13) members. The town council and the R.M. Council shall each appoint two (2) members of council to sit on the Board. At every annual general meeting, the executive positions will be re-opened for election.
3. a) At the expiration of the term of any appointed member of the Recreation Board, the town council and RM Council shall appoint another person as a member of the Recreation Board. Any existing board member whose term is expiring may be reappointed for another term.
b) The recreation board may recommend persons to the town council and RM Council to be appointed to the Recreation Board.
4. a) If any member of the Recreation Board absents themselves from the meetings of the Board for a period of three (3) consecutive regular meetings, unless excused by resolution of the board, in session, that members position on the board shall be declared vacant, or their seats become vacant by death, resignation or otherwise, the board shall forthwith notify the town council and RM Council of the vacancy.
b) Upon being notified of a vacancy pursuant to subsection (1) the town council and RM Council shall appoint a person to fill such vacancy for the remainder of the term of the seat declared vacant.
5. The board shall, at its very first meeting of the calendar year, elect a Chairman, Vice Chairman, Secretary and Treasurer for the board.
6. a) The board shall meet in regular session at least once a month on a date fixed at the first meeting of the board in each year. The board shall hold special meetings at the call of the Chairman.
b) In cases whereas a meeting cannot be called or is unnecessary, voting for any decisions can be made through emails. When a quorum is reached through these emails these decisions are constituted as final.
7. Seven (7) members shall constitute a quorum.

- 8 a) All orders and proceedings of the board shall be entered in the books to be kept for purpose and signed by the Chairperson and the secretary. A copy of these minutes is to be submitted to the town council and the RM Council.
- b) All cheques and payment vouchers shall be signed by the treasurer of the board and the chairman or vice-chairman.
- 9) The duties and responsibilities of the board shall be outlined in Schedule "A" as attached hereto and forming a part of this bylaw.
- 10) All invoices and unpaid accounts shall be presented to a duly convened meeting of the Recreation Board for approval prior to being paid.
- 11) The fiscal year end of the Recreation Board shall be appointed December 31 in each year.
- 12) Bylaw 6-89 of the municipality is hereby repealed.



Ronald Ruby

REEVE

[Signature]

ADMINISTRATOR