

Town of Coronach and Rural Municipality of Hart Butte Bylaw 14.2018 as a Bylaw to Amend Bylaw 2.2016 to Establish a Recreation Board

A BYLAW TO AMEND BYLAW NO. 2 OF 2016 RESPECTING THE ESTABLISHMENT OF A RECREATION BOARD

The Council of the Town of Coronach in the Province of Saskatchewan, enacts as follows:

1. Bylaw No. 2 of 2016 is amended in the manner hereinafter set forth.
2. Section 2 of 2-2016 is repealed and the following substituted therefor:
3. The Recreation Board will consist of a maximum of Eleven (11) members. The Town Council and the R.M. of Hart Butte shall each appoint two (2) members of council to sit on the board. At every annual general meeting, the executive positions will be re-opened for election.
4. Section 7 of 2-2016 is repealed and the following substituted therefor.
5. The majority of total number of members at the time of the meeting shall constitute a quorum.
6. The Bylaw 14.2018 to establish a Recreation Board must be approved and passed by both the Town of Coronach Council and the Rural Municipality of Hart Butte.

This Bylaw shall come into force and take effect upon adoption by both the Town of Coronach council and the R. M. of Hart Butte council.



Kevin Schmitt

Mayor

Malley

Administrator

Certified a true copy of Bylaw No. 14-2018
read a third time and adopted as a
Bylaw of the Town of Coronach
the 10 day of January, 2019.
Malley
Town Administrator



The following is Schedule "A" referred to in the Bylaw No. 2-2016.

Duties & Responsibilities of the Board

Recreation Board Duties Pertaining to General Operations

1. The Coronach Recreation Board works to effectively promote and maintain quality Recreation facilities and programs for our community.
2. a) The board shall, on or before the last day of November in each year, prepare and submit to the town council and RM Council, it's estimates for the operation and supervision of organized and supervised recreational activities for the town and district.
b) The funds so requested shall be for the operation and coordination of recreational activities only. No proposals for the acquisition of capital expenditures shall be included.
c) The budget shall be approved by councils by January 1st of the following year. All approved funding shall be forwarded to the Recreation Board.
3. a) In the event it is deemed necessary to hire a Recreation Director to the Board shall the authority to hire a recreation director to perform duties as set out in a job description for that position. Such job description shall be approved by the town council and RM Council prior to a recreation director being hired.
b) The salary paid to the recreation director shall form a part of the appropriation to the Recreation Board from the (2) councils in any year.

Recreation Board Duties Pertaining to the Coronach Sportsplex Operations

1. It shall be the responsibility and duty of the board to operate, maintain and administrate the Coronach Sportsplex and its surrounding grounds, overnight campground, sports grounds and all physical facilities.
2. Annual budgets are to be prepared and presented to the town council and RM Council showing the projected revenues and operating costs by the first day of December in each year. The budget is to be submitted at the same time as the budget for general recreation board operations.
3. a) The recreation board shall be responsible to hire any personnel deemed necessary or the operations of the sportsplex and area.
b) The salary or wages paid to personnel related to the sportsplex operation shall be provided for in the operating costs of the facility.

Capital Expenditures Request

1. The board shall annually prepare a Capital expenditure request form for presentation to the town council and RM Council as has been mentioned above. The request form shall be included with the annual budget presentation and shall list specific items which are required for purchase.
2. The said form shall include the amounts of expenditures requested by the board as well as a projection as to the effect the proposed expenditures will have on the operating costs of the facility.
3. The items on the list shall be listed in order of priority requested by the board and the town council and RM Council may annually make an allocation of funds for the acquisition of the items requested.

4. Emergency Repairs (Capital)

There all be established the Recreation Board, a "Capital Emergency Replacement Fund" made up of at least 2% of the gross revenue taken in from the operations of the Sportsplex. This fund is to be held in trust by the recreation board and shall be used in accordance with this approved spending guidelines, for the replacement of capital equipment as required. Any emergency required to maintain the operation of the sportsplex or other facilities shall be paid for from the proceeds in the "Capital Replacement Fund" under control of the board. If the proceeds of this do not cover the total cost of required repairs the town council and RM Council will appropriate the required funds to make up the shortfall. The councils reserve the right, however, to inspect and make final judgement as to the necessity of any repairs carried out by the board. If in the opinion of the councils any repair was not warranted or in any way appears to be inappropriate the funds to cover such expenditure will not be forthcoming.