

Town of Coronach - Council Meeting Minutes

**Minutes for the regular meeting of the Council of the Town of Coronach held at
212 1st Street East, Coronach, Saskatchewan on October 26th, 2021 at 5:00 pm**

Meeting Called to Order, Mayor Calvin Martin 5:15 pm, Sharon Adam; Ronald Mamer; Jim Achtymichuk, Leanne Kuski, Sam Koszman, Nathan Guskjolen (via Zoom) & Administrator Catherine MacKay-Wilson

201.2021 Agenda

L Kuski/J Achtymichuk that the Agenda be accepted as presented. Carried.

Council will attend a Joint Meeting with the R.M of Hart Butte No. 11 at their office with Mike Marsh Visit November 9th, 2-3pm with RM and Town Council

202.2021 Lift Station Review

S Adam/R Mamer that the liftstation review proposal is approved as presented from Abram Consulting Services Ltd for \$4595.00 plus applicable taxes per contract and proposal. Carried

203.2021 Final budget approval 2021

S Koszman/ R Mamer that the 2021 budget is approved as presented and attached to these minutes for total revenues and expenses of \$1,474,852.50 (excluding Western Economic Development and Tourism Saskatchewan funding contract values) with a \$0.00 surplus or deficit. Carried.

204.2021 K Egan

J Achtymichuk/S Adam that K Egan be given an increase of \$1.00/hour retroactively from May 1st for her Water Certification to be paid November 9th, 2021 and to increase her rate in the current pay period starting October 25th, 2021 with \$2.50 per hour. Carried.

205.2021 Adjourn

C Martin: That the meeting is adjourned at 8:02 pm and the next regular meeting of council will be November 9th, 2021, 6pm, Town Office. Carried.



A handwritten signature in blue ink, appearing to read 'Calvin Martin'.

Mayor Calvin Martin

A handwritten signature in blue ink, appearing to read 'Catherine MacKay-Wilson'.

Catherine MacKay-Wilson, CAO

2021 Approved Budget

Town of Coronach

Report Date
2021-10-28 9:17 AM

Chart of Accounts - Condensed
Report Year 2021

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Account # / Description	Class	Fund Code	2021 Budget
TAXES			
410-110-100 - General Municipal Levy	Revenue		644,986.00
410-120-100 - Abatements and Adjustments	Revenue		(480.00)
410-130-100 - Discount on Municipal Tax - Property	Revenue		(27,500.00)
410-400-210 - Penalty on Mun Taxes Arrears - Property	Revenue		13,200.00
FEES AND CHARGES			
420-100-100 - F&C - Custom Work	Revenue		2,500.00
420-100-130 - F&C - Custom Work - Tax Enforcement	Revenue		500.00
420-200-100 - F&C - Sale of Dirt/Gravel	Revenue		500.00
420-300-100 - F&C - Rentals - Land	Revenue		1,180.00
420-400-110 - F&C - Policing Fees - Fines	Revenue		755.00
420-520-800 - F&C - Cor Rec Insurance payment	Revenue		10,050.00
420-530-200 - F&C - Community Halls Fees	Revenue	CH	700.00
420-600-100 - F&C - Cemetery Fees	Revenue		1,000.00
420-700-100 - F&C - Licenses & Permits - Buildings	Revenue		750.00
420-700-200 - F&C - Licenses - Business	Revenue		1,200.00
420-700-210 - F&C - Licenses - Pets	Revenue		200.00
420-800-100 - F&C - Tax Certificate	Revenue		300.00
420-800-110 - F&C - Title Transfers	Revenue		100.00
420-800-200 - F&C - General Office Services Provided	Revenue		1,000.00
420-850-100 - F&C - MMSW rebate	Revenue		9,630.00
420-850-110 - F&C - Landfill Fees	Revenue		4,000.00
420-850-120 - F&C - Waste Collection Fees	Revenue		3,000.00
420-850-140 - F&C - Sarcas Rent	Revenue		6,810.00
420-850-150 - F&C - CleanFarms Revenue	Revenue		4,200.00
420-850-160 - F&C - Handi Van Insurance payment	Revenue		1,300.00
TILITY REVENUE			
440-110-100 - Water - Water Sales	Revenue	WS	185,000.00
440-140-100 - Water - Connection Fees	Revenue	WS	500.00
440-160-500 - Water - Interest Charges	Revenue	WS	4,000.00
440-220-100 - Sewer - Charges	Revenue	WS	88,000.00
440-240-500 - Sewer - Interest Charges	Revenue		1,800.00
440-290-900 - Sewer - Lagoon Revenue	Revenue		985.00
440-500-100 - Loraas - Charges	Revenue		53,230.00
440-500-500 - Loraas - Interest Charges	Revenue		870.00
UNCONDITIONAL			
450-100-100 - Unconditional Federal Grants - Gas Tax	Revenue		56,905.50
450-110-100 - Unconditional - Revenue Sharing	Revenue		147,600.00
CONDITIONAL GRANTS			
450-230-100 - Conditional - Federal Student Emp Grant	Revenue		500.00
450-240-100 - Conditional - Federal - WD Reimbursement	Revenue		8,000.00
450-430-100 - Conditional - GIL RM Properties	Revenue		15,193.33
GRANTS IN LIEU OF TAXES			
450-500-100 - GIL - RCMP Properties	Revenue		11,177.00
450-600-100 - GIL - Sasktel	Revenue		1,916.67
450-800-100 - GIL - SPC Surcharge	Revenue		42,000.00
450-800-200 - GIL - Saskenergy Surcharge.	Revenue		13,500.00
INVESTMENT INCOME AND COMMISSIONS			
470-100-100 - Interest Revenue	Revenue		6,000.00
INTERNAL TRANSFERS			
490-120-100 - Transfer from Surplus	Revenue		153,494.00
GENERAL GOV'T. SERVICE			
CG - WAGES			

Account # / Description	Class	Fund Code	2021 Budget
510-110-110 - GG - Council - Indemnity Meetings	Expenditure	CNCL	14,100.00
510-110-120 - GG - Mayor - Indemnity - Meetings	Expenditure	CNCL	2,500.00
510-110-140 - GG - Council - Indemnity Committee	Expenditure	CNCL	10,500.00
510-110-150 - GG - Mayor - Indemnity - Committee	Expenditure	CNCL	3,250.00
510-110-230 - GG - Salaries - Administrator CMW	Expenditure	WAGE	77,000.00
510-110-330 - GG - Salaries - Assistant - TSM	Expenditure	WAGE	32,000.00
GG - BENEFITS			
510-130-230 - GG - Benefits - Administrator-SUMA	Expenditure	PAY BENS	5,600.00
510-130-231 - GG - Benefits - CPP	Expenditure	PAY BENS	4,300.00
510-130-232 - GG - Benefits - EI	Expenditure	PAY BENS	1,500.00
510-130-233 - GG - Benefits - MEPP	Expenditure	PAY BENS	6,500.00
510-130-234 - GG - Benefits - Worker Compensation	Expenditure	PAY BENS	3,454.00
510-130-240 - GG - Councillor CPP	Expenditure	CNCL	2,400.00
510-140-330 - GG - Benefits - Assistant- SUMA/MEPP	Expenditure	PAY BENS	3,000.00
GG - PROF/CONTRACT SERVICES			
510-200-110 - GG - Legal	Expenditure		2,500.00
510-200-130 - GG - Audit Fees	Expenditure		12,720.00
510-200-150 - GG - Assessment - SAMA Fees	Expenditure		10,053.00
510-200-170 - GG - Advertising	Expenditure		1,000.00
510-210-110 - GG - Mayor - Travel & Meals	Expenditure	CNCL	750.00
510-210-120 - GG - Council - Travel/Meals	Expenditure	CNCL	1,500.00
510-210-140 - GG - Council - Reimbursement w/receipt	Expenditure	CNCL	500.00
510-210-150 - GG - Mayor - Reimbursement w/receipt	Expenditure	CNCL	500.00
510-210-160 - GG - Council Meeting - Rental/Meals	Expenditure	CNCL	1,000.00
510-210-170 - GG - Administrator - Training/Trav/Meals	Expenditure		750.00
510-210-180 - GG - Admin Assistant - Trng/Trav/Meals	Expenditure		500.00
510-220-100 - GG - Office Caretaking	Expenditure	Office	2,000.00
510-230-100 - GG - Insurance - General & Bond	Expenditure		36,200.00
510-240-100 - GG - Memberships - General	Expenditure		2,000.00
510-240-110 - GG - Membership - SUMA	Expenditure		1,496.00
510-250-150 - GG - Permits & Building Inspect	Expenditure		500.00
510-260-100 - GG - Tax Enforcement/Collection	Expenditure		500.00
510-260-120 - GG - Asset Management FCM program	Expenditure		12,500.00
510-260-150 - GG - Elections	Expenditure		500.00
510-270-150 - GG - Office Contractor Repairs	Expenditure	Office	2,000.00
510-280-100 - GG - Computer/Munisoft Support	Expenditure	Office	8,500.00
510-280-150 - GG - Land Tax Payable to RM	Expenditure		80.00
510-290-100 - GG - Bank Charges	Expenditure		7,000.00
GG - UTILITIES			
510-300-110 - GG - Utility - Heat-Town Office	Expenditure	Office	1,300.00
510-300-120 - GG - Utility - Power-Town Office	Expenditure	Office	1,700.00
510-300-140 - GG - Utility - Telephone-Town Office	Expenditure	Office	4,000.00
GG - MAINTENANCE MATERIALS AND SUPPLIES			
510-400-110 - GG - Maint. - Stationery & Postage	Expenditure		3,000.00
510-410-140 - GG - Maint. - Office Supplies	Expenditure	Office	9,358.00
510-450-100 - GG - Maint. - Election Supplies	Expenditure		500.00
GG - AMORTIZATION			
GG - INTEREST			
510-700-110 - GG - Credit Card Interest	Expenditure		60.00
GG - ALLOWANCE FOR UNCOLLECTIBLES			
510-800-110 - GG - Allowance for Uncollectibles	Expenditure		7,500.00
POLICE PROTECTION			
520-210-100 - PS - Police - RCMP - Annual Requisition	Expenditure		51,407.00


Account # / Description	Class	Fund Code	2021 Budget
520-210-110 - PS - Police - Annual Dispatch	Expenditure		804.00
525-440-100 - PS - Fire - Fire Extng./Inspection	Expenditure		800.00
525-520-110 - PS - Fire - Grants and Contributions	Expenditure		15,000.00
MAINTENANCE			
TS - MAINT. - WAGES AND BENEFITS			
530-110-120 - TS - Maint. - Salaries - Foreman JLS	Expenditure	WAGE	74,000.00
530-110-130 - TS - Maint. - Salaries - KM&LK Seasonal	Expenditure	WAGE	20,000.00
TS - MAINT. - BENEFITS			
530-120-120 - TS - Maint. - Benefits - Foreman	Expenditure	PAY BENS	8,800.00
530-120-121 - TS - Maint. - Benefits - CPP	Expenditure	PAY BENS	3,000.00
530-120-122 - TS - Maint. - Benefits - EI	Expenditure	PAY BENS	1,200.00
530-120-126 - TS - Maint. - Benefits - Laborers EI	Expenditure		800.00
TS - MAINT. - PROF/CONTRACT SERVICES			
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	Expenditure		8,000.00
530-280-100 - TS - Maint. - Memberships/Subscriptions	Expenditure		400.00
TS - MAINT. - UTILITIES			
530-300-110 - TS - Maint. - Utility - Heat-Town Shop	Expenditure		4,000.00
530-300-140 - TS - Maint. - Utility - Telephone-Cells	Expenditure		3,600.00
530-310-100 - TS - Maint. - Utility - Street Lights	Expenditure		31,000.00
530-320-100 - TS - Maint. - Decorative Lighting	Expenditure		750.00
TS - MAINT. - MATERIALS AND SUPPLIES			
530-400-110 - TS - Maint. - Materials & Supplies	Expenditure		9,000.00
530-420-100 - TS - Vehicle Repair/Parts	Expenditure		3,500.00
530-425-110 - TS - Maint. - Oil & Gas	Expenditure		15,000.00
TS - MAINT. AMORTIZATION			
TS - MAINT. - CAPITAL EXPENDITURES			
530-600-120 - TS - Purchase of Cap Assets - Build	Expenditure		7,060.00
530-600-140 - TS - Purchase of Cap Assets - Equipment	Expenditure		8,475.00
CONSTRUCTION			
TS - CONST. - WAGES			
535-110-120 - TS - Const. - Salaries - Acting Foreman	Expenditure	WAGE	3,200.00
535-420-100 - TS - Const - Bobcat Repair/Parts	Expenditure		2,000.00
535-430-120 - TS - Const. - Grader - Blades	Expenditure		500.00
535-430-130 - TS - Const. - Backhoe	Expenditure		1,500.00
535-440-100 - TS - Const. - Gravel/Sand	Expenditure		5,000.00
535-460-100 - TS - Const. - Asphalt/Surfacing Material	Expenditure		45,000.00
535-460-110 - TS - Const. - Dust Control	Expenditure		3,500.00
535-480-100 - TS - Const. - Traffic Signs/Signals/Mark	Expenditure		1,000.00
TS - CONST - AMORTIZATION			
TS - CONST. - CAPITAL EXPENDITURES			
535-600-140 - TS - Const. - Pur of Cap Assets - BobCat	Expenditure		10,900.00
535-600-399 - TS - Const. - Amort - Machinery & Eqmt	Expenditure		8,500.00
SNOW REMOVAL			
537-210-100 - TS - Snow - Contracted Removal	Expenditure		2,500.00
ENVIRONMENT, HEALTH & WELFARE SERVICES			
EH&W - WAGES & BENEFITS			
540-110-110 - EH&W - Maint. Salaries- LK June>Aug30	Expenditure	WAGE	475.00
540-120-110 - EH&W - Benefits	Expenditure	PAY BENS	25.00
EH&W - PROF/CONTRACT SERVICES			
540-200-110 - EH&W - Landfill Contractor - Don Perry	Expenditure		8,500.00
540-200-120 - EH&W - Loraas Waste Garbage & Fuel Surch	Expenditure		110,000.00
540-210-100 - EH&W - Contracted Pest Control	Expenditure		280.00
540-210-300 - EH&W - Loraas Recycling Collection	Expenditure		60,000.00

Account # / Description	Class	Fund Code	2021 Budget
540-210-310 - EH&W - Loraas LandFill Bin Rentals	Expenditure		18,000.00
540-250-100 - EH&W - Cont. - Cemetery Maintenance	Expenditure		7,000.00
EH&W - UTILITIES			
540-300-110 - EH&W - Utility - Heat-Water Treat Plant	Expenditure		4,200.00
540-300-120 - EH&W - Utilities Shop/Park/Landfill	Expenditure		4,200.00
EH&W - MAINT. MATERIAL AND SUPPLIES			
540-420-100 - EH&W - Maint. - Pest Control Supplies	Expenditure		1,000.00
540-430-100 - EH&W - Maint. - Weed Control Supplies	Expenditure		3,800.00
P & D - ECDEV, TOURS, PLANNING, WNSHOPPE			
560-300-100 - P&D - Main Street Beautification	Expenditure		5,200.00
560-300-110 - P&D - Utility - Heat-What Not Shoppe	Expenditure	WNShoppe	1,100.00
560-300-120 - P&D - Utility - Power-What Not Shoppe	Expenditure	WNShoppe	800.00
560-300-130 - P&D - Utility - Visitor Centre Internet	Expenditure	Visitor	1,000.00
560-300-140 - P&D - Utility - Visitor Centre Power/oil	Expenditure	Visitor	2,300.00
560-400-130 - P&D - Pretty Valley Lodge/Sarcan Maint	Expenditure		50,000.00
560-400-150 - P&D - What Not Shoppe Building Maint.	Expenditure	WNShoppe	12,500.00
560-430-130 - P&D - Econ Development Grants	Expenditure	Thrive	4,000.00
560-500-110 - P&D - Tourism Grant	Expenditure	TOUR	5,000.00
560-600-200 - P&D - Safe Restart Funding \$ 38358	Expenditure	Thrive	12,500.00
RECREATION & LIBRARY EXPENDITURES			
570-270-120 - R&C - Contracted Maintenance - Comm Hall	Expenditure		2,500.00
570-290-100 - R&C - Cont. - Library Requisition	Expenditure	LB	13,885.00
570-290-110 - R&C - Cont. Library Rent	Expenditure	LB	9,000.00
570-300-160 - R&C - Utility - Heat - Library	Expenditure	LB	1,800.00
570-310-131 - R&C - Utility - Power/Energy - Museum	Expenditure	MUS	1,200.00
570-310-140 - R&C - Utility - Power/Energy - Library	Expenditure	LB	1,600.00
570-330-150 - R&C - Utility - Telephone - Hall	Expenditure	CH	755.00
570-330-160 - R&C - Utility - Telephone - Library	Expenditure	LB	880.00
R&C - GRANTS AND CONTRIBUTIONS			
570-500-110 - R&C - Coronach Rec Bd Annual Grant	Expenditure		50,000.00
570-500-130 - R&C - Museum - Maintenance	Expenditure	MUS	15,000.00
570-900-110 - R&C - Tree Maintenance	Expenditure		5,000.00
UTILITIES - WATER			
UT - WATER - WAGES & BENEFITS			
580-110-110 - UT - Water - Salaries - Water mngmt	Expenditure	WAGE	74,000.00
580-120-110 - UT - Water - Benefits	Expenditure	PAY BENS	7,600.00
580-120-121 - UT - Water - Benefits - CPP	Expenditure	PAY BENS	3,700.00
580-120-122 - UT - Water - Benefits - EI	Expenditure	PAY BENS	1,400.00
UT - WATER - PROF/CONTRACT SERVICES			
580-230-100 - UT - Water - Travel, Meals & Subsistence	Expenditure	WS	500.00
580-270-100 - UT - Water - Training	Expenditure	WS	1,000.00
580-285-140 - UT - Water - Cont. Repairs - W.T.P.	Expenditure	WS	19,205.00
580-290-100 - UT - Water - Laboratory Testing	Expenditure	WS	3,000.00
580-295-100 - UT - GRANT FOR KGS CWWF	Expenditure	WS	63,429.72
UT - WATER - UTILITY			
580-300-110 - UT - Water - Heat - WTP	Expenditure	WS	1,000.00
580-300-120 - UT - Water - Power - WT Plant/Well 1,4,5	Expenditure	WS	14,500.00
580-300-140 - UT - Water - Telephone - WT Plant	Expenditure	WS	4,200.00
UT - WATER - MAINT. MAT. AND SUPPLIES			
580-400-110 - UT - Water - Postage	Expenditure	WS	1,600.00
580-430-100 - UT - Water - Materials - Water General	Expenditure	WS	6,400.00
580-430-140 - UT - Water - Materials - Water Lines	Expenditure	WS	1,000.00
580-430-150 - UT - Water - Materials - Fire Hydrants	Expenditure	WS	20,000.00

Account # / Description	Class	Fund Code	2021 Budget
580-450-100 - UT - Water - Materials - Chemicals	Expenditure	WS	4,000.00
UT - WATER - AMORTIZATION			
UT - SEWER - PROF/CONTRACT SERVICES			
585-285-110 - UT - Sewer - Cont. Repairs - LiftStation	Expenditure	WS	140,950.78
585-285-120 - UT - Sewer - Cont. Repairs - Sewer Lines	Expenditure	WS	12,500.00
585-285-130 - UT - Sewer - Cont. Repairs - Lagoon	Expenditure	WS	1,500.00
UT - SEWER - UTILITY			
585-300-110 - UT - Sewer - Heat/Energy	Expenditure	WS	4,800.00
585-300-120 - UT - Sewer - Power-Lift Station #1	Expenditure	WS	6,000.00
UT - SEWER - MAINT. MAT. AND SUPPLIES			
585-430-120 - UT - Sewer - Sewer Lines	Expenditure	WS	5,000.00
585-430-130 - UT - Sewer - Lagoon	Expenditure	WS	5,500.00
585-430-140 - UT - Sewer - Manhole Repair	Expenditure	WS	500.00
LONG TERM DEBT REPAID			
595-100-100 - Long Term Debt Repaid - Lease and FTruck	Expenditure		5,000.00
		Budget Surplus (Deficit):	0.00
		* Non-Ledger Budget Surplus (Deficit):	0.00

Accounts Printed: 178

This Budget was approved October 26th, 2021


C.A.O. Town of Coronach
Catherine Mackay-Wilson

Mayor, Town of Coronach
Calvin Martin

