

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at
212 1st Street East, Coronach, Saskatchewan on April 12, 2022 at 6:00pm

Mayor Calvin Martin calls the meeting to order at 6:00pm

Present: Calvin Martin, Jim Achtymichuk, Sam Koszman (via Zoom), Ron Mamer, Nathan Guskjolen Sharon Adam & Administrator C MacKay-Wilson.

Regrets: Leanne Kuski

57.2022 Agenda

J Achtymichuk/S Adam That the Agenda be approved as presented. Carried.

58.2022 Consent Agenda

N Guskjolen/R Mamer That the consent agenda be approved and accepted as presented including:

RCMP - Monthly report March 2022; Big Muddy Mutual Aid Committee - Minutes 11.22.2021; L Kuski Report - SUMA 2022 Convention Highlights; Palliser Library AGM 2022; South Central Protective Services Meeting; Suma 2022 Sharon Adam; Tourism minutes March 16; Tourism minutes March 23; Water Reports March 2022; Mention in Federal Parliament - Dr. R Kitchen; Province of Saskatchewan 2022-23- Budget- Highlights-Green-Sheet; Province of Saskatchewan 2022-23-Capital-Plan; March 8, 2022 Minutes; March 22 2022 Minutes; Lee Smith incident report - Wastewater exposure; Administrator report to be marked confidential; Foreman Report for March 2022; Bank Recs as of March 31st, 2022; Community Coordinator report March 2022. Carried

59.2022 Monthly Financial Statement March 31, 2022

S Adam/N Guskjolen That the Monthly Financial Statement March 31st, with revenues of \$151,991.07 and expenses of \$152,161.30 is approved as amended without the Budget 2020 and Variance to Budget 2020 columns and the Monthly & Year to Date Financial Operational Activity March 31st, 2022 be approved as presented. Carried.

Guest 615 pm - Sean Wallace, Managing Director SSR (briefing note)

Guests 645pm - Jeff Dionne and Kelsey Manske, Sportsplex Funding support

60.2022 Investing in Canada Infrastructure Program

S Adam/ R Mamer That it is resolved that the Council of Town of Coronach support the application for an Investing in Canada Infrastructure Program (ICIP) grant for Coronach Pool replacement and Council agrees to meet legislated standards, to meet the terms and conditions of the ICIP program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the project, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the federal Impact Assessment Act and The Environmental Assessment Act (Saskatchewan). Carried

New Business

61.2022 Town of Rockglen Agreement

J Achtymichuk/N Guskjolen That the Town of Coronach enter into a support agreement for Water and Wastewater Testing and On Call Support.

Carried.

Council will revisit EDY proposal May 10th, 2022.

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62.2022 Poplar River Park Request
S Adam/N Guskjolen That the Poplar River Park Request for funding be
approved for \$4000.00 donation to labor and projects in 2022.
Carried.

63.2022 April 30th, 2022 Special Event Permit
J Achtymichuk/S Koszman That the April 30th, 2022 Special Event Permit be
approved as presented. Carried.

Water Supply to Coronach by SaskPower at Well 5 will continue until 2029, per
meeting April 12, 2022 with C MacKay-Wilson, L Smith, T Petersen, SaskPower
and Clifton Engineering. Well locations reviewed and updated report will be
sent to the Town of Coronach.

64.2022 Adjournment
C Martin: That the meeting is adjourned at 8:35pm and the next regular
meeting of council will be March 22nd, 2022, 6pm, at the Town
Office.
Carried.





Mayor Calvin Martin



Catherine MacKay-Wilson,
Chief Administrative Officer

May 10, 2022

Town of Coronach
List of Accounts for Approval
Batch: 2022-00034 to 2022-00039

Bank Code - BANK - BANK

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2022-0022	03/31/2022	SaskPower				
		Power 03-2022		March 2022 power bills due March	1,333.60	
		PWR 03-2022		Power bills due March 25, 2022	612.91	1,946.51
2022-0023	03/31/2022	Sasktel-Cell				
		03-2022 Cell		Cell phonesMar2022	262.50	262.50
2022-0024	03/31/2022	Sasktel - Land Lines				
		03-22 Landlines			840.41	840.41
2022-0025	04/15/2022	Concentra Lease Payment				
		2022-04		Concentra Lease Payment	8,113.60	8,113.60
2022-0026	04/15/2022	SaskEnergy				
		03-2022 Energy		March 2022 energy	2,215.18	2,215.18
2022-0027	04/15/2022	SaskPower				
		07-04-2022 PWR			3,372.11	3,372.11
Total Automatic Withdrawal:						16,750.31

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
8479	03/31/2022	Able II Print				
		82331		Street Banners	1,498.50	
		82318		4 Town entrance signs	3,774.00	5,272.50
8480	03/31/2022	Saskatchewan Parks and Rec Ass				
		2022 CIB reg		Communities in Bloom Registration	200.00	200.00
8481	03/31/2022	Coronach Tourism				
		Gift certificat		Donation Tours-EMS Ladies Night	130.00	130.00
8482	03/31/2022	Crosby Hanna & Associates				
		4		Final 16699 OCP Zoning	15,566.25	15,566.25
8483	03/31/2022	Egan, Korey				
		03-2022 Tx Pymt		2 Tax payments - month of March 2	250.00	250.00
8484	03/31/2022	Joanne Hawkes & Flora Knudson				
		03-2022		Heat & Power -129 1st St E	200.00	200.00
8485	03/31/2022	Miller Thomson LLP				
		3697124	Accrual	Wyatt contract review	2,154.51	2,154.51
8486	03/31/2022	SaskPower				
		1095-0072-1653		Temporary power for the Communi	418.99	418.99
8487	03/31/2022	SGI Auto Fund				
		402KRN 2022		1982 Chev 2500 - Tool truck	894.80	894.80
8488	03/31/2022	Southland Co-operative Ltd				
		Feb 2022 stmt		February 28, 2022 statement	1,310.82	1,310.82
8489	03/31/2022	Steel-Craft Door Sales & Service Ltd				
		216693			5,187.17	5,187.17
8490	03/31/2022	SUMA Benefits Program				
		04-2022 Bnfts		SUMA - April 2022	793.96	793.96
8491	04/12/2022	Acklands Grainger Inc				
		9248417199		Curbstop covers	58.21	58.21
8492	04/12/2022	Assiniboia Times				
		ASDI 00034374		Seasonal help wanted	70.56	70.56

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COMPUTER CHEQUE

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8493	04/12/2022	B&A Planning Group	52959	Downtown engagement	649.19	649.19
8494	04/12/2022	Clark's Supply & Service	398720	Grasshopper blades & spindle parts	482.64	482.64
8495	04/12/2022	Clark & Sons Earthmoving Ltd	541918	Dig and repair curbstop- 119 Railwa	1,249.50	1,249.50
8496	04/12/2022	Coronach Connection		Issued to: Coronach Rec Board		
			104	Town - full page ad, SSR - 1/4 pg a	110.25	110.25
8497	04/12/2022	Coronach Tourism		Gift cert -2	260.00	260.00
8498	04/12/2022	Fulton, Sharni-Lee	2022-05	Office Cleaning	133.20	133.20
8499	04/12/2022	Hart Electric	74945	Heater and install in Tourism Buildir	1,054.40	1,054.40
8500	04/12/2022	Hicks Welding	1701	Misc parts and Bobcat parts	322.08	
			1884	Bobcat parts	142.31	464.39
8501	04/12/2022	Mamer, Patti		To Mar 30 2022	80.00	80.00
8502	04/12/2022	Martin, Calvin		Q1 Indemnity	2,355.37	2,355.37
503	04/12/2022	Municode Services Ltd.	53883	Plan review and inspection for S Ke	464.30	464.30
8504	04/12/2022	Perry, Don		To Apr 7, 2022	740.00	740.00
8505	04/12/2022	Poplar River Pharmacy		Mar 2022 stmt	132.77	132.77
8506	04/12/2022	Saskatchewan Health Authority	1151823	Water sample	80.75	80.75
8507	04/12/2022	South Central Transportation Planning		2022 Membership	331.00	331.00
8508	04/12/2022	South Central Protective Serv	213	Annual Mbr Fee Per Capita	711.00	711.00
8509	04/12/2022	United Environmental Consulting	S1-1135	Asbestos testing- 120 Centre Street	3,066.04	3,066.04
Total Computer Cheque:						44,872.57

CAFT DIRECT DEPOSIT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2022-0035	03/08/2022	Clark, Colton		SSR Grant March	10,436.24	10,436.24
2022-0036	03/08/2022	Jared Heagy		W/E coverage	150.00	150.00
2022-0037	03/15/2022	Videre Energy Ltd.	2022-001	Final grant payment	94,551.25	94,551.25
2022-0038	03/25/2022	Firmin Abatement Specialists Inc.	724	GST only-remainder pd by SGI-hall	2,437.50	

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CAFT DIRECT DEPOSIT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			725	GST only-remainder pd by SGI-Hall	66.00	2,503.50
2022-0039	03/25/2022	Jared Heagy				
		Mar 12&13		Weekend coverage March 12 & 13	150.00	150.00
2022-0040	03/25/2022	Michelle Myren				
		2022-02		Youth in Bus-Mngr Monthly Cont	1,000.00	1,000.00
2022-0041	03/25/2022	Poplar River Pharmacy				
		2022-03		Library Rent	787.50	787.50
2022-0042	03/25/2022	Pritchard, Colleen				
		2022-04		CDO office rent	500.00	500.00
2022-0043	03/25/2022	Sean Wallace Consulting Ltd.				
		20		SSR Director Monthly Con	13,125.00	13,125.00
2022-0044	03/31/2022	Manske, Kelsey				
		2201-02		CDO Monthly contract	5,880.00	5,880.00
2022-0045	03/31/2022	Sean Wallace Consulting Ltd.				
		20-E		SouthSask Ready Contract - March	4,724.72	4,724.72
2022-0046	03/31/2022	Spring Creek Consulting				
		2022-09		Engineering	779.63	779.63
2022-0047	03/31/2022	Wyatt Engineering				
		96		Engineering and Project Mgmt	19,736.76	19,736.76
2022-0048	03/02/2022	Dosch Organic Acres Inc				
		03-2022		SSR funds for equipment purchase	22,000.00	22,000.00
2022-0049	04/12/2022	ALS Environment				
		3311182497		Water Sample	25.20	
		3311187733		Water Sample	25.20	
		3311185865		Water Sample	25.20	
		3311183436		Water Sample	25.20	100.80
2022-0050	04/12/2022	Clark, Colton				
		SSR Grant 2		Atlas, Amazon & Princess Auto	1,846.84	1,846.84
2022-0051	04/12/2022	Shannon Ellert				
		SUMA mileage			230.33	230.33
2022-0052	04/12/2022	TAXervice				
		2387773		Tax Enforcement	210.00	210.00
2022-0053	04/15/2022	MacKay Wilson, Catherine				
		SUMA lunch			104.02	104.02
Total CAFT Direct Deposit:						178,816.59

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
03-2022	03/31/2022	Receiver General Of Canada				
		Mar 2022 remit		Payroll remittance for March 2022	6,362.78	6,362.78
1000014474	03/09/2022	DMS Services Inc.				
		1000014474		Computers for Youth in Business	2,605.69	2,605.69
191617	03/15/2022	Municipal Employees Pension PI				
		191617		Payroll Feb 14 to Feb 27 File # 191	1,641.38	1,641.38
194216	03/30/2022	Municipal Employees Pension PI				
		194216		Payroll Feb 28-Mar 13, 2022 # 194	1,635.24	1,635.24
J312022	04/08/2022	Minister Of Finance EPT				
		Mar 2022 remit		March 2022 remittance	1,186.46	1,186.46

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ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
4012022	04/01/2022	Collabria -Payment Processing			
		03-2022 stmt	March 31, 2022 statement	3,378.86	3,378.86
449975253	03/30/2022	Purolator Courier Ltd.			
		449975253		14.35	14.35
7872463	04/12/2022	Loraas Disposal			
		7872463	March 2022 statement	16,547.31	16,547.31
			Total Online Banking:		33,372.07

Total BANK: 273,811.54

Certified Correct This April 12, 2022



Calvin Martin, Mayor



Mackay Wilson, Chief Administrative Officer

TOWN OF CORONACH
Monthly Financial Statement
For the Period Ending March 31, 2022


	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(43.22)	9,029.55	599,770.00	(590,740.45)	1.51
Fees and Charges	14,715.86	20,126.66	48,900.00	(28,773.34)	41.16
Utilities	78,557.82	75,943.92	331,830.00	(255,886.08)	22.89
Grants	50,000.00	581,933.30	234,961.00	346,972.30	247.67
Grants in Lieu of Taxes	7,242.67	21,237.42	69,547.00	(48,309.58)	30.54
Capital Asset Proceeds	750.00	750.00		750.00	
Investment Income and Commissions	767.94	1,640.60	6,660.00	(5,019.40)	24.63
Total Revenues:	151,991.07	710,661.45	1,291,668.00	(581,006.55)	55.02
Expenditures					
General Government Services	12,030.71	57,372.75	304,830.00	243,568.05	20.10
Protective Services		1,012.73	82,210.00	81,197.27	1.23
Transportation Services	20,406.62	45,898.25	331,428.00	281,474.03	15.07
Environmental Health Services	16,655.86	32,287.28	201,830.00	152,572.34	24.41
Planning and Development Services	68,647.82	247,234.43	16,260.00	(233,263.30)	1534.58
Recreation and Cultural Services	17,509.08	77,296.82	106,820.00	29,032.76	72.82
Utilities	16,911.21	76,047.95	169,940.00	82,296.22	51.57
Total Expenditures:	152,161.30	537,150.21	1,213,318.00	636,877.37	47.51
Change in Net Financial Assets	(170.23)	173,511.24	78,350.00	55,870.82	171.31
Change in Net Assets	(170.23)	173,511.24	78,350.00	55,870.82	171.31
Transfer to Reserves			78,350.00	78,350.00	
Change in Surplus	(170.23)	173,511.24	0.00	134,220.82	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			100.00
Cash -Credit Union	(71,092.08)	74,984.52	596,454.49
Cash - High Int. Savings# 1 THRIVE	0.07	0.20	1,634.01
Cash - CIBC	1,108.00	(19,006.76)	7,367.07
Cash - Non-Redeemable Equity #1			476.68
Cash - Redeemable Equity #1			111.81
Redeemable Term Deposit	457.88	457.88	153,082.88
Cash - Savings2 Ec Dev Funds	26.03	100,060.77	306,506.82
SSR EcDev Funds - See Deferred Rev.	(126,848.20)	(191,975.10)	237,970.82
Total Cash:	(196,348.30)	(35,478.49)	1,303,704.58
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(400.06)	(3,545.57)	34,190.40
Municipal - Tax Receivable - Arrears	(5,783.85)	(7,508.15)	69,920.79
Municipal - Adjustment/Cancellation			2,104.90
Total Municipal Taxes Receivable:	(6,183.91)	(11,053.72)	106,216.09

Certified correct and in accordance with the records

Presented to council on


Catherine MacKay-Wilson
Chief Administrative Officer

April 12, 2022
(Date)

Calvin Martin
Mayor, Town of Coronach

*Monthly Financial Statement format changed September 14th, 2021, See Monthly Operational Statement for reports with format used prior to Sept 14th, 2021

**Town of Coronach Monthly & Year to Date
Financial Operational Activity**
For the Period Ending March 31, 2022

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget 2020</u>	<u>Var to Budget Pro-rated \$</u>
Revenues				
Taxation	(43)	9,030	599,770	149,943
Fees and Charges	14,716	20,126	48,900	12,230
Utilities	78,559	75,945	331,830	82,960
Grants - MRS, GASTAX, Safe restart, MEEP			224,630	56,158
Grants in Lieu of Taxes & Surcharges	7,243	21,238	79,878	19,970
Capital Asset Proceeds	750	750		
Investment Income and Commissions	768	1,641	6,660	1,665
Total Revenues:	101,993	128,730	1,291,668	322,926
Expenditures				
General Government Services	12,031	57,373	304,830	76,210
Protective Services		1,013	82,210	20,553
Transportation Services	20,408	45,899	331,428	82,861
Environmental Health Services	16,657	32,288	201,830	50,459
Planning and Development Services	685	1,899	16,260	4,066
Recreation and Cultural Services	17,509	77,297	106,820	26,706
Utilities	16,911	76,048	169,940	42,488
Total Expenditures:	84,201	291,817	1,213,318	303,343
Change in Net Financial Assets	17,792	(163,087)	78,350	19,583
Total Change in Net Assets	17,792	(163,087)	78,350	19,583

Account Balances	<u>Current</u>	<u>Year to Date</u>	<u>Balance</u>
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(400)	(3,546)	34,190
Municipal - Tax Receivable - Arrears	(5,784)	(7,508)	69,921
Total Municipal Taxes Receivable:	(6,184)	(11,054)	104,111
Cash - On Hand - Petty Cash			100
Cash - Credit Union	(71,092)	74,985	596,454
Cash - High Int. Savings# 1 THRIVE			1,634
Cash - CIBC	1,108	(19,007)	7,367
Cash - Non-Redeemable Equity #1			477
Cash - Redeemable Equity #1			112
Redeemable Term Deposit	458	458	153,083
Cash - Savings2 Ec Dev Funds	26	100,061	306,507
SSR EcDev Funds - See Deferred Rev.	(126,848)	(191,975)	237,971
Credential Security Investments			438,148

Certified correct and in accordance with the records

Presented to council on

April 22, 2022

(Date)



C MacKay-Wilson

Town Administrator, Town of Coronach



Calvin Martin

Mayor, Town of Coronach

*Note all Provincial South Sask Ready, SaskPower Community Fund and Western Diversification grant funds re removed from this report.