

Town of Coronach - Council Meeting Minutes

Agenda for the regular meeting of the Council of the Town of Coronach held at 212 1st Street East, Coronach, Saskatchewan on August 10^h, 2021 at 6:00 pm

Mayor Calvin Martin calls the meeting to order at 6:00 pm

Present: Calvin Martin, Jim Achtymichuk, Leanne Kuski, Ron Mamer, Sam Koszman (via Zoom), Sharon Adam & Administrator C MacKay-Wilson

Regrets: Nathan Guskjolen

157.2021 Agenda

L Kuski/R Mamer That the Agenda be adopted as presented. Carried.

158.2021 Consent Agenda

J Achtymichuk/S Adam That the following items on the consent agenda be approved and accepted as presented including: RCMP report July 2021; Museum Minutes, CCEAT Update, South Sask Ready Managers report and minutes; Water Report July 2021 & Waste Water Inspection report from A Hickey W Sask; Innergex update on wind project RM Hart Butte/Happy Valley; List of Accounts payable Batches 2021-60-2021-0063 for total \$ 206503.97; Minutes from the previous meeting to be approved: July 13th, 2021; Administrators report to be marked confidential; Foreman Report July 2021; July Bank Reconciliations. Carried.

Delegation - K Obregewitch with complaint against new sewer overage charges.

Delegations - V Rousseau with concern regarding relationship between CR Plumbing and Town of Coronach.

159.2021 Monthly Financial Statement for July 30th, 2021

R Mamer/S Adam That the Monthly Financial Statement, July 31st, 2021 with revenues of \$637,740 and expenses of \$125,880 be approved as presented. Carried.

160.2021 Coronach CDO report

S Adam/S Koszman That the report from K Manske but accepted as presented

161.2021 Canada Community Revitalization application approval

S Koszman/S Adam That the application to the Canada Community Revitalization fund be approved for \$383,121 with the Town of Coronach and R.M of Hart Butte offering \$95,780 from the SaskPower community fund as the 25% cash flow commitment. Carried.

162.2021 Rural Business Hub Approval \$200,000 to March 23rd, 2023

J Achtymichuk/L Kuski That the Town of Coronach accept the contract with Western Diversification for Project # 21048 for a total of \$200,000 in funding for a rural business hub, in partnership with Conexus Credit union who will give building space as a donation in kind. Carried

163.2021 Hire A Sweetnam, Student for CDO assistance

J Achtymichuk/R Mamer That the Town of Coronach hires Amanda Sweetnam, Student for CDO hiring at \$15.00/hr under the Summer Student funding grant. Carried.

There were no other applicants to fill the summer labor position as posted for the other Summer Student Grant position.

164.2021 2020 Final Financial Statement approval

S Adam/S Koszman That the 2020 Financial Statements as prepared by Dudley and Company LLP be accepted as presented with Assets: \$2311638; Liabilities \$971896; Accumulated Surplus of \$5,591,017; Revenues \$1,689,768; Expenses \$2592376 and a Surplus of \$140,470. Carried.

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New Business

- 165.2021 Annual Waterworks Financial report (2020)
L Kuski/R Mamer That the annual waterworks financial report be accepted as presented. Carried
- 166.2021 Business District Infrastructure Improvements RFP
S Adam/J Achtymichuk That the RFP for the Project management team for the Business District Infrastructure Improvements be approved as presented and posted as recommended by Spring Creek Consulting. Carried.
- 167.2021 Tender Tax Title Property 142 Municipal Road
L Kuski/J Achtymichuk That the Town of Coronach tender tax title property 142 Municipal Road as per the Tax Enforcement Act Section 31, to be advertised on August 13th and 20th, 2021 in Assiniboia Times, in the Coronach Connection and Town of Coronach website. Carried.
- 168.2021 Tender Tax Title Property 125 Centre Street
R Mamer/J Achtymichuk Tender Tax Title Property 125 Centre Street as per the Tax Enforcement Act Section 31, to be advertised on August 13th and 20th, 2021 in Assiniboia Times, in the Coronach Connection and Town of Coronach Website with request for a one page business plan to accompany tender submissions. Carried.
- 169.2021 Branding merchandise agreement with Coronach Tourism
S Koszman/J Achtymichuk That the Town of Coronach request that Coronach Tourism be the sole manager/regulator of all Town of Coronach merchandise under new branding guidelines. Coronach Tourism will follow the Town of Coronach Purchasing policy giving priority to local providers that pay municipal taxes within the Town of Coronach. All suppliers must sign an agreement to follow brand guidelines. The Town of Coronach will supply \$5000.00 towards the initial purchases to be repaid to the Town within 2 years to support this program. Carried.
- 170.2021 RFP Auditors for 2021 - 2025
L Kuski/S Adam That the Auditor RFP be launched on the Town of Coronach Website and Sasktenders on Thursday August 11th, 2021. Carried.
- Tenders will also be published for Sarcan Exterior Painting, Water Treatment plant roof repair, Town office exterior, and Museum Abatement.
- Council will attend the Reimagining the Reservoir Project presentation on September 9th, Time TBD. Meeting at RM office to review final proposal for Poplar River Park development.
- 171.2021 Adjournment
S Koszman/C Martin That the regular meeting of council be adjourned at 9:16pm and the next regular meeting of council is scheduled to be on September 14th, 2021 at 6:00 pm. Carried.





Mayor Calvin Martin



Catherine MacKay-Wilson, CAO

Town of Coronach
Monthly Financial Statement - Condensed
For the Period Ending July 31, 2021


	<i>Current Month</i>	<i>Year to Date</i>	<i>Budget 2020</i>	<i>Var to Budget Pro-rated %</i>
Revenues				
Taxation	630,966	641,738	629,913	367,449
Fees and Charges	2,416	29,163	47,660	27,803
Utilities	1,195	155,483	334,385	195,059
Grants - MRS, GASTAX, Safe restart, MEEP		36,571	204,510	119,298
Grants in Lieu of Taxes & Surcharges	3,886	37,813	81,187	47,360
Grants - Summer student Grant			4,800	2,800
Investment Income and Commissions	277	4,359	6,000	3,500
Total Revenues:	638,740	905,127	1,308,455	763,269
Expenditures				
General Government Services	20,203	139,340	310,450	181,102
Protective Services	51,407	52,211	76,340	44,531
Transportation Services	16,319	129,576	284,110	165,732
Environmental Health Services	18,292	97,536	218,980	127,738
Planning and Development Services	2,492	15,560	79,200	46,201
Recreation and Cultural Services	1,155	58,973	85,120	49,654
Utilities	16,012	381,394	257,255	150,065
Total Expenditures:	125,880	874,590	1,311,455	765,023
Change in Net Financial Assets	512,860	30,537	(3,000)	(1,754)
Total Change in Net Assets	512,860	30,537	(3,000)	(1,754)

Account Balances	<i>Current</i>	<i>Year to Date</i>	<i>Balance</i>
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	408,763	341,121	396,846
Municipal - Tax Receivable - Arrears	(1,847)	26,917	109,911
Total Municipal Taxes Receivable:	406,916	368,038	506,757
Cash - On Hand - Petty Cash			100
Cash - Credit Union	218,615	(204,668)	631,383
Cash - High Int. Savings# 1 THRIVE	(360)	(710)	1,633
Cash - CIBC	(14,579)	(256)	6,871
Cash - Non-Redeemable Equity #1		(53)	477
Cash - Redeemable Equity #1		53	112
Redeemable Term Deposit		2,625	152,625
Cash - Savings2 Ec Dev Funds	18	200,066	206,360
Cash - HIS3 - Deep South EcDev Funds	(62)	269	667,564
Credential Security Investments			438,148

Certified correct and in accordance with the records

Presented to council on


C MacKay-Wilson
Town Administrator, Town of Coronach

Aug 10, 2021
(Date)

Calvin Martin
Mayor, Town of Coronach

*Note all Provincial South Sask Ready, SaskPower Community Fund and Western Diversification grant funds re removed from this report.



Report Date
2021-08-10 12:16 PM

Town of Coronach
List of Accounts for Approval
As of 2021-08-10
Batch: 2021-00060 to 2021-00063

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: BANK - BANK					
Computer Cheques:					
8241	2021-07-22	The Drain Surgeon 153253	Drain Cleaning -Joan Wagner	444.00	444.00
8242	2021-07-29	B&A Planning Group 51924	Reservoir study	49,733.57	49,733.57
8243	2021-07-29	Clark's Supply & Service 382891 CN18441	Grasshopper parts Warranty -grasshopper clutch	629.87 603.89-	25.98
8244	2021-07-29	Southland Co-operative Ltd June 2021 stmt	June 2021 statement	2,471.09	2,471.09
8245	2021-07-29	Korey Egan July tx pymnt	Tax prepayment # 13 & 14	250.00	250.00
8246	2021-07-29	Poplar River Pharmacy June 2021 stmt	Mirrors for WTP & sewers	8.86	8.86
8247	2021-07-29	Richardson Pioneer Ltd. 173-61510 173-61486	Curtail M 8L -weed spray Grass seed, weed spray	741.20 1,244.15	1,985.35
8248	2021-07-29	SUMA Benefits Program Aug 2021 benfts	SUMA - August 2021	722.06	722.06
8249	2021-08-10	Void during printing			
8250	2021-08-10	Acklands Grainger Inc 9968244161	Cylinder rental contract	425.13	425.13
8251	2021-08-10	ASL Paving Ltd. 52101-51450 52101-51462	42.19 Cold Mix & delivery 1 truckload of cold mix	6,242.12 3,344.30	9,586.42
8252	2021-08-10	Big Muddy Auto 638	Plexiglass for murals	695.97	695.97
8253	2021-08-10	Bobcat Of Regina E05703	Bobcat	11,347.53	11,347.53
8254	2021-08-10	Clark's Supply & Service IN384546 IN385753 CN18479 IN386379	Grasshopper parts spindle, bearing, blades, bolt Return of 2 blades Grasshopper blades	21.81 245.13 90.91- 123.81	299.84
8255	2021-08-10	Coronach Community Hall Board 16-21	New water heater	2,450.21	2,450.21
8256	2021-08-10	Coronach Agencies (2004) Ltd. 15866	Policy	36,192.64	36,192.64
8257	2021-08-10	Coronach Mini Mart Issued To: Holin Well Investment Ltd. BDBG5	Bus. District Beautification G	1,560.00	1,560.00
8258	2021-08-10	Dudley & Company			

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		33184	2020 Audit fees	15,540.00	15,540.00
8259	2021-08-10	Sharni-Lee Fulton Cleaning -33	Monthly Office Cleaning	133.20	133.20
8260	2021-08-10	ICESoft Technologies V-0934	Voyent Alert annual subscripti	1,890.00	1,890.00
8261	2021-08-10	Marv's Tire & Auto Glass July 2021 stmnt	Tire repairs	72.15	72.15
8262	2021-08-10	Perry, Don To Aug 5, 2021	41 hrs @ 18.00/hr	738.00	738.00
8263	2021-08-10	Schnell, Clarence 308747	Mow and weed cemetary	740.00	740.00
8264	2021-08-10	Schnell Enterprises 3035 3041 3042 3043 3044	Pick up chlorine cylinder 213-241 Hart Street yard maint 206 Maple Street 208 Center Street 9 Railway	262.50 446.25 210.00 105.00 157.50	1,181.25
8265	2021-08-10	Logan Skinner CRPlumbing 3334	Roto roter, sewer Camera	588.30	588.30
8266	2021-08-10	Staples Business Advantage 56624437	OFFICE SUPPLIES	26.24	26.24
8267	2021-08-10	Strategy Lab 3467	Website set up, training, supp	2,775.00	2,775.00
8268	2021-08-10	ULine Shipping Supply Issued To: ULine Canada Corporation 8704005	6' bench for Tourism	1,381.22	1,381.22
Other:					
12-Man	2021-07-26	Wallace, Sean 12	SSR Director monthly cont	13,125.00	13,125.00
90-Man	2021-07-26	Heidi Watson Web-30	Website monthly fee	49.99	49.99
91-Man	2021-07-26	Kelsey Manske CDO-12	WD CDO monthly contract	5,880.00	5,880.00
92-Man	2021-07-26	Poplar River Pharmacy Libraryrent-27	Library Rent	787.50	787.50
93-Man	2021-07-26	Pritchard, Colleen 2021-05	CDO office rent - Aug 2021	500.00	500.00
97-Man	2021-08-15	Concentra Lease Payment Lease-32	Concentra Lease payment	8,335.60	8,335.60
98-Man	2021-08-03	DeLage Landen Financial Servic 2021-03	Printer lease	303.03	303.03
98-Man	2021-07-27	SaskPower 1491-0066-0428	Acct ending in 4408	41.30	41.30

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1416-Man	2021-08-09	SaskPower 1821-0065-1416	Acct ending in 9344	2,252.34	2,252.34
1668-Man	2021-07-26	SaskPower 2151-0061-1668	Acct ending in 5319	31.94	31.94
3614-Man	2021-08-09	SaskPower 1689-0066-3614	Acct ending in 1751	154.19	154.19
3716-Man	2021-08-09	SaskPower 2019-0063-3716	Acct ending in 7058	31.76	31.76
4459-Man	2021-08-10	Purolator Courier Ltd. 448074459	Freight for parts	53.64	53.64
4727-Man	2021-07-26	SaskPower 2052-0062-4727	Acct ending in 4391	137.90	137.90
5058-Man	2021-08-09	SaskPower 3669-0033-5058	Acct ending in 9561	528.76	528.76
5275-Man	2021-07-26	SaskPower 1194-0067-5275	Acct ending in 1879	1.51	1.51
5631-Man	2021-07-26	SaskPower 1524-0068-5631	Acct ending in 9533	67.82	67.82
5632-Man	2021-07-26	SaskPower 1524-0068-5632	Acct ending in 9731	735.45	735.45
5633-Man	2021-07-26	SaskPower 1524-0068-5633	Acct ending in 9939	47.16	47.16
6723-Man	2021-07-26	SaskPower 1920-0064-6723	Acct ending in 1378	206.42	206.42
6736-Man	2021-07-26	SaskPower 1920-0064-6736	Acct ending in 5748	60.83	60.83
8524-Man	2021-07-26	SaskPower 2085-0061-8524	Acct ending in 3029	467.77	467.77
8664-Man	2021-07-26	SaskPower 1854-0064-8664	Acct ending in 8336	40.57	40.57
8665-Man	2021-07-26	SaskPower 1854-0064-8665	Acct ending in 8815	42.70	42.70
30082-Man	2021-08-10	Purolator Courier Ltd. 448130082	Freight from Clark's Supply	22.74	22.74
44271-Man	2021-08-10	ALS Enviroment 3311144271	Water Sample	22.05	22.05
44622-Man	2021-08-10	ALS Enviroment 3311144622	Water Sample	22.05	22.05
47138-Man	2021-08-10	ALS Enviroment 3311147138	Water Sample	22.05	22.05
47159-Man	2021-08-10	ALS Enviroment 3311147159	Water Sample	22.05	22.05
47731-Man	2021-08-10	ALS Enviroment			


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		3311147731	Water Sample	22.05	22.05
62021-Man	2021-07-26	Collabria -Payment Processing June 2021 stmt	June 2021 statement	882.87	882.87
72021-Man	2021-08-10	Receiver General Of Canada July 2021 remit	Payroll remittance-July 2021	10,777.89	10,777.89
140128-Man	2021-07-29	Municipal Employees Pension PI 140128	File # 140128 Emp 02138	1,561.68	1,561.68
143251-Man	2021-07-29	Municipal Employees Pension PI File # 143251	File # 143251 Emp # 02138	1,531.62	1,531.62
202106-Man	2021-08-10	Spring Creek Consulting 2021-06	Engineering	2,657.81	2,657.81
737226-Man	2021-08-10	Minister Of Finance EPT July 2021 remit	July 2021 remittance	55,494.26	55,494.26
7042021-Man	2021-07-21	Sasktel - Land Lines July 2021 bill	Landlines July 2021	980.11	980.11
7082021-Man	2021-07-22	Sasktel 2021 July	Cell phones July 2021	387.70	387.70
7812767-Man	2021-08-10	Loraas Disposal 7812767	July 2021 statement	14,290.15	14,290.15
7062021-Man	2021-08-06	SaskEnergy July 2021 bill	All SaskEnergy July '21	659.70	659.70
				Total for BANK:	266,503.97

Certified Correct This August 10, 2021



Mayor



Administrator