

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at
212 1st Street East, Coronach, Saskatchewan on November 9th, 2021 at 6:00 pm

Mayor Calvin Martin calls the meeting to order at 6:00 pm

Present: Calvin Martin, Jim Achtymichuk, Leanne Kuski, Ron Mamer, Sharon Adam,
Sam Koszman, & C.A.O. C MacKay-Wilson

Regrets: Nathan Guskjolen

Observer: G Heindel

206.2021 Agenda

J Achtymichuk/R Mamer That the Agenda be approved with amendment to move L
Smith letter to In Camera session. Carried.

207.2021 Consent Agenda Item Extraction

S Adam/L Kuski That the Dr. Recruitment items be removed from the consent agenda
for discussion and added to new business. Carried.

208.2021 Consent Agenda

R Mamer/J Achtymichuk That the consent agenda be approved as presented
including October 2021 RCMP report; Water Reports October 31st, 2021; Minutes from
previous meetings on October 13th 2021; and Minutes from October 26th 2021;
Administrators report to be marked confidential; Foreman Report; October 31st, 2021
Bank Reconciliations. Carried.

209.2021 Financial and Operational Statements - October 31st, 2021

J Achtymichuk/S Koszman That the Monthly Financial Statement for October 31st,
2021 including all accounts with revenues of \$47,858.56 and expenses of \$145,395.21
and the Monthly & Year to Date Financial Operational Activity October 31st, 2021
excluding local and regional funding from Western Diversification and Provincial Coal
Transition funds be approved as presented. Carried.

210.2021 List of Accounts payable Batches 2021-0086 to 2021-00090

S Adam/L Kuski That the List of accounts payable be approved as presented for a
total of Town Expenses of \$150,997.25 and a payment from the SSR Provincial funds
of \$11,410.00 as per invoices and contracts. Carried.

211.2021 Coronach Community Development Officer Report

R Mamer/S Adam That the Coronach Community Development Officer report be
accepted as presented. Carried.

Old Business

212.2021 Bylaw 10.2021 Utility Management and Schedule A rates

R Mamer/S Koszman That the Bylaw 10.2021 amending Bylaw 1.2021 Utility
Management and Rates be read a third time.. Carried.

213.2021 Bylaw 10.2021 Utility Management and Schedule A rates

R Mamer/S Koszman That the Bylaw 10.2021 amending Bylaw 1.2021 Utility
Management and Rates be adopted, signed and sealed. Carried.

214.2021 Bylaw 8.2021 for Coronach Cemetery Control and Management

J Achtymichuk/S Adam That Bylaw 8.2021 for Coronach Cemetery Control and
Management be read a first time. Carried

215.2021 Bylaw 8.2021 for Coronach Cemetery Control and Management

L Kuski/S Koszman That Bylaw 8.2021 for Coronach Cemetery Control and
Management be read a second time. Carried

216.2021 Bylaw 8.2021 for Coronach Cemetery Control and Management

R Mamer/J Achtymichuk That Bylaw 8.2021 for Coronach Cemetery Control and
Management be given three readings at this meeting. Carried Unanimously

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217.2021 Bylaw 8.2021 for Coronach Cemetery Control and Management
S Adam/J Achtymichuk That Bylaw 8.2021 for Coronach Cemetery Control and
Management be read a third time at this meeting, and adopted, signed and sealed.
Carried

Council discussed next steps for Reimagine the Reservoir project

New Business

218.2021 Municipal Revenue Sharing Grant Declaration of Eligibility
L Kuski/S Koszman That the Council of the Town of Coronach confirms the
municipality meets the following eligibility requirements to receive the Municipal
Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize Catherine MacKay- Wilson, Chief Administrative Officer, to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
Carried.

Council discussed Voyent alert communication and promotion for landlords, Coronach School and Coronach Health Centre.

219.2021 Moto-Cross Lease
J Achtymichuk/L Kuski That the Moto-Cross Lease for a 10 year lease at \$1.00/year, to be presented with proof of insurance be signed with the new Moto-Cross Track Organization. Carried.

219.2021 Big Muddy Mutual Aid
S Adam/S Koszman That the Town of Coronach continues it's membership and regional role in the Big Muddy Mutual Aid Organization. Carried.

220.2021 Hammond Building Permit
R Mamer/J Achtymichuk That T Hammond's building permit be approved as presented, and C MacKay-Wilson submit plans for Municode to review plans and inspect the site at the Owner's costs. Carried.

221.2021 Merchants Donation
C Martin/R Mamer That the Town of Coronach sponsor a game for the 2021-22 season to support the local hockey team for \$250.00. Carried.

222.2021 Highway 36 Safety concern
S Adam/S Koszman That a letter of Support be sent to the Right Honorable Minister Bradshaw, Department of Highways, to address the concerns of residents with the guard rail installation Highway 36 (south of Willow Bunch Town limits). Carried.

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Guest G Heindel exited Council Chambers

223.2021 In Camera Session commence 7:36 pm
L Kuski/S Adam That Council enter into an in-camera session at 7:36 pm to discuss confidential items, as per the Council Procedure Bylaw, for 13. a) Schedule A Part 5 Section 3 of the Local Authority of the Freedom of Protection & Privacy Act.

224.2021 In Camera Session Concluded 8:09pm
R Mamer/S Koszman That the In Camera Session concludes at 8:09 pm. Carried.

225.2021 Provincial Coal Transition Funding Contracts
S Koszman/J Achtymichuk That two South Saskatchewan Contracts are approved per South Saskatchewan Ready Motions and as presented to council. Carried.

226.2021 Adjournment
C Martin: That the meeting is adjourned at 8:36 pm and the next regular meeting of council will be December 14th, 2021, 6pm, at the Town Office. Carried.



A handwritten signature in black ink, appearing to read "Calvin Martin", written over a horizontal line.

Mayor Calvin Martin

A handwritten signature in blue ink, appearing to read "Catherine MacKay-Wilson", written over a horizontal line.

Catherine MacKay-Wilson, CAO

TOWN OF CORONACH
Bylaw No. 10.2021 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach

The Council of the Town of Coronach in the Province of Saskatchewan enacts as follows:

1. OVERVIEW

This Bylaw may be cited as The Utility Service Management Bylaw. A Bylaw for the Town of Coronach to fix, regulate, maintain and control the use and charges for the consumption of water; to fix, regulate, maintain and control the use and charges for the use of the sewer services, and to fix and regulate the garbage and recycling practices and costs for the use of these services.

2. PURPOSE

The Purpose of this Bylaw is to govern the regulation, maintenance and control of the use and consumption of water and sewer services within the Town of Coronach.

3. DEFINITIONS:

In this Bylaw,

“Administrator” means the administrator of the Town appointed pursuant to Section 110 of The Municipalities Act.

“Billing #1” means the period of January 1 to March 31.

“Billing #2” means the period of April 1 to June 30.

“Billing #3” means the period of July 1 to September 30.

“Billing #4” means the period October 1 to December 31.

“Consumer” means the person(s), organization(s), corporation(s), etc. responsible for payment of charges for utilities services, and includes the owner, tenant or occupant of any real Property connected with or supplied with water and/or sewer through a water connection to the Town of Coronach’s water system and/or a sewer connection to the Town of Coronach’s sewer system.

“Council” means the elected body of the Town of Coronach.

“Town” means within the corporate limits of the Town of Coronach.

“Property” means land and/or improvement(s) associated with the land.

“Property Owner” means the person(s), organization(s), corporation(s), etc. having legal Title to the subject Property, pursuant to Information Services Corporation.

“Property Line” as related to water connections are considered by the municipality to be the placement of the curb stop/ water valve control that controls water to the property from the distribution system.

“Public Works Department” means the person or persons employed by the Town of Coronach with the responsibility for water and sewer operations, and shall also be deemed to include the person responsible for reading of water meters.

“Sewer Main/Main Line” refers to the main service line that the primary pipeline in a sewerage system running under the public street collecting wastewater from lateral connections.

“Sewer Maintenance” means the act of performing a clean-out of a sewer service line that has become obstructed due to tree roots, or by other means of blockage, at

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the request of the Consumer, at a charge set by the commercial sewer and drain cleaning specialist the property owner hires.

“Residential recycling” means the recycling program that has residential curbside pickup for houses and apartments by Loraas on a biweekly schedule at a cost as per Schedule C. Each property is allotted one bin per monthly charge, additional bins are available through the Town office.

“Residential garbage” means the garbage program that has residential curbside pickup for houses and apartments by Loraas on a biweekly schedule subsidized by the Town of Coronach.

“Commercial recycling” means the businesses that maintain a large commercial bin with a scheduled pick up with costs noted in Schedule C. Businesses are permitted to set up their own account with the Recycling provider and must notify the Town Administrator.

“Commercial garbage” means the businesses that maintain a large commercial bin with a scheduled pick up at no cost to the business.

“Garbage Rental Bin” refers to the rental of a 6 yard residential bin for garbage with pick-ups as per the commercial garbage schedule and costs as noted in Schedule D

“Quarterly” refers to the 4 billing cycles of 3 months per cycle.

4. SERVICES:

New Services

- 4.1 No extension of water or sewer mains shall be constructed unless such construction is authorized by the Council of the Town of Coronach.
- 4.2 Every single-family residential Property Owner wanting to have his/her premises connected to the waterworks system shall apply to the Administrator for that service. The costs associated with the materials and installation of each new water connection and new sewer connection are the responsibility of the Property Owner, in addition to acquiring a plumber to connect to the Town’s water main and sewer main, under the supervision of the Town Foreman. Subsequent costs for replacement of pavement, curbing, sidewalk, and all other damages occurring as a result of the installation of water and sewer mains and lines will be the responsibility of the Property Owner. Along with connection a water meter must be installed in the dwelling if one doesn’t exist, at the cost to the owner.
- 4.3 Every multi-family residential Property Owner wanting to have his/her premises connected to the waterworks system shall apply to the Administrator for that service. The costs associated with the materials and installation of each new water connection per living unit and new sewer connection per living unit are the responsibility of the Property Owner, in addition to acquiring a plumber to connect to the Town’s water main and sewer main, under the supervision of the Town Foreman. Subsequent costs for replacement of pavement, curbing, sidewalk, and all other damages occurring as a result of the installation of water and sewer mains and lines will be the responsibility of the Property Owner. Along with connection a water meter must be installed in the dwelling if one doesn’t exist, at the cost to the owner.
- 4.4 Every commercial Property Owner wanting to have his/her premises connected to the waterworks system shall apply to the Administrator for that service. The costs associated with the materials and installation of each new water

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connection and new sewer connection are the responsibility of the Property Owner, in addition to acquiring a plumber to connect to the Town's water main and sewer main, under the supervision of the Town Foreman. Subsequent costs for replacement of pavement, curbing, sidewalk, and all other damages occurring as a result of the installation of water and sewer mains and lines will be the responsibility of the Property Owner.

Existing Services

- 4.4 Person(s) taking over premises where water has been previously used by another applicant must contact the Town office at 212 1st Avenue East to set up the new account and pay deposit and water connection fee.
- 4.5 The Property Owner shall pay the sum of \$30.00 for a water deposit. This payment must be received before any water is consumed. Any renter, Tenant or Occupant of any real Property shall pay a water/sewer deposit in the sum of \$30.00.
- 4.6 The Renter, Tenant or Occupant of any connected & serviced property shall pay the sum of \$35.00 for a water connection fee. This payment must be received before any water is consumed.
- 4.7 Every Consumer shall provide, at his/her own expense, a place in his/her premises for the installation of the water meter. The meter location must be acceptable to the Public Works Department, and shall provide ready and easy means of access to the said meter for examination by the meter reader. Every Consumer shall at all times properly protect the service pipes and fixtures from frost or other injury so that the meter shall not in any way be damaged. Every Consumer shall be responsible to the Town for costs incurred by it arising out of any damage to such meters from frost or other injury. Water meters shall remain the property of the Town.
- 4.8 The Town shall be entitled to read the water meters regularly and/or estimate the water usage. Any Authorized Person is entitled to free access at all reasonable times to all parts of any Parcel of Land to which the water Public Utility is connected for the purpose of: reading a meter; or after making reasonable efforts to notify the Owner or Occupant, or in an emergency, for the purpose of directing and installing or sealing a meter or other related appliances, and removing, altering, or repairing such meter as circumstances require, conducting and sampling tests, inspecting any service connection, or maintenance and repair.
- 4.9 Every Consumer shall also provide, at his/her own expense, a place on the outside wall of his/her premises, where a remote read out unit may be installed. The location must be convenient for the meter reader and acceptable to the Public Works Department.
- 4.10 In addition to the requirements of the Saskatchewan Plumbing and Drainage Regulations, it shall be the responsibility of every applicant for a new sanitary sewer connection to install a backwater valve on the main building drain for a single-family dwelling, or on all lateral pipes connected to the main building drain for multiple dwellings.
- 4.11 Every Consumer who intends to vacate any premises supplied with water from the waterworks system or who intends to discontinue the use of such water shall give notice of same to the Town office.
- 4.12 Persons who own or occupy premises drained, or required by Bylaw to be drained into a the Town of Coronach's sewer system, shall pay for such

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services a quarterly service charge in accordance with the schedule as outlined in the Schedule B as appended to this bylaw.

Existing Service Connection Repairs/Replacements

- 4.13 The cost of subsequent repairs and/or replacement and maintenance of an existing water service line from the curb stop, up to and within the premises, shall be borne by the Property Owner.
- 4.14 The Owner of a Parcel of Land with a Residential, Commercial or Residential Multi-Family building shall be responsible for the costs and expenses related to the maintenance, repair, and replacement of a sewer service connection located above, on, or under the Owner's Parcel of Land from the Sewer Main/Main lateral connection to inside the Residential, Commercial or Residential Multi-Family building, unless otherwise determined by the Municipality. Any determination that costs and expenses are the municipality's responsibility must be accompanied by a video confirmation that the lateral connection from the property to the sewer main is disconnected/damaged and presented to the Chief Administrative Officer prior to payment. In the case of the lateral connection to the sewer main requiring replacement, the costs shall be borne by the Municipality.

5. PROHIBITIONS:

- 5.1 No person shall turn on water to any premises or open any valve on Town of Coronach property, except under the authority of the Town Administrator.
- 5.2 No person shall make any connection whatsoever with any of the public or private pipes or mains, except under the authority of the Town Administrator.
- 5.3 No person, except the Public Works Department personnel or members of the Fire Department in the course of their duties, shall open, close, or interfere with any hydrant, gate or valve connection, nor in any way interfere with any meter, curb stop, pipe or other waterworks appliance.
- 5.4 No person shall discharge into any drain, sewer or sewage system operated by the Town any harmful matter, substance or thing, whether liquid or solid, that would be injurious to health, life or Property, or that would injure, pollute, or damage any stream, watercourse, drain, sewer, sewage system or sewage treatment plant.
- 5.5 In the event of a natural disaster (i.e. significant rain storm or flood), no person shall discharge into any drain, sewer or sewage system operated by the Town any liquid from a sump-pump or eaves trough. As this causes the sewage lift station to operate at full capacity with the added pressure there is potential for failure and compromising the system to the point resulting in sewer backups affecting Consumers or worse case, a total shutdown of the facility.
- 5.6 No person shall drain runoff water and/or ground water into the sanitary sewer system without approval from the Town of Coronach Council approval and appropriate permits.
- 5.7 No person shall remove from Town limits the Residential Garbage or Residential recycling bin permanently. Any bin permanently removed from a property shall result in a fine of \$500.00.
- 5.8 No person shall deface, bury, cover or willfully damage Town property, including but not limited to hydrants, water services, water meters, sewer systems,

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garbage or recycling containers. Any damage will be reported to the RCMP as property damage and may be prosecuted to the full extent of the law.

6. MAINTENANCE:

- 6.1 The Town will provide a water meter where necessary for the repairing or replacing due to normal wear, at no charge to the Consumer. If a property owner prefers a plumber to install the water meter, instead of Public Works, costs associated with the Plumber are the responsibility of the Consumer.
- 6.2 Where a repair or replacement of a water meter is necessary due to physical damage to the meter caused by the Consumer's negligence, a new meter is required to be installed by a plumber or a Town Employee, the Consumer will be charged the cost of the new meter plus the costs associated with the plumber to do the work. The charge for the new water meter will be invoiced and collected as provided in this bylaw. Water meters are the property of the Town and Tampering with the water meter will result in a Fine of \$1000.00 and double the cost of the last billing period to the consumer. Charges may also be pressed.
- 6.3 For the purpose of making repairs to the mains or of connecting or repairing service pipes or constructing extensions or new work, or for any other work, the Town shall have the right to shut off the water from any customer without notice, and to keep it shut off as long as may be necessary to enable the work to be completed. Whenever feasible, the customer shall be notified in advance.
- 6.4 The Town shall replace, if non-functioning, a curb stop valve on an as needed basis. If the Town foreman acknowledges the non-functioning curb stop valve, a work order will be created and the severity and urgency of the replacement will be determined by the Town Foreman and Town Administrator. This will be paid for by the Town, and the area around the curb stop valve shall be remediated to topsoil and grass seed as a minimum standard.
- 6.5 The Town shall have the right to limit the amount of water furnished to any customer, upon reasonable notice to the customer of such intended action.
- 6.6 The Town shall have the right by resolution of Council to regulate the use of water for fountains, jets, hoses, sprinklers, or to limit the hours for using same.

7. RECONNECTIONS:

- 7.1 No disconnections will be done after 3:30 p.m. on Monday to Friday, or on weekends or holidays, except in the case of an emergency.
- 7.2 No reconnections will be done after 3:30 p.m. on Monday to Friday, or on weekends or holidays, except in the case of an emergency.
- 7.3 There shall be a \$200.00 charge, in addition to full payment of utilities accounts, for turning water on where the service had been terminated due to nonpayment of accounts.
- 7.4 Accounts shall be paid within a period of thirty (30) days from the billing date. Accounts showing arrears sixty (60), utility amounts owed by the owner of the property may be added to the tax roll after proceeding with water disconnection. At any time during the year, Council may, by resolution, in accordance with section 369 (1) (b) of the Municipalities Act direct that unpaid utility amounts be added to tax roll. Administration will ensure due process is followed with respect to adding arrears to taxes. And reconnection fee must be paid before service is reinstated.

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- 7.5 If the water supply to a dwelling unit is disconnected for infringement of the provisions of the bylaw, the same shall not be reconnected until all penalties, fees, rates, charges and arrears have been paid or arrangements have been made for full repayment of same.
- 7.6 Seasonal Disconnections are a \$35.00 charge for the curbside disconnect and reconnection within a 6 month period.

8. BILLING PROCEDURE:

- 8.1 Utility billings will be processed four (4) times per year, in accordance with the schedules "A", "B", "C", "D", "E" and "F" as outlined in the Bylaw
- 8.2 Deposit(s) must be collected and account set up complete before service is resumed at an existing address. [See Section 4.5 & 4.6]
- 8.3 Water service application for new installation of services must be submitted, signed, approved by Town of Coronach Council and completed prior to any services being rendered.

9. LANDLORDS and TENANTS:

- 9.1 Whereas The Municipalities Act, 2005 S. 29 provides for the amount of a tenant's unpaid water and sewer account to be transferred to the property owner's tax account for the parcel of land which is/was occupied by the tenant; And whereas The Local Authority Freedom of Information and Protection of Privacy Act prevents the Town from releasing information relating to a resident's financial account with respect to the provision of routine services by a Town;
- 9.2 Property owners that are Landlords shall be added by default to accounts where property is leased or rented and receive copies of all bills and notices. Property owners are held responsible for all billings connected to their property and will be held responsible for the arrears in cases of non-payment by tenants. Property owners must hold their own account and account deposits on rented/leased properties in addition to any deposit paid by the tenant. By signing up for an account, Tenants authorize releasing account information to the Property Owner or authorized agent thereof. Failure to sign the authorization will result in inability to open a Tenant account and billings will remain in the Property Owner's name. A Property Owner's Deposit may not be refunded unless all related Tenant accounts have been paid in full. The Property Owner's Deposit will not be applied to a Tenant's final bill during the initial final billing process for a Tenant's account.

10. INTEREST

- 10.1 The bills clearly state a due date. Monthly interest is to be charged on overdue accounts not paid by the due date as per Schedule F. Statements will be sent monthly to past due accounts where interest has been applied.

11. FINAL NOTICE PROCEDURE:

- 11.1 FINAL NOTICE: A final notice will be sent to overdue accounts that are 60 days or more past due. After 60 days, the final notice should detail that the water will be disconnected if the balance of the account is not paid within 10 days of the date of the letter.
- 11.2 SHUTOFF DAYS NOTE: When scheduling the shutoff date, it is not to be scheduled on a Friday, on a statutory holiday or day in lieu, or any day where the office is not open to accept payment on accounts.

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- 11.3 NOVEMBER NOTICES: When preparing final notices in November, they need to be sent by registered mail with a forewarning that any unpaid amounts as of December 31st of that year may be transferred to the tax roll for the property. Final notices at other times of the year shall be sent by regular mail and are not required to contain the warning.
- 11.4 24 HOUR SHUTOFF NOTICE: Once the time period references in the final notices has expired, the public works employee is to leave a 24 hour disconnection notice on the door of the residential property stating that the service will be discontinued within 24 hours if payment is not made in full or acceptable arrangements for payment have not been made. Once posted, a notice is considered to have been delivered.
- 11.5 For commercial properties/businesses, the 24 hour notice is to be delivered during business hours to the owner or manager or other employee if the owner or manager is not present or unavailable at the time the notice is being delivered.
- 11.6 SHUTOFF and FINAL BILLING: If payment (or suitable arrangements to pay) are not made after 24 hours of posting or delivering the notice, water service will be disconnected without further notice until bill is paid in full or suitable arrangements are made.
- 11.7 A final meter read, the disconnect fee will be applied to the account, and a final billing will be issued. The account deposit will be applied against the arrears in the Final Billing.
- 11.8 At a minimum, regardless of arrangements to pay the amount in arrears after disconnection, the disconnecting and reconnecting fees must be paid in full in order to resume service once service has been turned off.
- 11.9 Once a final billing has been completed, the account holder must open a new account including new completed and signed forms and a deposit if theirs was refunded during the final billing process.

12. PAYMENT ARRANGEMENTS:

- 12.1 During the period between the due date and disconnection date, a payment plan may be established. The goal of the payment plan is to ensure the client will be current by the end of the next billing period at the latest. To determine the payment plan amount, take the arrears balance and add to it an estimate for the next bill. The Town will accept weekly, bi-weekly or lump sum payment plans that ensure that the customer is current by the next billing cycle's due date. If the agreed payment plan is not adhered to, water service will be discontinued following procedures in Section 9.3. It is recommended that payment arrangements are made such that adequate time is allowed for processing of online payments, etc.
- 12.2 If service has been disconnected before arrangements were made, the disconnecting and reconnecting fees must be paid in full in order to resume service regardless of any other arrangement to pay the arrears.
- 12.3 If payment plan is not adhered to, water service will be immediately disconnected without further notice. When shut off due to failure to adhere to a payment plan, the SHUTOFF DAYS NOTE under section 9.1 still applies.
- 12.4 Payments are registered to the account when the Town receives the payment in hand. Customers are to be advised to allow sufficient time for mailing as the Town does not process payments as of the date of posting, but rather the date received. Customers are also to be advised to allow sufficient time for online

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payment processing of at least 5-7 business days from the time payment is made through their banking institution, as the Town processes payments as of the date made by the consumer, and in the case of no date indicated on the transaction, then it will be processed on the date the payment is received in our account.


- 12.5 At any time during the collection process the Town reserves the right to use the services of a collection agency or bailiff, pursuant to the powers outlined in The Distress Act.
- 12.6 After an account is 120 days past due and once all reasonable efforts to obtain payment have been made under this policy, and the account has been deemed uncollectable, the property owner will be contacted by registered mail to inform them that the overdue amount will be applied to the property tax for the overdue amount as per The Municipalities Act, 2005, Section 29.
13. WATER RESTRICTIONS:
- 13.1 This Bylaw restricts the use of water for outdoor watering to the time period of 6 am to 9am and 6 pm to 9pm.
- 13.2 Residents with address/house numbers ending in an even number will be permitted to water outdoor areas on calendar days that are even. Residents with address/house numbers ending in odd numbers will be permitted to water outdoor areas on calendar days that are odd.
- 13.3 Special permission can be requested from Town Administrator for new sod or seeded areas by writing to the Administrator in advance of the next scheduled Town Council meeting on the second Tuesday of each month.
14. REPEAL OF BYLAWS:
- 14.1 This Bylaw hereby repeals Bylaw No. 1.2021 and all previous versions of the Utility Management Bylaw, Utility Rates Bylaws, and Utility Interest Bylaws.
15. COMING INTO FORCE:
- 15.1 This Bylaw shall come into force and take effect on the date of November 10th, 2021

READ A FIRST TIME this October 13th, 2021

READ A SECOND TIME this October 13th, 2021

READ A THIRD TIME and adopted this November 9th, 2021




Mayor


Administrator

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Town of Coronach's Utility Billing System and meters measure in Cubic Meters
1 Cubic Meter = 219.969 Imperial gallons and is billed Quarterly as per Billing cycles of:

"Billing #1" means the period of January 1 to March 31.

"Billing #2" means the period of April 1 to June 30.

"Billing #3" means the period of July 1 to September 30.

"Billing #4" means the period October 1 to December 31.

Schedule "A" – Water Service Charges per Billing cycle:

Charges for Minimum: \$115.50/ quarter/ 40 Cubic meters

Overage charges: Over 40 cubic meters to be billed at \$2.20/ Cubic meter

Exceptions to Metered Billing:

1. Pretty Valley Lodge Flat Rate is set to \$100.00/ quarter
2. Heritage Square Flat Rate is set to \$300.00/ quarter

Bulk water for storage tanks
\$5.49/ cubic meter

Schedule "B" – Sewer Service Charges per billing Cycle:

Charges for Minimum: \$55.50/ quarter / 40 Cubic meters

Overage Charges: Over **40 cubic** meters per quarter to be billed at \$0.75/ Cubic meter

* All Overages for Sewer charges are based on Water Meter Readings.

Exceptions to Metered Billing:

1. Pretty Valley Lodge Flat Rate is set to \$136.40/ quarter
2. Heritage Square Flat Rate is set to \$136.40/ quarter

Schedule "C"- Flat Rate Commercial Recycling Service charges per Billing cycle:

Coronach Hotel	\$225.00
Coronach Rec Board	\$300.00
Debs Kitchen	\$270.00
Health Centre	\$540.00
Pharmacy	\$300.00
Post office	\$450.00
CR Plumbing	\$112.50
Rustic Tavern	\$112.50
Sarcen	\$540.00
School	\$540.00
Spring Flower Inn/ Country Boy Motel	\$270.00
Residential Roll out bin	\$30.00/bin

Schedule "D" – Garbage Bin Rental Charges

(For temporary use of garbage bin rentals or seasonal services)

- a) A \$50 to delivery charge
- b) Rental Rates will be \$10/ day, \$50/ week, or \$200/ month
- c) Dumping fees will be determined by the Loraas pick up weight cost as billed by Loraas and will include the fuel surcharge but not the GST or PST.
- d) We will require a \$100 deposit and that is applied to the final bill.
- e) We will require a signed acknowledgment of the prices and deposit and conditions of the rental.

Schedule "E"- Infrastructure Fee

Infrastructure fee of \$20.00 on June 30th, 2022 and annually each year on June 30th on all active accounts, commercial and residential to be placed in reserve for Water and Sewer Infrastructure future projects.

Schedule "F"- Interest Rate

Interest Rate is applied on overdue accounts on the 1st of the month at a rate of 5%.

TOWN OF CORONACH
Bylaw No. 10.2021 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach

Town of Coronach's Utility Billing System and meters measure in Cubic Meters
1 Cubic Meter = 219.969 Imperial gallons and is billed Quarterly as per Billing cycles of:

- "Billing #1" means the period of January 1 to March 31.
"Billing #2" means the period of April 1 to June 30.
"Billing #3" means the period of July 1 to September 30.
"Billing #4" means the period October 1 to December 31.

Schedule "A" – Water Service Charges per Billing cycle:

Charges for Minimum: \$115.50/ quarter/ 40 Cubic meters
Overage charges: Over 40 cubic meters to be billed at \$2.20/ Cubic meter
Exceptions to Metered Billing:

1. Pretty Valley Lodge Flat Rate is set to \$100.00/ quarter
2. Heritage Square Flat Rate is set to \$300.00/ quarter

Bulk water for storage tanks
\$5.49/ cubic meter

Schedule "B" – Sewer Service Charges per billing Cycle:

Charges for Minimum: \$55.50/ quarter / 40 Cubic meters
Overage Charges: Over **40 cubic** meters per quarter to be billed at \$0.75/ Cubic meter
* All Overages for Sewer charges are based on Water Meter Readings.

- Exceptions to Metered Billing:
1. Pretty Valley Lodge Flat Rate is set to \$136.40/ quarter
 2. Heritage Square Flat Rate is set to \$136.40/ quarter

Schedule "C"- Flat Rate Commercial Recycling Service charges per Billing cycle:

Coronach Hotel	\$225.00
Coronach Rec Board	\$300.00
Debs Kitchen	\$270.00
Health Centre	\$540.00
Pharmacy	\$300.00
Post office	\$450.00
CR Plumbing	\$112.50
Rustic Tavern	\$112.50
Sarcan	\$540.00
School	\$540.00
Spring Flower Inn/ Country Boy Motel	\$270.00
Residential Roll out bin	\$30.00/bin

Schedule "D" – Garbage Bin Rental Charges

(For temporary use of garbage bin rentals or seasonal services)

- a) A \$50 to delivery charge
- b) Rental Rates will be \$10/ day, \$50/ week, or \$200/ month
- c) Dumping fees will be determined by the Loraas pick up weight cost as billed by Loraas and will include the fuel surcharge but not the GST or PST.
- d) We will require a \$100 deposit and that is applied to the final bill.
- e) We will require a signed acknowledgment of the prices and deposit and conditions of the rental.

Schedule "E"- Infrastructure Fee

Infrastructure fee of \$20.00 on June 30th, 2022 and annually each year on June 30th on all active accounts, commercial and residential to be placed in reserve for Water and Sewer Infrastructure future projects.

Schedule "F"- Interest Rate

Interest Rate is applied on overdue accounts on the 1st of the month at a rate of 5%.

TOWN OF CORONACH BYLAW NO. 8.2021

A. BYLAW OF THE TOWN OF CORONACH TO PROVIDE FOR THE MANAGEMENT AND CONTROL OF THE CORONACH CEMETERY

The Council of the Town of Coronach in the Province of Saskatchewan enacts as follows:

- a. "Medical Health Officer" shall mean the Medical Health Officer for the Health Region.
- b. "Town Administrator" shall mean the Town Administrator or Acting Town Administrator
- c. "Plot" Shall mean section of 8 lots together with a total measurement of 20 ft. by 24 ft.
- d. "Superintendent" shall mean the Town Foreman for the Town of Coronach or anyone acting as such during his absence from duty for any cause.
- e. "Gravesite" shall mean 1/8th of a Plot, Measuring 5 ft. by 10 ft. with an allowance on each side between lots.
- f. "Caretaker" shall mean a person duly appointed by the Town Council.
- g. "Markers" shall mean a type of monument which is flat and rests on a concrete foundation flush with the ground.
- h. "Monuments" shall mean an upright type that requires a foundation to rest on according to their size and weight.
- i. "Body" shall mean a body or cremains of a body.

Cemetery Location

1. The Cemetery of the Town of Coronach situated on all that portion of the Lot B, Block K, Plan PLA at the shall be known as the Coronach Cemetery.
2. Plots are in separated into 4 Areas, Sections A to D, and each Plot is numbered. Eight (8) Gravesites are within one Plot. Gravesites are numbered in the Cemetery Register as gravesites 1 to 8. Maximum of 1 casket or 2 cremains may be interred per gravesite
3. Each Gravesite (ten feet by five feet) in the Cemetery shall be sold for the sum listed on the Schedule "A" attached to this bylaw. These prices may be reviewed by town council every two years.

Cemetery Administration

1. No person shall inter any human body in any land situated within the limits of the Town other than "Coronach Cemetery" or such lands as may hereafter be appropriated or approved by the Town Council and used as a burial ground.
2. Gravesites or plots for burial purposed in the "Coronach Cemetery" may be acquired by any person upon the application to the Town Administrator and upon payment of the appropriate fee therefore as herein provided *in Schedule A*.
3. Any person acquiring a gravesite or plot under the provisions of paragraph (5) hereof shall only acquire the right or privilege of burial of the dead therein and erecting markers thereon subject to the regulations herein contained and any other regulations which may be in force from time to time, and shall not be deemed to acquire any title in the land, which shall remain vested in the Town for all time.
4. The Town Administrator shall furnish to every person acquiring a gravesite or plot a receipt certifying to the acquisition of such a gravesite or plot, which receipt shall be made out in duplicate, one of which shall be retained by the Town Administrator.
5. No person shall inter or disinter or cause to be interred or disinterred any body in "Coronach Cemetery" until, he shall first, have obtained an interment order from the Town Administrator authorizing such interment or disinterment.
6. Any person applying for an interment order shall file with the Town Administrator a statement or certificate signed by the Registrar of Vital Statistics, which statement shall be the form authorized for use by the Registrar under Vital Statistics regulations of the Province of Saskatchewan.

TOWN OF CORONACH BYLAW NO. 8.2021

A BYLAW OF THE TOWN OF CORONACH TO PROVIDE FOR THE MANAGEMENT AND CONTROL OF THE CORONACH CEMETERY

7. No order shall be issued for disinterment of any body unless the person applying therefore filed with the Town Administrator a certificate signed by the Medical Health Officer that the disinterment can be made without danger to the public health. No such certificate shall be issued unless the written permission of the Minister of Public Health has been given for such disinterment.
8. No person shall inter or cause to be interred any body in a grave which shall not be less than six (6) feet from the surface of the ground surrounding the grave to the top of the coffin or casket, cremations shall not be less than eighteen (18) inches from the surface of the ground to the top of the urn.
9. The Town Administrator shall keep a register in which place shall be entered showing gravesite position within the plot, the section letter and the plot number for the burial place of all persons hereafter interred in the "Coronach Cemetery".

Cemetery Maintenance and Standards

10. The Council shall engage a Caretaker at such a monthly contract as needed.
11. Monuments must be placed within the gravesite. Markers for second cremains will be permitted with the approval of the Town Administrator. Markers shall be used for any additional burials in the gravesite
12. No grave covers will be allowed. Existing grave covers will be removed as they fall into disrepair.
13. No fences, curbs, cement slabs or other obstructions shall hereafter be erected around a cemetery gravesite or plot. Existing obstructions shall be removed at the discretion of the Caretaker.
14. All markers and monuments must be on a concrete foundation at least five (5) inches larger than the base on all four sides; the foundation must be flush with and going into the ground at least six (6) inches.
15. No fencing, fancy rocks, solar lights, etc. surrounding grave site will be allowed and no ornaments, decorations, etc. that impede with the care of the cemetery or that can be blown away by the wind will be allowed. Flowers (silk, dead, frayed, etc.) if impeding with the care of the cemetery, will be removed. No planting of shrubs or trees on the gravesite will be allowed. No planting of shrubs or trees anywhere in the cemetery will be allowed without prior approval of the Town Office. *No removal of trees from the perimeter of the Coronach Cemetery shall be permitted without approval of the Town Council*
16. There must be approval by the Town Office for all homemade headstones or markers.
17. No grave shall be used for any other purpose than the burial of the human dead.
18. No casket burial shall be permitted in a plot after cremains have already been buried.
19. Children under the age of fourteen (14) shall be permitted in the Cemetery under the supervision of an adult who shall be responsible for their proper conduct.
20. No dogs or other pets shall be allowed in the Cemetery.
21. Sports activities of any kind and the equipment used for sporting activities shall not be allowed in the cemetery.
22. The Caretaker shall be responsible to the Town of Coronach Council for all the work required in connections with beautification of the Cemetery grounds.
23. Any person who willfully destroys, mutilates, defaces, injures or removes gravestones, monuments or other structures placed in the cemetery or any fence, tomb, gravestone,


TOWN OF CORONACH BYLAW NO. 8.2021

A BYLAW OF THE TOWN OF CORONACH TO PROVIDE FOR THE MANAGEMENT AND CONTROL OF THE CORONACH CEMETERY

monument or other structure aforesaid, or willfully destroys, cuts, breaks or injures any tree, shrub, or plant in the Cemetery or plays any game or sport or discharges any firearm (save at a military funeral) in the Cemetery or unlawfully disturbs any person or persons assembled for the purpose of burying a body therein or commits a nuisance or at any time behaves in an indecent or unseemly manner in the Cemetery or in any way interferes with the Cemetery or any grave, tomb, gravestone or other structure within the same shall be deemed to be guilty of a breach of the bylaw and will be subject to the General Penalty Bylaw.

24. All bylaws, policies, resolutions or orders heretofore passed for the management, regulation or control of the Cemetery shall be repealed. Bylaw 5.2019 shall be repealed upon the adoption of this bylaw.
25. This bylaw shall come into force and take effect on November 11th, 2021.





Mayor



Administrator

Read a third time and adopted
This 11th day of November, 2021



Catherine MacKay-Wilson
Town Administrator

Schedule A to Bylaw

Cost of Gravesite: \$100.00 per gravesite

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: BANK - BANK					
Computer Cheques:					
8324	2021-10-29	Void during printing			
8325	2021-10-29	Void during printing			
8326	2021-10-29	Canadian Legion - 2021 wreath	Remembrance Day wreath	50.00	50.00
8327	2021-10-29	Southland Co-operative Ltd Sept 2021 stmt	September 2021 statement	1,831.33	1,831.33
8328	2021-10-29	Coronach Recreation Board Election Canada	Elections Canada pymnt	1,181.25	1,181.25
8329	2021-10-29	Crosby Hanna & Associates Payment #1	Economic Planning service	14,190.00	14,190.00
8330	2021-10-29	Korey Egan Prepaid taxes	Tax prepayment # 19, 20, 21	375.00	375.00
8331	2021-10-29	Tammy Mills Petty Cash 2	Replenish Petty Cash	26.65	26.65
8332	2021-10-29	R.M. Of Hart Butte #11 2021FTruck Loan	Fire Truck Loan repayment	5,000.00	5,000.00
8333	2021-10-29	SUMA Benefits Program Nov 2021 benefi	SUMA - Nov 2021	721.96	721.96
8334	2021-11-09	Able II Print 82032	Community sign logo change	199.80	199.80
8335	2021-11-09	Acklands Grainger Inc 9095826351	LLGSAR-Q & ARGON Q	80.40	80.40
8336	2021-11-09	Assiniboia Times ASD100033439	Fire prevention & Tax enforcem	146.58	146.58
8337	2021-11-09	Bobcat Of Regina W28346	Exchange return expense	2,429.78	2,429.78
8338	2021-11-09	Coronach Rec Board - Newslette 53	Town ad and Reimagine Reservoir	73.50	73.50
8339	2021-11-09	Crosby Hanna & Associates 1 (385-1)	GST due on 1st payment	709.50	709.50
8340	2021-11-09	C.R. Plumbing Ltd. 3477	Chemfrost Glycol 35%	299.68	299.68
8341	2021-11-09	Korey Egan May-Oct 2021	Retroactive wage increase	930.50	930.50
8342	2021-11-09	Sharni-Lee Fulton Cleaning -36	Monthly Office Cleaning	133.20	133.20
8343	2021-11-09	Hart Electric 3796 3795 3800	Generator face plate Lift station-generator prep Lift station-generator prep	47.25 545.36 385.77	978.38
8344	2021-11-09	Hicks Welding 1198	material for signs	712.58	712.58
8345	2021-11-09	Perry, Don To Nov 4, 2021	29 hrs @ \$18/hr	522.00	522.00
8346	2021-11-09	Pillar Systems Inc PS20007-03	Asset Management	25,628.40	25,628.40
8347	2021-11-09	Poplar River Pharmacy BDBG6	Beautification project	5,000.00	5,000.00
8348	2021-11-09	Brian Rolke 24	Pest control 2021-8hrs	210.00	210.00
8349	2021-11-09	Saskatchewan Health Authority 3391883 3392066 3392067 3392068 3392069	Water sample Water sample Water sample Water sample Water sample	23.00 23.00 23.00 23.00 23.00	

Town of Coronach
List of Accounts for Approval
As of 2021-11-09
Batch: 2021-00086 to 2021-00090

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		3392070	Water sample	23.00	
		3392071	Water sample	23.00	161.00
8350	2021-11-09	Schnell Enterprises			
		3090	p/u parts @ Wolsley- WTP	787.50	787.50
8351	2021-11-09	G Schropp Farm Supply			
		410706	Grader repair	787.50	787.50
8352	2021-11-09	SGL Auto Fund			
		2021 003MAZ	1999 Ford F350	1,010.86	
		2021 004MAZ	2005 GMC Heavy vehicle	1,073.70	
		2021 735LNM	2001 F350 Super Duty	1,169.34	3,253.90
8353	2021-11-09	Staples Business Advantage			
		57401747	OFFICE SUPPLIES	90.47	90.47
8354	2021-11-09	Success Office Systems			
		330623	freight for printer toner	15.75	15.75
8355	2021-11-09	SUMA ADVANTAGE- Purchasing			
		97737	Xpresspost labels	1,779.92	1,779.92
Other:					
110-Man	2021-10-31	Kelsey Manske			
		CDO-15	WD CDO monthly contract	5,880.00	5,880.00
111-Man	2021-10-31	Poplar River Pharmacy			
		Libraryrent-30	Library Rent	787.50	787.50
112-Man	2021-10-31	Pritchard, Colleen			
		2021-08	CDO office rent	500.00	500.00
113-Man	2021-10-31	Sean Wallace Consulting Ltd.			
		DSPIS-14	SSR Director monthly cont	13,125.00	13,125.00
114-Man	2021-11-15	Concentra Lease Payment			
		Lease-35	Concentra Lease payment	8,113.60	8,113.60
115-Man	2021-11-15	DeLage Landen Financial Servic			
		2021-04	Printer lease	303.03	303.03
132-Man	2021-11-10	SOUTHERN COMFORT SPRAY FOA			
		132	Pad for Lft Stn generator	5,597.17	5,597.17
1018-Man	2021-11-10	MacKay Wilson, Catherine			
		Mileage 1018	Training in WBunch Oct 18 & 25	69.84	69.84
1831-Man	2021-10-26	SaskPower			
		1986-0064-1831	Acct ending in 3029	429.07	429.07
1912-Man	2021-11-08	SaskPower			
		1755-0068-1912	Acct ending in 1751	110.64	110.64
2534-Man	2021-10-26	SaskPower			
		1953-066-2534	Acct ending in 1378	200.80	200.80
4968-Man	2021-10-26	SaskPower			
		1854-0066-4968	Acct ending in 5748	72.24	72.24
4973-Man	2021-10-26	SaskPower			
		1854-0066-4973	Acct ending in 8336	18.32	18.32
4974-Man	2021-10-26	SaskPower			
		1854-0066-4974	Acct ending in 8815	168.50	168.50
6534-Man	2021-11-08	SaskPower			
		1788-0068-6534	Acct ending in 9344	2,252.34	2,252.34
6590-Man	2021-10-26	SaskPower			
		2151-0062-6590	Acct ending in 5319	37.81	37.81
6676-Man	2021-10-26	SaskPower			
		1821-0066-6676	Acct ending in 4391	134.55	134.55
8416-Man	2021-10-26	SaskPower			
		2052-0063-8416	Acct ending in 9533	71.84	71.84
8417-Man	2021-10-26	SaskPower			
		2052-0063-8417	Acct ending in 9731	413.55	413.55
8418-Man	2021-10-26	SaskPower			
		2052-0063-8418	Acct ending in 9939	47.45	47.45
8691-Man	2021-11-08	SaskPower			

Town of Coronach
List of Accounts for Approval
As of 2021-11-09
Batch: 2021-00086 to 2021-00090

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		1227-0068-8691	Acct ending in 9561	58.92	58.92
9935-Man	2021-11-08	SaskPower			
		2052-0063-9935	Acct ending in 7058	33.11	33.11
13083-Man	2021-11-10	Redhead Equipment			
		P13083	Grader repairs	4,552.44	4,552.44
13407-Man	2021-11-10	Redhead Equipment			
		P13407	Grader repairs	170.61	170.61
13506-Man	2021-11-10	Redhead Equipment			
		P13506	Repair parts for grader	70.75	70.75
58394-Man	2021-11-10	ALS Enviroment			
		3311158394	Water Sample	25.20	25.20
58397-Man	2021-11-10	ALS Enviroment			
		3311158397	Water Sample	25.20	25.20
59431-Man	2021-11-10	ALS Enviroment			
		3311159431	Water Sample	25.20	25.20
60714-Man	2021-11-10	ALS Enviroment			
		3311160714	Water Sample	25.20	25.20
62436-Man	2021-11-10	ALS Enviroment			
		3311162436	Water Sample	25.20	25.20
92021-Man	2021-10-26	Collabria -Payment Processing			
		Sept 2021 stmnt	September 2021 statement	2,468.85	2,468.85
102021-Man	2021-10-29	Receiver General Of Canada			
		Oct 2021 remit	Payroll remittance Oct 2021	8,218.59	8,218.59
157192-Man	2021-10-29	Municipal Employees Pension PI			
		File # 157192	File # 157192 Emp #02138	1,526.46	1,526.46
160778-Man	2021-10-29	Municipal Employees Pension PI			
		File # 160778	File # 160778 Emp # 02138	1,611.06	1,611.06
163610-Man	2021-10-29	Municipal Employees Pension PI			
		File # 163610	File # 163610 Emp # 02138	1,545.40	1,545.40
202112-Man	2021-11-10	Spring Creek Consulting			
		2021-12	Engineering-sewer system	2,530.19	2,530.19
330319-Man	2021-11-10	Success Office Systems			
		330319	Aug 1-Oct 31, 2021 usage	517.13	517.13
798442-Man	2021-11-03	Minister Of Finance EPT			
		Oct 2021 remit	October 2021 remittance	2,897.67	2,897.67
2381806-Man	2021-11-10	TAXervice			
		2381806	Tax Enforcement	1,486.20	1,486.20
7836259-Man	2021-11-10	Loraas Disposal			
		7836259	Oct 2021 statement	14,464.09	14,464.09
10152021-Man	2021-11-08	SaskEnergy			
		Oct 2021 bill	All SaskEnergy Oct 2021	636.67	636.67
10192021-Man	2021-10-19	Sasktel - Land Lines			
		Oct 2021 billin	Landlines Oct 2021	980.42	980.42
10222021-Man	2021-10-22	Sasktel			
		Oct 2021 bill	Cell phones October 2021	317.66	317.66
10262021-Man	2021-10-29	Martin, Ken			
		Table repair	Table repair	145.25	145.25
				Total for BANK:	150,997.25

Report Date
2021-11-09 1:20 PM

Town of Coronach
List of Accounts for Approval
As of 2021-11-09
Batch: 2021-00086 to 2021-00090

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: SSR - South Sask Ready Prov Fund

Computer Cheques:

5-Man	2021-11-09	K&S Variety Expansion Contr	Expansion Contract complete	11,410.00	11,410.00
				Total for SSR:	11,410.00
				Grand Total:	162,407.25

Certified Correct This November 9, 2021


C Mackay-Wilson, Chief Administrative Officer
Calvin Martin, Mayor

TOWN OF CORONACH
Monthly Financial Statement
For the Period Ending October 31, 2021

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation		626,835.98	630,206.00	(3,370.02)	99.47
Fees and Charges	4,186.82	51,664.64	49,675.00	1,989.64	104.01
Utilities	1,619.26	253,372.61	334,385.00	(81,012.39)	75.77
Grants	36,570.50	718,158.68	232,498.83	485,659.85	308.89
Grants in Lieu of Taxes	4,581.74	50,122.32	68,593.67	(18,471.35)	73.07
Capital Asset Proceeds	400.00	600.00		600.00	
Investment Income and Commissions	500.24	5,779.98	6,000.00	(220.02)	96.33
Other Revenues		1,001.72		1,001.72	
Total Revenues:	47,858.56	1,707,535.93	1,321,358.50	386,177.43	129.23
Expenditures					
General Government Services	29,063.87	258,061.13	298,571.00	11,517.80	96.14
Protective Services		67,210.50	78,011.00	10,800.50	86.16
Transportation Services	24,649.81	224,031.26	268,185.00	30,944.60	88.46
Environmental Health Services	16,225.98	147,676.09	219,730.00	43,782.50	80.07
Planning and Development Services	51,926.52	526,285.86	99,400.00	(435,214.12)	537.84
Recreation and Cultural Services	4,797.40	69,261.92	106,620.00	37,235.40	65.08
Utilities	18,731.63	304,811.34	399,335.50	86,075.46	78.45
Total Expenditures:	145,395.21	1,597,338.10	1,469,852.50	(214,857.86)	114.62
Change in Net Financial Assets	(97,536.65)	110,197.83	(148,494.00)	171,319.57	115.37
Change in Non-Financial Assets	200.00	1,000.00		1,200.00	
Change in Net Assets	(97,736.65)	109,197.83	(148,494.00)	170,119.57	114.56
Transfer to Reserves	5,000.00	5,000.00	5,000.00		100.00
Change in Surplus	(102,736.65)	104,197.83	(153,494.00)	170,119.57	110.83

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash -Credit Union	(54,384.53)	38,589.23	874,639.65
Cash - High Int. Savings# 1 THRIVE	0.07	(709.75)	1,633.67
Cash - CIBC	5,996.04	8,326.12	15,453.48
Cash - Non-Redeemable Equity #1		(52.96)	476.68
Cash - Redeemable Equity #1		52.96	111.81
Redeemable Term Deposit		2,625.00	152,625.00
Cash - Savings2 Ec Dev Funds	17.53	200,117.86	206,411.55
Cash - HIS3 - SSR EcDev Funds	192.10	(20,854.22)	646,440.35
Total Cash:	(48,178.79)	228,094.24	1,897,892.19
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(8,499.55)	94,887.10	150,612.05
Municipal - Tax Receivable - Arrears	(3,645.77)	(2,041.06)	80,953.11
Municipal - Adjustment/Cancellation		2,104.90	2,104.90
Total Municipal Taxes Receivable:	(12,145.32)	94,950.94	233,670.06

Certified correct and in accordance with the records

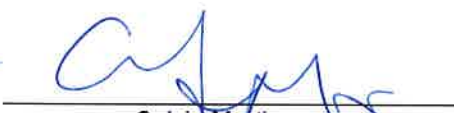
Presented to council on

November 9, 2021

(Date)



Catherine MacKay-Wilson
Chief Administrative Officer



Calvin Martin
Mayor, Town of Coronach

**Town of Coronach Monthly & Year to Date
Financial Operational Activity**
For the Period Ending October 31, 2021

	<i>Current Month</i>	<i>Year to Date</i>	<i>Budget 2020</i>	<i>Var to Budget Pro-rated \$</i>
Revenues				
Taxation		626,836	630,206	525,171
Fees and Charges	4,187	51,666	49,675	41,394
Utilities	1,620	253,373	334,385	278,654
Grants - MRS, GASTAX, Safe restart, MEEP	36,571	188,062	204,506	170,421
Grants in Lieu of Taxes & Surcharges	4,582	65,338	83,787	69,822
Grants - Summer student Grant			4,800	4,000
Capital Asset Proceeds	400	600		
Investment Income and Commissions	500	5,780	6,000	5,000
Other Revenues		1,002	153,494	127,912
Total Revenues:	47,860	1,192,657	1,466,853	1,222,374
Expenditures				
General Government Services	29,063	258,060	298,571	248,812
Protective Services		67,211	78,011	65,009
Transportation Services	24,651	224,034	268,185	223,488
Environmental Health Services	16,226	147,676	219,730	183,108
Planning and Development Services	575	21,799	86,900	72,418
Recreation and Cultural Services	4,798	69,262	106,620	88,850
Utilities	18,732	304,812	399,336	332,778
Total Expenditures:	94,045	1,092,854	1,457,353	1,214,463
Change in Net Financial Assets	(46,185)	99,803	9,500	7,911
Total Change in Net Assets	(46,185)	99,803	9,500	7,911


Account Balances

	<i>Current</i>	<i>Year to Date</i>	<i>Balance</i>
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(8,500)	94,887	150,612
Municipal - Tax Receivable - Arrears	(3,646)	(2,041)	80,953
Total Municipal Taxes Receivable:	(12,146)	92,846	231,565
Cash - On Hand - Petty Cash			100
Cash -Credit Union	(54,385)	38,589	874,640
Cash - High Int. Savings# 1 THRIVE		(710)	1,634
Cash - CIBC	5,996	8,326	15,453
Cash - Non-Redeemable Equity #1		(53)	477
Cash - Redeemable Equity #1		53	112
Redeemable Term Deposit		2,625	152,625
Cash - Savings2 Ec Dev Funds	18	200,118	206,412
Cash - HIS3 - SSR EcDev Funds	192	(20,854)	646,440
Credential Security Investments			438,148

Certified correct and in accordance with the records

Presented to council on

November 9, 2021
(Date)


C MacKay-Wilson
Town Administrator, Town of Coronach


Calvin Martin
Mayor, Town of Coronach

*Note all Provincial South Sask Ready, SaskPower Community Fund and Western Diversification grant funds re removed from this report.