

# Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1<sup>st</sup> Street East, Coronach, Saskatchewan on June 14<sup>th</sup>, 2022 at 6:00pm

Mayor Calvin Martin calls the meeting to order at 5:58 pm

Present: Calvin Martin, Jim Achtymichuk, Leanne Kuski, Ron Mamer, Nathan Guskjolen, Sharon Adam & Administrator C MacKay-Wilson. Regrets: Sam Koszman

83.2022 Agenda

S Adam/L Kuski

That the Agenda is accepted as presented.

Carried.

84.2022 Consent Agenda

J Achtymichuk/R Mamer

That the consent agenda be approved and accepted as presented including: RCMP report May 2022; May 25<sup>th</sup> Tourism Minutes; Coronach Rec Board Financials May 2022; Museum report; SSR Treasurer report as of April 30, 2022 - Provincial Funds; Water Report May 2022; Letter from Minister Wilkinson, Federal Minister of the Environment; Acknowledge Municipal Revenue Sharing; Acknowledge 2022 Education Property Tax rates; South Sask Ready Minutes February, March & April 2022; Saskatchewan Public Safety Agency Letter - Fire Service Minimum standards; Minutes from May 10<sup>th</sup>, 2022 Meeting; Administrators report to be marked Confidential to June 10 2022; Bank Reconciliations for May 31<sup>st</sup> 2022; List of Accounts payable total \$ 164,551.37; Coronach Community Economic Action Team update May 2022; Community Coordinator report May 2022; Golf Course sign renewal (5yr - \$1000.00)

Carried.

85.2022 Monthly Financial Statements

N Guskjolen/L Kuski

That the Monthly Financial Statement May 31<sup>st</sup>, 2022 with revenues of \$16,525.57 and expenses of \$ 6782.73 is approved and the Monthly & Year to Date Financial Operational Activity May 31<sup>st</sup>, 2022 be approved as presented.

Carried.

## Old Business

86.2022

Downtown Coronach Renewal contractor bid results

N Guskjolen/R Mamer

That the tender from GEE BEE be approved for Phase one of the Water & Sewer infrastructure with the replacement scope of work be reduced in size to include the following:

- i. Centre Street from Railway Avenue to South Avenue
- ii. South Avenue from 1st Street West to 1st Street East, but no sidewalk will be added on South Avenue in Phase 2, roads narrowed only.
- iii. Storm water management system is to be included.
- iv. Include 1st Avenue water line addition by directional boring.
- v. Water line to Water treatment plant will be replaced, and the old 1964 water line directionally bored on 1st Street East from the Water treatment plant to the connection at South Avenue/1st Street East connection without the proposed increase in this section's pipe size

# Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1<sup>st</sup> Street East, Coronach, Saskatchewan on June 14<sup>th</sup>, 2022 at 6:00pm

- vi. ALL other valves in the original work area MUST be replaced. This refers to all water line valves in the original work area, even though the full 1st Street East and West won't be getting new water and sewer lines. We understand that this means sections of surface replacement where these valves are, as the streets in full will not be getting that work done.
- vii. On Phase 2 planning, we will also remove the parking changes to the street layout on 1st Avenue, we know its wider than proposed - so we would like to look at that more, where we can save on 1st Avenue when it comes to being repaved and sidewalks improved as we understand it impacts Centre St works.

Carried.

87.2022 Business Hub contractor approval  
S Adam/N Guskjolen

That the Town of Coronach hire Christina Birch for the Conexus Business needs assessment as per the proposal at a monthly rate of \$6985.00 + applicable taxes from July 1st, 2022 to March 30th, 2023 and that the training sessions for business development be approved up to \$45,000 for up to 8 sessions between September 2022 and March 30<sup>th</sup>, 2023.

Carried.

88.2022 Coronach Housing Property Sale  
J Achtymichuk/N Guskjolen

That the Town of Coronach Council will request first right of refusal on 2 properties being sold by the Coronach Housing Property Sales, Living Skies Division on 2 properties that have been vacant since 2009.

Carried.

## New Business

89.2022 Ice Plant Project #23098 Contract & SaskPower Fund  
R Mamer/L Kuski

That the Town of Coronach agree to Prairies Canada Project #23098 and approve the contract, and that the Town of Coronach approves, with the RM of Hart Butte No 10 to use \$100,000 of the SaskPower Community Fund on this project.

Carried.

90.2022 Lot 4, Block 2, Plan BV2817 & Lot 3 Block 2, Plan BV2817  
R Mamer/S Adam

That TaXservice be authorized under s22(1) of The Tax Enforcement Acton or after June 16, 2022 to commence proceedings to request title with respect to the following described lands:

Roll 16000 - LOT 4-BLK/PAR 2-PLAN BV2817 Title No. 150043193  
& LOT 3-BLK/PAR 2-PLAN BV2817 EXT 0, Title No. 150043182.

Carried.

91.2022 SARCAN Household glass recycling pilot program  
S Adam/N Guskjolen

That the Town of Coronach will not participate in the SARCAN Household glass recycling pilot program at our SARCAN Centre.

# Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1<sup>st</sup> Street East,  
Coronach, Saskatchewan on June 14<sup>th</sup>, 2022 at 6:00pm

Carried.

100.2022 Foreman Report  
L Kuski/N Guskjolen

That the Foreman report be accepted as presented.

Carried.

Nathan Guskjolen recused himself from council chambers at 7:17 pm  
Council reviewed K Guskjolen's application for Cowboy Mounted  
Shooting set up at Harold Sigglekow Arena.  
Nathan Guskjolen returned to council chambers at 7:25 pm

101.2022 Horseman's Arena  
R Mamer/J Achtymichuk

That the application from K Guskjolen for the Coronach  
Horsemen's Organization (operating at the Harold Sigglekow  
Arena) to be an approved Cowboy Mounted shooting location  
with written support of the RCMP and the property owners  
within 75m of the arena.

Carried.

Calvin Martin recused himself from council chambers at 7:25 pm  
Council reviewed letter from Ken Martin, received at Town office on June  
10<sup>th</sup>, 2022. Calvin Martin returned to council chambers at 7:25 pm

102.2022 Letter from K Martin  
S Adam/R Mamer

That the letter is acknowledged and council will send a reply  
letter to be signed at June 20<sup>th</sup>, 2022 meeting.

Carried.

103.2022 Utilities to Taxes  
J Achtymichuk/ R Mamer

That as per Section 7.4 of Bylaw 10.2021 for Utility Management,  
Rates and Regulations, and under Section 369 (1) of The  
Municipalities Act, amounts owing in arrears over 60 days on  
accounts 18303, 13701, 04100, 00930 be moved to Tax Accounts  
of property owners of these accounts.

Carried.

104.2022 Adjournment  
C Martin

That the meeting is adjourned at 7:56 pm and the special meeting  
of council will be June 20<sup>th</sup>, 5:30 pm and the next regular meeting  
of council will be July 12<sup>th</sup>, 2022 at 6pm, at the Town Office.



  
\_\_\_\_\_  
Mayor Calvin Martin

  
\_\_\_\_\_  
Catherine MacKay-Wilson,  
Chief Administrative Officer

# Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1<sup>st</sup> Street East,  
Coronach, Saskatchewan on June 14<sup>th</sup>, 2022 at 6:00pm

Carried.

92.2022 Bylaw 2.2022 Extension of time for submission  
N Guskjolen/L Kuski

That the Bylaw to extend 2021 Financial Statement submission timeline for Town of Coronach, be read a first time and heretofore attached to these minutes.

Carried.

93.2022 Bylaw to extend 2021 Financial Statement submission  
J Achtymichuk/R Mamer

That the Bylaw to extend 2021 Financial Statement submission timeline for Town of Coronach be read a second time and heretofore attached to these minutes.

Carried.

94.2022 Bylaw to extend 2021 Financial Statement submission  
S Adam/J Achtymichuk

That the Bylaw to extend 2021 Financial Statement submission timeline for Town of Coronach, be given a third reading at this meeting.

Carried Unanimously.

95.2022 Bylaw to extend 2021 Financial Statement submission  
L Kuski/N Guskjolen

That the Bylaw to extend 2021 Financial Statement submission timeline for Town of Coronach, be adopted, signed and sealed.

Carried.

96.2022 331 Westview listing  
S Adam/N Guskjolen

That the 331 Westview Drive property be listed with J Harbottle, and listed for \$85,000 and paperwork signed by C MacKay-Wilson, Administrator and C Martin, Mayor as signatories. All offers will be presented to Council as a whole.

Carried.

97.2022 Lot Purchase letter - Lot 22, Block 21, Plan 83MJ05246  
L Kuski/R Mamer

That the Lot purchase letter for Lot 22, Block 21, Plan 83MJ05246 be rejected.

Carried.

98.2022 South Central Protective Services Mutual Aid Agreement  
N Guskjolen/R Mamer

That the Town of Coronach will re-sign and agree to the terms of the South-Central Protective Services Mutual Aid Agreement regarding fire services support in the area.

Carried.

99.2022 Strategic Planning Meeting June 20, 530pm  
J Achtymichuk/R Mamer

That the Town Council will call a special meeting for Strategic planning for 2022 on June 20th, 2022, 530pm Council Chambers.

# TOWN OF CORONACH

## BYLAW 2. 2022 EXTENSION OF TIME FOR 2021 FINANCIAL STATEMENT


A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE 2021 FINANCIAL STATEMENT

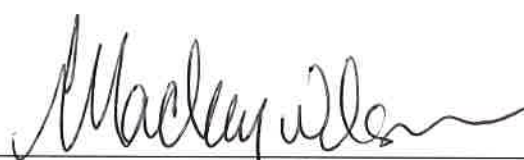
The Council of the [Town of Coronach](#) in the Province of Saskatchewan enacts as follows:

For the 2021 financial year, the time required for completion of certain financial and audit procedures for the [Town of Coronach](#) be extended as follows:

- (a) The time required pursuant to subsection 185(1) of *The Municipalities Act* to complete the annual audit of the municipality's books and records of the annual financial statement be and is extended to [July 29th, 2022](#)
- (b) The time required pursuant to subsection 186(1) of *The Municipalities Act* for the submission of a copy of the financial statement and the auditor's report be and is extended to [August 15th, 2022](#).
- (c) The time required pursuant to subsection 185(3) of *The Municipalities Act* to publicize the financial statement or synopsis and auditor's report be and is extended to [September 2nd, 2022](#).



  
\_\_\_\_\_  
Mayor Calvin Martin

  
\_\_\_\_\_  
Chief Administrative Officer, C MacKay-  
Wilson  
Pursuant to Section 404-*The  
Municipalities Act*

Read a third time and adopted  
this 14 day of June, 2022

  
\_\_\_\_\_  
Administrator



Date: June 14th, 2022  
To: C MacKay-Wilson, Administrator, Town of Coronach

Pursuant to 123 of *The Municipalities Act, I* / we hereby request you to call a special meeting of the Council of the Town of Coronach to discuss the following matter(s):

1. Strategic Planning 2022
- 2.
- 3.

Meeting Details:

Location: Town Office, Council Chambers, 212 1st Street East, Coronach  
Date: June 20th, 2022  
Time: 5:30pm

Dated this 14 day of June, 2022

SIGNED:

Name: [Signature]  
Name: [Signature]  
Name: [Signature]  
Name: [Signature]  
Name: [Signature]  
Name: [Signature]

---

Office Use Only:

- Members provided notice pursuant to subsection 123(2)  
 Notice not provided pursuant to subsection 123(3)
- 
-

# Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1<sup>st</sup> Street East,  
Coronach, Saskatchewan on June 20<sup>th</sup>, 2022 at 6:00pm

Mayor Calvin Martin calls the meeting to order at 5:32 pm

Present: Calvin Martin, Jim Achtymichuk, Leanne Kuski, Ron Mamer, Nathan Guskjolen, Sam Koszman & Administrator C MacKay-Wilson.

Regrets: Sharon Adam

105.2022 Agenda

J Achtymichuk/R Mamer

That the Agenda is accepted as presented.

Carried.

106.2022 In Camera Session

N Guskjolen/L Kuski

That Council enters into an in-camera session at 5:35 pm to discuss confidential items for Strategic planning, as per the Council Procedure Bylaw, for 13. a) Schedule A Part 5 Section 3 of the Local Authority of the Freedom of Protection & Privacy Act.

Carried Unanimously.

107.2022 In Camera Session closed

J Achtymichuk/S Koszman

That the In Camera Session is ended at 6:38pm.

Carried.

108.2022 Bylaw No. Bylaw 3.2022 Tax Rates, Incentives & Penalties

S Koszman/N Guskjolen

That Bylaw No. Bylaw 3.2022 Tax Rates, Incentives & Penalties for 2022, be read a first time.

Carried Unanimously.

109.2022 Bylaw No. Bylaw 3.2022 Tax Rates, Incentives & Penalties

R Mamer/ J Achtymichuk

That Bylaw No. Bylaw 3.2022 Tax Rates, Incentives & Penalties for 2022, be read a second time.

Carried

110.2022 Bylaw No. Bylaw 3.2022 Tax Rates, Incentives & Penalties

L Kuski/S Koszman

That Bylaw No Bylaw 3.2022 Tax Rates, Incentives & Penalties for 2022, be given three readings at this meeting and heretofore attached to these minutes.

Carried Unanimously.

111.2022 Bylaw No. Bylaw 3.2022 Tax Rates, Incentives & Penalties

J Achtymichuk/R Mamer

That Bylaw No. Bylaw 3.2022 Tax Rates, Incentives & Penalties for 2022, be read a third time at this meeting, and adopted, signed and sealed.

Carried.

# Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1<sup>st</sup> Street East,  
Coronach, Saskatchewan on June 20<sup>th</sup>, 2022 at 6:00pm

112.2022 Water Treatment Plant Upgrades Project # 30160068  
J Achtymichuk/N Guskjolen

That council attests that for the completed project under the Clean Water and Wastewater Fund (CWWF) program, that project incrementality has been met and that the work would not have been undertaken without federal funding.

Carried  
Unanimously.

113.2022 Adjournment  
C Martin

That the meeting is adjourned at 7:56 pm and the special meeting of council will be June 20<sup>th</sup>, 5:30 pm and the next regular meeting of council will be July 12<sup>th</sup>, 2022 at 6pm, at the Town Office.

Carried.



Mayor Calvin Martin



Catherine MacKay-Wilson,  
Chief Administrative Officer



# TOWN OF CORONACH

## BYLAW 3.2022 TO ESTABLISH TAX RATE, MILL RATE AND MILL RATE FACTORS FOR 2022

The Council of the Town of Coronach in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be known as the "2022 Tax Rates Bylaw".
2. The following shall apply to all property classes:
  - i) \$450.00 Base Tax applies to all combined land and improvement assessments.
  - ii) \$350.00 Minimum Tax applies to all land only assessments.
3. The following mill rate factor(s) shall be applied to the uniform mill rate levied against all taxable property for municipal purposes:

<u>Classification</u>	<u>Mill Rate</u>
a) Agricultural	14.25
b) Residential	14.25
c) Commercial & Industrial	14.25

4. Notwithstanding section 2 of this bylaw, the following mill rate factor(s) shall be applied to the uniform mill rate levied against all taxable property within the Town of Coronach for municipal purposes:

<u>i) Classification</u>	<u>Mill Rate Factor</u>
b) Agricultural	1.125
c) Residential	1.00
d) Commercial & Industrial	1.125

5. Due Date

- a) Property and other taxes imposed by the Town of Coronach are deemed to be imposed on the first day of January in each year and shall be due on or before December 31st of the same year.

6. Penalty on Arrears of Taxes

- a) Taxes which remain unpaid after the 31<sup>st</sup> day of December of the year in which they are levied shall be subject to a penalty. The method of calculating the penalty shall be a simple rate of 8.0 % to be applied on January 1<sup>st</sup> of the following year, excluding any penalties previously added during the current year that remain unpaid at the end of the year in which the penalty is being applied.

- b) The penalty charges are to be added to and shall form part of the tax roll.

7. Prompt Payment

- a) Discounts shall be allowed from the date on which taxes notices are sent to taxpayers until July 31<sup>st</sup>, 2022, to encourage prompt payment of:
  - i) the current year's taxes on property;
  - ii) special taxes;
  - iii) Local improvement special assessments.

- b) Payments of current taxes received:

- i) from the time the notice of the levy is sent to July 31<sup>st</sup>, 2022 of the tax year shall be eligible for a discount of 6.0 % of the amount paid;

8. Prepayments

- a) From January 1st until July 31<sup>st</sup>, 2022, discounts shall be allowed with respect to the prepayment of:
  - i) the current year's taxes on property;
  - ii) special taxes;
  - iii) Local improvement special assessments.

- b) The rate of discount relative to prepayment of taxes shall be prepayments made from January 1<sup>st</sup> to July 31<sup>st</sup>, 2022 the discount shall be 6.0%;
9. Education Property Taxes  
a) Sections 3, 4, and 5 do not apply to property taxes levied on behalf of a school division.
10. Repeal Previous Incentive and/or Penalty Programs  
a) Bylaw 5.2017 and Bylaw 5.2020 are hereby repealed
11. This bylaw shall come into effect on June 15<sup>th</sup>, 2022.



A handwritten signature in blue ink, appearing to read "Calvin Martin".

Mayor Calvin Martin

A handwritten signature in blue ink, appearing to read "C Mackay-Wilson".

Chief Administrative Officer, C Mackay-Wilson  
Pursuant to Section 285 - *The Municipalities Act*

Read a third time and adopted  
this 20 day of June, 2022

A handwritten signature in blue ink, appearing to read "C Mackay-Wilson".  
Administrator

Date: June 20<sup>th</sup> 2022

Municipality of Coronach

WAIVER OF NOTICE OF A SPECIAL MEETING OF COUNCIL CALLED UNDER AUTHORITY OF SUB-SECTION 123(3) OF *THE MUNICIPALITIES ACT*. Town of Coronach hereby waive notice of a special meeting of the council (or council committee) to be held at the Town Office Council Chambers on the June 20, 2022 (date), commencing at 5:30 (time) a.m. (p.m.) for the purpose of discussing and acting upon the following items:

1. Budget - Strategic Planning 2022
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

SIGNED:

Name: [Signature] Date: June 20/22

Name: Sam Koszoman Date: June 20/22

Name: Deanne Kuski Date: June 20/22

Name: Jim Pektymietuk Date: June 20/22

Name: [Signature] Date: 20-06-22

Name: [Signature] Date: June 20 / 22

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Town of Coronach**  
**List of Accounts for Approval**  
Batch: 2022-00048 to 2022-00050

Bank Code - BANK - BANK

**AUTOMATIC WITHDRAWAL**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2022-0036	05\31\2022	Collabria -Payment Processing				
			04-2022 stmnt	April 2022 statement	287.14	287.14
2022-0037	05\31\2022	SaskPower				
			3603-0040-0284	Tourism power	50.59	
			May PWR	Various town buildings	1,146.60	
			May PWR-WELLS	Wells 1,4, & 5	605.84	1,803.03
2022-0038	05\31\2022	Sasktel-Cell				
			05-2022 Cell	Cell phonesMay2022	261.71	261.71
2022-0039	05\31\2022	Sasktel - Land Lines				
			05-2022 Landlin	May 2022 Landlines	843.03	843.03
2022-0040	06\13\2022	Concentra Lease Payment				
			2022-06	Concentra Lease Payment	8,113.60	8,113.60
2022-0041	06\13\2022	SaskEnergy				
			05-2022 Energy	Sask Energy - May 2022	1,547.32	1,547.32
2022-0042	06\13\2022	SaskPower				
			06-07 Power	Power bills due June 7, 2022	3,567.72	3,567.72
					Total Automatic Withdrawal:	16,423.55

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
8530	05\19\2022	Wilson, Rick				
			Streetscapes	Shipping	2,061.74	2,061.74
8531	05\30\2022	Coronach Agencies (2004) Ltd.				
			17048	Commercial Auto Pak policy	916.90	916.90
8532	05\30\2022	C.R. Plumbing Ltd.				
			3772	Sprinkler valve & outside wall hydr	172.39	172.39
8533	05\30\2022	Egan, Korey				
			05-2022 Tax Pyt	2 payments to taxes	250.00	250.00
8534	05\30\2022	Southland Co-operative Ltd				
			Apr 2022 stmnt	Apr 2022 statement	1,913.10	1,913.10
8535	05\30\2022	SUMA Benefits Program				
			June 2022 bnfts	SUMA - June 2022	793.96	793.96
8536	06\03\2022	Coronach Recreation Board				
			SaskLotFund	Sask Lotteries Fund Chq # 26136	7,638.00	7,638.00
8537	06\07\2022	Perry, Don				
			To June 3	45 hrs @18.50/hr	832.50	832.50
8538	06\13\2022	Acklands Grainger Inc				
			9318857787	Vinyl Safety Signs	49.73	
			9317274810	Vinyl safety signs	49.73	
			9327002482	vinyl safety signs	92.35	191.81
8539	06\13\2022	Ager, Ken				
			10		832.50	
			09	tree removal at the museum	1,248.75	2,081.25
8540	06\13\2022	Assiniboia Times				
			ASD100034675	Tax Enforcement ad	141.12	141.12
8541	06\13\2022	Clark Mechanical				

**Town of Coronach**  
**List of Accounts for Approval**  
Batch: 2022-00048 to 2022-00050

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			1032	Shop labour to assess Toyota pick	149.85	149.85
8542	06\13\2022	Claretech Industries				
			1027380	Reclaibration of WTP meters	404.01	404.01
8543	06\13\2022	Coronach Agencies (2004) Ltd.				
			17080	Policy C701780659	1,927.08	1,927.08
8544	06\13\2022	Coronach Connection				
		Issued to: Coronach Rec Board				
			114	1/2 page ad	47.25	47.25
8545	06\13\2022	Coronach Golf Course				
		2022 Sign renwl		Sign renewal - 2022	1,000.00	1,000.00
8546	06\13\2022	Coronach Kinsmen				
		898532		Hall rental for Coal transition meeti	50.00	
		898533		Meeting - U of R-Kelsey Manske	50.00	100.00
8547	06\13\2022	E. Bourassa & Sons Ltd.				
		IA 93004A		Mower wheel	315.22	
		IA 93004		Wheel and belts for the mower	125.33	
		IA92521		Blade kit for the mower	427.43	867.98
8548	06\13\2022	Ecostrat				
		TOC2205-01		BDO zone rating designation	15,477.00	15,477.00
8549	06\13\2022	FedEx				
		2-529-54126		Shipping keys for WTP	43.22	43.22
8550	06\13\2022	Fulton, Sharni-Lee				
		2022-08		Office Cleaning	145.00	145.00
8551	06\13\2022	Hart Electric				
		63931		Decommision pedestal @ E Camp	210.00	
		68201		Lift Stn Control panel - controls	30,055.73	30,265.73
8552	06\13\2022	Hicks Welding				
		2072		nuts, bolts, gloves, earplugs, etc	449.45	
		2182		Milwaukee 2313-20	218.40	667.85
8553	06\13\2022	Miller Thomson LLP				
		3747674		101290047 Sask Ltd	5,547.00	5,547.00
8554	06\13\2022	NAPA Auto Parts				
		705-453658		Parts for 1999 Ford F350	177.36	177.36
8555	06\13\2022	Paradis, Janice				
		750838		Baskets & flats of flower	2,395.38	2,395.38
8556	06\13\2022	Poplar River Pharmacy				
		May 2022 stmnt		Twinrix for G Foley-working in Lift :	113.05	113.05
8557	06\13\2022	Pub Sask- Queens Printer				
		246149		Publications Saskatchewan	30.00	30.00
8558	06\13\2022	Sasktel - Land Lines				
		06-2022 BusHub		Set up and 1st month internet @ B	227.60	227.60
8559	06\13\2022	Schnell, Clarence				
		780701		April and May 2022 cemetary mair	1,080.00	1,080.00
8560	06\13\2022	U.M.A.A.S.				
		Cert of Qual		Urban Certification of Qualification .	250.00	250.00
8561	06\13\2022	Virtue Construction				
		12-2672		Street Sweeping	5,879.25	5,879.25
Total Computer Cheque:						83,787.38

CAFT DIRECT DEPOSIT

**Town of Coronach**  
**List of Accounts for Approval**  
Batch: 2022-00048 to 2022-00050

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2022-0064	05\18\2022	RWC Carpentry 200181	GST only for work at Community H	1,799.25	
		200183	GST only for work at Community H	219.95	2,019.20
2022-0065	05\25\2022	Clark, Colton SSR Grant 3	2 Amazon invoices, Hicks Welding	618.94	618.94
2022-0066	05\25\2022	Manske, Kelsey 2201-03	CDO Monthly contract	5,880.00	5,880.00
2022-0067	05\25\2022	Michelle Myren 2022-04	Youth in Bus-Mngr Monthly Cont	1,000.00	1,000.00
2022-0068	05\25\2022	Poplar River Pharmacy 2022-05	Library Rent	787.50	787.50
2022-0069	05\25\2022	Pritchard, Colleen 2022-06	CDO office rent	600.00	600.00
2022-0070	05\25\2022	Sean Wallace Consulting Ltd. 17-03	SSR Director Monthly Con & exper	15,309.88	15,309.88
2022-0071	05\27\2022	Tammy Mills Staples	Mileage to p/u Staples Printing ord	63.98	63.98
2022-0072	06\15\2022	ALS Environment 3311201544	Water Sample	25.20	
		3311194693	Water Sample	25.20	
		3311196271	Water Sample	25.20	
		3311198449	Water Sample	25.20	
		3311199934	Water Sample	25.20	126.00
2022-0073	06\15\2022	Clark, Colton 06-2022 SSR GNT		1,002.37	1,002.37
2022-0074	06\15\2022	Joseph Taylor Consulting 6045	Facilitator fee & expenses	1,272.00	1,272.00
2022-0075	06\15\2022	Spring Creek Consulting 2022-16	Engineering	500.59	500.59
				Total CAFT Direct Deposit:	29,180.46

**ONLINE BANKING**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
209321	05\17\2022	Municipal Employees Pension PI File # 209321	MEPP for pay ending May 8, 2022	1,648.04	1,648.04
212268	05\31\2022	Municipal Employees Pension PI 212268	File # 212268 - for pay ending May	1,639.94	1,639.94
348580	06\15\2022	Success Office Systems 348580	Freight for magenta and yellow ton	15.75	15.75
450668212	06\15\2022	Purolator Courier Ltd. 450668212	Shpmnt to Riley's and from Clearte	49.54	49.54
450726200	06\15\2022	Purolator Courier Ltd. 450726200	WTP meters to Cleartech for calibr	23.68	23.68
52022	05\31\2022	Receiver General Of Canada 05-2022 Remit	May 2022 payroll remittance	7,285.81	
		05-2022 Remitt	May 2022 remittance	951.71	951.71
531639	06\15\2022	South Country Equipment 531639	Bolts, blades, fuel tank for mower	1,052.29	1,052.29
7889540	06\15\2022	Loraas Disposal 7889540	May 2022 statement	22,112.93	22,112.93

Date Printed  
06\13\2022 3:52 PM

**Town of Coronach**  
**List of Accounts for Approval**  
Batch: 2022-00048 to 2022-00050

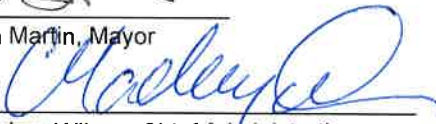
**ONLINE BANKING**

<b>Payment #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Reference</b>	<b>Invoice #</b>	<b>Invoice Amount</b>	<b>Payment Amount</b>
7934	05\31\2022	SaskPower	Temporary power for Community H	1689-0071-7934	380.29	380.29
					Total Online Banking:	35,159.98

Total BANK: 164,551.37

Certified Correct This June 13, 2022

  
\_\_\_\_\_  
Calvin Martin, Mayor

  
\_\_\_\_\_  
C Mackay-Wilson, Chief Administrative Officer

**TOWN OF CORONACH**  
**Monthly Financial Statement**  
For the Period Ending May 31, 2022

	Current	Year To Date
<b>Revenues</b>		
Taxation	(168.72)	8,787.83
Fees and Charges	3,563.73	30,529.70
Utilities	1,421.17	78,723.19
Grants		845,735.30
Grants in Lieu of Taxes	10,026.14	37,984.28
Capital Asset Proceeds		750.00
Investment Income and Commissions	1,683.25	4,572.28
<b>Total Revenues:</b>	<b>16,525.57</b>	<b>1,007,082.58</b>
<b>Expenditures</b>		
General Government Services	13,535.20	100,110.92
Protective Services		1,012.73
Transportation Services	16,102.47	79,905.11
Environmental Health Services	17,560.00	66,998.07
Planning and Development Services	(60,638.98)	220,720.09
Recreation and Cultural Services	3,079.76	81,793.10
Utilities	17,144.28	115,094.03
<b>Total Expenditures:</b>	<b>6,782.73</b>	<b>665,634.05</b>
<b>Change in Net Financial Assets</b>	<b>9,742.84</b>	<b>341,448.53</b>
<b>Change in Net Assets</b>	<b>9,742.84</b>	<b>341,448.53</b>
<b>Change in Surplus</b>	<b>9,742.84</b>	<b>341,448.53</b>

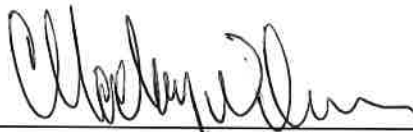
<b>Account Balances</b>	Current	Year to Date
<b>Cash</b>		
Cash -Credit Union	(76,690.37)	217,162.23
Cash - High Int. Savings# 1 THRIVE	0.28	0.63
Cash - CIBC	1,321.11	(13,828.97)
Cash - Non-Redeemable Equity #1	(47.67)	(47.67)
Cash - Redeemable Equity #1	47.67	47.67
Redeemable Term Deposit		457.88
Cash - SaskPower Community Fund acct	(3,924.05)	91,178.66
SSR EcDev Funds - See Deferred Rev.	(398.90)	472,829.89
<b>Total Cash:</b>	<b>(79,691.93)</b>	<b>767,800.32</b>
<b>Municipal Taxes Receivable</b>		
Municipal - Tax Receivable - Current	3,460.15	2,420.93
Municipal - Tax Receivable - Arrears	(1,745.16)	(17,943.04)
Municipal - Adjustment/Cancellation		585.91
<b>Total Municipal Taxes Receivable:</b>	<b>1,714.99</b>	<b>(14,936.20)</b>

Certified correct and in accordance with the records

Presented to council on

*June 14, 2022*

(Date)



Catherine MacKay-Wilson  
Chief Administrative Officer



Calvin Martin  
Mayor, Town of Coronach

\*Monthly Financial Statement format changed September 14th, 2021, See Monthly Operational Statement for reports with format used prior to Sept 14th, 2021



**Town of Coronach Monthly & Year to Date  
Financial Operational Activity**  
For the Period Ending May 31, 2022

	<i>Current Month</i>	<i>Year to Date</i>
<b>Revenues</b>		
Taxation	(169)	8,788
Fees and Charges	3,564	30,529
Utilities	1,421	78,724
Grants in Lieu of Taxes & Surcharges	10,027	37,985
Capital Asset Proceeds		750
Investment Income and Commissions	1,683	4,572
<b>Total Revenues:</b>	<b>16,526</b>	<b>161,348</b>
<b>Expenditures</b>		
General Government Services	13,536	100,110
Protective Services		1,013
Transportation Services	16,102	79,906
Environmental Health Services	17,559	66,998
Planning and Development Services	498	3,807
Recreation and Cultural Services	3,079	81,792
Utilities	17,145	115,096
<b>Total Expenditures:</b>	<b>67,919</b>	<b>448,722</b>
<b>Change in Net Financial Assets</b>	<b>(51,393)</b>	<b>(287,374)</b>
<b>Total Change in Net Assets</b>	<b>(51,393)</b>	<b>(287,374)</b>

**Account Balances**

	<i>Current</i>	<i>Year to Date</i>
<b>Municipal Taxes Receivable</b>		
Municipal - Tax Receivable - Current	3,460	2,421
Municipal - Tax Receivable - Arrears	(1,745)	(17,943)
<b>Total Municipal Taxes Receivable:</b>	<b>1,715</b>	<b>(15,522)</b>
Cash -Credit Union	(76,690)	217,162
Cash - High Int. Savings# 1 THRIVE		1
Cash - CIBC	1,321	(13,829)
Cash - Non-Redeemable Equity #1	(48)	(48)
Cash - Redeemable Equity #1	48	48
Redeemable Term Deposit		458
Cash - SaskPower Community Fund acct	(3,924)	91,179
SSR EcDev Funds - See Deferred Rev.	(399)	472,830

Certified correct and in accordance with the records

Presented to council on



C MacKay-Wilson  
Town Administrator, Town of Coronach

June 14, 2022  
(Date)



Calvin Martin  
Mayor, Town of Coronach

\*Note all Provincial South Sask Ready, SaskPower Community Fund and Western Diversification grant funds re removed from this report.

**TOWN OF CORONACH**  
**BYLAW 2. 2022 EXTENSION OF TIME FOR**  
**2021 FINANCIAL STATEMENT**

A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE 2021 FINANCIAL STATEMENT

The Council of the **Town of Coronach** in the Province of Saskatchewan enacts as follows:

For the 2021 financial year, the time required for completion of certain financial and audit procedures for the **Town of Coronach** be extended as follows:

- (a) The time required pursuant to subsection 185(1) of *The Municipalities Act* to complete the annual audit of the municipality's books and records of the annual financial statement be and is extended to **July 29th, 2022**
- (b) The time required pursuant to subsection 186(1) of *The Municipalities Act* for the submission of a copy of the financial statement and the auditor's report be and is extended to **August 15th, 2022**.
- (c) The time required pursuant to subsection 185(3) of *The Municipalities Act* to publicize the financial statement or synopsis and auditor's report be and is extended to **September 2nd, 2022**.



Mayor Calvin Martin

Chief Administrative Officer, C MacKay-Wilson  
Pursuant to Section 404-*The Municipalities Act*

Read a third time and adopted  
this 14 day of June, 2022.

  
Administrator

**Provided:**

1. This agreement shall remain in full force and effect until such time as it is revoked, in writing by all parties or replaced by a new agreement.
2. Any Municipality may terminate its participation to this Agreement upon thirty (30) days written notice to the other parties to the Agreement.

**IT IS AGREED THAT:**

1. Upon request, through a predetermined fire alarm system, all parties to this Agreement shall provide Mutual Aid assistance to the other party as deemed necessary by the Requesting Party..
2. All firefighting equipment and personnel shall be under the full control of the Officer-in-Charge of the jurisdiction to which the firefighting equipment and personnel is responding.
3. The Responding Party shall be released by the requesting party when their services are no longer required or when the Responding Party is needed within the area for which it normally provides fire protection. The decision to require the return of the equipment shall be at the discretion of the Fire Chief.
4. Each Party waives all claims against the other Party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of the Agreement.
5. All parties to this Agreement shall have full protection of the applicable Sections of the Municipalities Act/Local Service Regulations.
6. Each municipality to the agreement shall own, maintain, and operate all equipment for their respective fire department as they deem necessary. All costs for the operation of each municipality's fire departments shall be the responsibility of the respective municipality.
7. Responding Party shall be reimbursed for any costs incurred pursuant to this Agreement. The Requesting Parties municipality will be invoiced for the call . The rates charged for fire/rescue services will be set annually by each municipality to the Agreement for their respective Fire Department. Each Municipality will advise all other parties to this Agreement of the said rates established by letter, not later than February 15<sup>th</sup> in each year.
8. Payment of invoices rendered for one Fire department responding to a call in another municipality's jurisdiction shall be guaranteed by the municipality which initiated the emergency call.

# MUNICIPAL/LOCAL FIRE PROTECTION MUTUAL AID AGREEMENT

This Mutual Aid Agreement entered into this \_\_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_\_ between the following :

Erwin Jackson \_\_\_\_\_, Fire Chief of Rockglen and District \_\_\_\_\_

Chuck Rust \_\_\_\_\_, Fire Chief of Assiniboia and District \_\_\_\_\_

Mitch Lorraine \_\_\_\_\_, Fire Chief of Gravelbourg and District \_\_\_\_\_

Maurice Bouvier \_\_\_\_\_, Fire Chief of Lafleche and District \_\_\_\_\_

Gavin Perry \_\_\_\_\_, Fire Chief of Coronach and District \_\_\_\_\_

Kevin Pruden \_\_\_\_\_, Fire Chief of Willow Bunch and District \_\_\_\_\_

Jeff Batty \_\_\_\_\_, Fire Chief of Mossbank and District \_\_\_\_\_

Chris Sinclair \_\_\_\_\_, Fire Chief of Limerick and District \_\_\_\_\_

\_\_\_\_\_, Fire Chief of Glentworth and District \_\_\_\_\_

\_\_\_\_\_, Fire Chief of Mankota and District \_\_\_\_\_

\_\_\_\_\_, Fire Chief of \_\_\_\_\_

\_\_\_\_\_, Fire Chief of \_\_\_\_\_

\_\_\_\_\_, Fire Chief of \_\_\_\_\_

\_\_\_\_\_, Fire Chief of \_\_\_\_\_

To provide mutual aid in response to an emergency situation, including fire protection of life and property as well as rescue.

9. This Agreement shall come into force and have effect on the date of the signing there of by all parties to this Agreement.

10. Signed by the authorized signing officers of the respective municipalities

*[Signature]* Mayor of Town of *Comnach*

\_\_\_\_\_  
Reeve of Municipality of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_

\_\_\_\_\_  
of \_\_\_\_\_ of \_\_\_\_\_