

# Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1<sup>st</sup> Street East, Coronach, Saskatchewan on July 12<sup>th</sup>, 2022 at 6:00pm

Mayor Calvin Martin calls the meeting to order at 6:00 pm

Present: Calvin Martin, Jim Achtymichuk, Leanne Kuski, Nathan Guskjolen, & Administrator C MacKay-Wilson. Regrets: Ron Mamer, S Adam, S Koszman

## 114.2022 Agenda

L Kuski/J Achtymichuk

That the Agenda is accepted as amended. Carried.

## 115.2022 Consent Agenda

J Achtymichuk/N Guskjolen

That the consent agenda be approved and accepted as presented including Palliser library funding policies; June 30<sup>th</sup>, 2022 Water Report; Correspondence including a response regarding Assiniboia Union Hospital; SEDA Inspiration email; Elections Canada Federal boundaries proposals; Minutes from June 14<sup>th</sup>, 2022 and Minutes from June 20<sup>th</sup>, 2022; Administrators report to be marked confidential; Roto-Rooter Report; Bank Reconciliations June 30<sup>th</sup>, 2022; Community Coordinator report June 30<sup>th</sup>, 2022.

Carried.

## Financials

### 116.2022 Monthly Financial Statement June 30<sup>th</sup>, 2022

J Achtymichuk/N Guskjolen

That the Monthly Financial Statement June 30<sup>th</sup>, 2022 with revenues of \$ 761,832.87 and expenses of \$ 166,907.84 is approved and the Monthly Operational Statement June 30<sup>th</sup>, 2022 be approved as presented.

Carried.

### 117.2022 List of Accounts Payable

L Kuski/J Achtymichuk

That the list of accounts payable is approved as presented for \$296,873.70 in expenses.

Carried.

## New Business

### 118.2022 Paving 1st Avenue East

N Guskjolen/L Kuski

That the Town of Coronach approved the quote from Covenant Construction for \$75,000 to pave a section of 1<sup>st</sup> Avenue East is approved to proceed in 2022.

Carried.

### 119.2022 Reimagining the Reservoir Application to Prairies Canada

J Achtymichuk/N Guskjolen

That the Letter of Support for the Reimagining the Reservoir Application to Prairies Canada be approved for funding requests by K Manske.

Carried.

### 120.2022 New Horizon's Municipal tax abatement (\$1720.00)

L Kuski/N Guskjolen

That the Annual abatement for New Horizon's Municipal tax abatement (\$1720.00) is approved.

Carried.

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121.2022 2022 Tax Cancellations

J Achtymichuk/N Guskjolen

That 2022 levied property tax on Roll number 547 for \$3836.17 be canceled as properties are within the ownership of the Town of Coronach in 2022, and Roll 359 for \$1791.46 tax on the "Improvements" be canceled as the house was removed from the property. Carried.

122.2022 Gedak Sewer cleaning invoice approval

L Kuski/J Achtymichuk

That the Sewer cleaning bill for 120 Churchill is paid by the town of Coronach for separation at the main as per Section 7.4 of Bylaw 10.2021, repairs to be reviewed with Owner and Foreman. Carried.

123.2022 Revise MuniCode inspector team Appointment

J Achtymichuk/L Kuski

That the new revised MuniCode building inspection team be appointed by the Town of Coronach as per Construction Code. Carried.

124.2022 Amendments to Municipal Coal Transition Funding Contract

J Achtymichuk/N Guskjolen

That the Town of Coronach requests and accepts an amendment to the Municipal Coal Transition Funding Contract from the Province of Saskatchewan to Section 6.5 of the agreement as follows "The Recipient must ensure that any project funded under this Agreement was previously the subject of an application to Prairies Economic Development Canada for project funding under that program, except where the project is a private sector Project" and that the Town of Coronach formally requests to extend project dates to March 2026 under section 13.2 of the agreement. Carried.

125.2022 South Sask Ready Application funding approval

L Kuski/N Guskjolen

That \$503,718.00 from the Municipal Coal Transition funding from the fund be contributed to the presented 5 private sector projects in the region are approved as per the South Saskatchewan Ready motions and applications and the Province of Saskatchewan's Ministry of Government relations approval. Carried.

126.2022 Coronach Community Economic Development Officer Report

N Guskjolen/J Achtymichuk

That the Coronach Community Economic Development Officer Report be marked confidential and approved as presented. Carried.

127.2022 Adjournment

C Martin

That the regular meeting of the council is adjourned at 6:45 pm and that the next regular meeting of the council is August 9<sup>th</sup>, 2022 at 6:00 pm. Carried.



Mayor Calvin Martin

Catherine MacKay-Wilson, Chief Administrative Officer

**TOWN OF CORONACH**  
**Monthly Financial Statement**  
For the Period Ending June 30, 2022

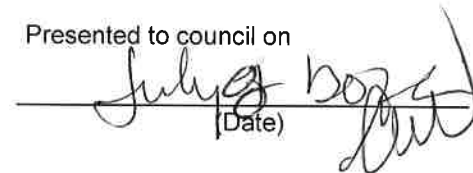
	Current	Year To Date
<b>Revenues</b>		
Taxation	625,025.81	633,813.64
Fees and Charges	10,121.24	40,650.94
Utilities	89,551.44	168,274.63
Grants	33,049.25	962,370.55
Grants in Lieu of Taxes	1,579.84	39,564.12
Capital Asset Proceeds		750.00
Investment Income and Commissions	2,242.03	6,814.31
<b>Total Revenues:</b>	<b>761,569.61</b>	<b>1,852,238.19</b>
<b>Expenditures</b>		
General Government Services	18,319.99	118,430.91
Protective Services		1,012.73
Transportation Services	26,869.55	106,774.66
Environmental Health Services	19,190.49	86,188.56
Planning and Development Services	39,288.12	343,594.21
Recreation and Cultural Services	8,562.95	90,356.05
Utilities	45,389.13	160,483.16
<b>Total Expenditures:</b>	<b>157,620.23</b>	<b>906,840.28</b>
<b>Change in Net Financial Assets</b>	<b>603,949.38</b>	<b>945,397.91</b>
Change in Non-Financial Assets	5,381.50	5,381.50
<b>Change in Net Assets</b>	<b>598,567.88</b>	<b>940,016.41</b>
<b>Change in Surplus</b>	<b>598,567.88</b>	<b>940,016.41</b>

<b>Account Balances</b>	Current	Year to Date
<b>Cash</b>		
Cash -Credit Union	(52,215.55)	164,946.68
Cash - High Int. Savings# 1 THRIVE	0.38	1.01
Cash - CIBC	1,737.63	(12,091.34)
Cash - Non-Redeemable Equity #1		(47.67)
Cash - Redeemable Equity #1		47.67
Redeemable Term Deposit		457.88
Cash - SaskPower Community Fund acct	114.16	91,292.82
SSR EcDev Funds - See Deferred Rev.	(8,419.81)	464,410.08
<b>Total Cash:</b>	<b>(58,783.19)</b>	<b>709,017.13</b>
<b>Municipal Taxes Receivable</b>		
Municipal - Tax Receivable - Current	591,093.85	593,514.78
Municipal - Tax Receivable - Arrears	(4,611.23)	(22,554.27)
Municipal - Adjustment/Cancellation		585.91
<b>Total Municipal Taxes Receivable:</b>	<b>586,482.62</b>	<b>571,546.42</b>

Certified correct and in accordance with the records

Presented to council on

  
Catherine MacKay-Wilson  
Chief Administrative Officer

  
(Date)  
Calvin Martin  
Mayor, Town of Coronach

\*Monthly Financial Statement format changed September 14th, 2021, See Monthly Operational Statement for reports with format used prior to Sept 14th, 2021


**Town of Coronach Monthly & Year to Date  
Financial Operational Activity**  
For the Period Ending June 30, 2022

	<i>Current Month</i>	<i>Year to Date</i>
<b>Revenues</b>		
Taxation	625,026	633,814
Fees and Charges	10,121	40,651
Utilities	89,551	168,275
Grants - MRS, GASTAX, Safe restart, MEEP	33,049	33,049
Grants in Lieu of Taxes & Surcharges	1,580	39,565
Capital Asset Proceeds		750
Investment Income and Commissions	2,242	6,814
<b>Total Revenues:</b>	<b>761,569</b>	<b>922,918</b>
<b>Expenditures</b>		
General Government Services	18,319	118,431
Protective Services		1,013
Transportation Services	26,869	106,776
Environmental Health Services	19,191	86,189
Planning and Development Services	2,924	6,731
Recreation and Cultural Services	8,563	90,356
Utilities	45,389	160,484
<b>Total Expenditures:</b>	<b>121,255</b>	<b>569,980</b>
<b>Change in Net Financial Assets</b>	<b>640,314</b>	<b>352,938</b>
<b>Total Change in Net Assets</b>	<b>640,314</b>	<b>352,938</b>

<b>Account Balances</b>	<i>Current</i>	<i>Year to Date</i>
<b>Municipal Taxes Receivable</b>		
Municipal - Tax Receivable - Current	591,094	593,515
Municipal - Tax Receivable - Arrears	(4,611)	(22,554)
<b>Total Municipal Taxes Receivable:</b>	<b>586,483</b>	<b>570,961</b>
Cash -Credit Union	(52,216)	164,947
Cash - High Int. Savings# 1 THRIVE		1
Cash - CIBC	1,738	(12,091)
Cash - Non-Redeemable Equity #1		(48)
Cash - Redeemable Equity #1		48
Redeemable Term Deposit		458
Cash - SaskPower Community Fund acct	114	91,293
SSR EcDev Funds - See Deferred Rev.	(8,420)	464,410

Certified correct and in accordance with the records

Presented to council on

  
C MacKay-Wilson  
Town Administrator, Town of Coronach

July 8 2022  
(Date)  
  
\_\_\_\_\_  
Calvin Martin  
Mayor, Town of Coronach

\*Note all Provincial South Sask Ready, SaskPower Community Fund and Western Diversification grant funds re removed from this report.

**Town of Coronach**  
**List of Accounts for Approval**  
Batch: 2022-00051 to 2022-00058

Bank Code - BANK - BANK

**AUTOMATIC WITHDRAWAL**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2022-0043	06\29\2022	Collabria -Payment Processing 05-2022 stmnt	May 2022 statement	6.15	6.15
2022-0044	06\29\2022	Munisoft 2022/23-01362	2 new computers	5,635.35	5,635.35
2022-0045	06\29\2022	SaskPower 06-27-22 PWR	Sask Power bills due June 27, 202	2,108.73	2,108.73
2022-0046	06\29\2022	Sasktel-Cell 06-2022 cell	Cell phonesJun2022	306.70	306.70
2022-0047	06\29\2022	Sasktel - Land Lines 06-2022 Indlins	June 2022 landline & internet char	689.54	689.54
2022-0048	07\12\2022	Concentra Lease Payment 2022-07	Concentra Lease Payment	8,113.60	8,113.60
2022-0049	07\12\2022	Munisoft 2022/23-01506	Accts Payable Advanced Webinar	114.45	114.45
2022-0050	07\12\2022	SaskEnergy 06-2022 Energy	All SaskEnergy	927.18	927.18
2022-0051	07\12\2022	SaskPower 07-2022 Power		3,128.96	3,128.96
Total Automatic Withdrawal:					21,030.66

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
8562	06\23\2022	Perry, Don July advance		500.00	500.00
8563	06\29\2022	Coronach Tourism Tourism Sask	Grant Advance from Tourism Sask	7,000.00	7,000.00
8564	06\29\2022	Egan, Korey 06-2022 Tax Pyt	2 payments to tax account	250.00	250.00
8565	06\29\2022	Hicks Welding 2072	Misc parts and tools	449.45	449.45
8566	06\29\2022	Tammy Mills 43	Replenish petty cash	28.55	28.55
8567	06\29\2022	Southland Co-operative Ltd May 2022 stmnt	May 2022 statement	2,450.97	2,450.97
8568	06\29\2022	SUMA Benefits Program 07-2022 benefit	SUMA - July 2022	793.96	793.96
8569	07\12\2022	Acklands Grainger Inc 9367650034 9367650026	LLGSAR-Q & ARGON Q Oxygen & Acetylene	79.39 250.52	329.91
8570	07\12\2022	Assiniboia Times ASDI00034826	Coronach Grad - Sponsor spot	63.00	63.00
8571	07\12\2022	Clark's Supply & Service 04410	Mower parts	291.29	291.29
8572	07\12\2022	Cleartech Industries 1028346 1029373	Loaner meters Chlorine Gas, container & cage de	203.51 3,226.86	3,430.37

**Town of Coronach**  
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**COMPUTER CHEQUE**

ayment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
8573	07\12\2022	Coronach Connection			
		Issued to: Coronach Rec Board			
		124	Full page ad	168.00	168.00
8574	07\12\2022	C.R. Plumbing Ltd.			
		3801	Install frost free hydrant @ grocery	548.71	
		3824	Sewer camera @ 3rd St & Crawfor	321.90	
		3826	Toilet & Laundry tray repairs @ Sa	924.58	
		3823	Remove sewer line blockage	266.40	2,061.59
8575	07\12\2022	Delco Automation Inc			
		M310154	Replacement VFD for well 5	13,798.41	13,798.41
8576	07\12\2022	The Drain Surgeon			
		153482	Main line sewer cleaning and inspr	499.50	499.50
8577	07\12\2022	Fulton, Sharni-Lee			
		2022-09	Office Cleaning	145.00	145.00
8578	07\12\2022	Gedak, Lane			
		153481	Invoice from Drain Surgeion-	333.00	333.00
8579	07\12\2022	Hach Sales & Service Canada LP			
		292218	calibration kit	549.81	549.81
8580	07\12\2022	ICEsoft Technologies			
		V-1086	Voyent Alert annual subscripti	1,998.00	1,998.00
8581	07\12\2022	Jay's Moving & Storage			
		R29138483	Shipping - Wolseley	227.45	
		R28749622	Shipping - Clear Tech	425.42	652.87
8582	07\12\2022	Martin, Calvin			
		Q2 Indemnity	Council Indemnity	2,642.88	2,642.88
8583	07\12\2022	Tammy Mills			
		Car Wash	Cash to Tristin to wash company tr	15.00	15.00
8584	07\12\2022	Minister Of Finance - Policing			
		RP-2022-369		53,765.80	53,765.80
8585	07\12\2022	Ogema Mechanical Ltd.			
		3456	Repair sewer & wtr lines @ Museu	4,581.69	4,581.69
8586	07\12\2022	Richardson Pioneer Ltd.			
		173-64695	Curtail M 8L	616.96	616.96
8587	07\12\2022	Roto-Rooter			
		122785	Flushed & vacced sewer lines & lif	8,954.40	8,954.40
8588	07\12\2022	Sasktel - Land Lines			
		07-2022 BusHub	Internet charges for the Youth in B	77.65	77.65
8589	07\12\2022	Schnell, Clarence			
		780702	April and May 2022 cemetary mair	1,170.00	1,170.00
8590	07\12\2022	Staples Business Advantage			
		59949283	OFFICE SUPPLIES 4 cases of pap	206.14	206.14
				Total Computer Cheque:	107,824.20

**CAFT DIRECT DEPOSIT**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
2022-0076	06\27\2022	Clark, Colton			
		SSR Grant		246.38	
		SSR Grnt Advanc	Grant advance to purchase tools	7,500.00	7,746.38

**Town of Coronach**  
**List of Accounts for Approval**  
Batch: 2022-00051 to 2022-00058

**CAFT DIRECT DEPOSIT**

ayment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2022-0077	06\30\2022	Manske, Kelsey	2201-04	CDO Monthly contract and expens	6,011.25	6,011.25
2022-0078	06\30\2022	Michelle Myren	2022-05	Youth in Bus-Mngr Monthly Cont	1,000.00	1,000.00
2022-0079	06\30\2022	Poplar River Pharmacy	2022-06	Library Rent	787.50	787.50
2022-0080	06\30\2022	Pritchard, Colleen	2022-07	CDO office rent	600.00	600.00
2022-0081	06\30\2022	Sean Wallace Consulting Ltd.	17-04	SSR Director Monthly Con & experi	14,754.14	14,754.14
2022-0082	07\12\2022	ALS Environment	3311208964	Water Sample	25.20	
			3311206578	Water Sample	25.20	
			331120290	Water Sample	25.20	
			3311204408	Water Sample	25.20	100.80
2022-0083	07\12\2022	C & H Vegetation Control Ltd	1300	Weed Spraying	2,775.00	2,775.00
2022-0084	07\12\2022	Covenant Construction Inc.	615	Approved per council resolution	83,250.00	
			616	Municipal Raod	9,990.00	93,240.00
2022-0085	07\12\2022	Perry, Don	To July 7 2022	55 hrs @18.50/hr less \$500 advan	517.50	517.50
2022-0086	07\12\2022	Spring Creek Consulting	2022-21	Engineering	389.81	389.81
2022-0087	07\12\2022	TAXervice	2391479	Tax Enforcement	242.55	
			2391286	Tax Enforcement	346.50	
			2391110	Tax Enforcement	569.10	1,158.15
Total CAFT Direct Deposit:						129,080.53

**ONLINE BANKING**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
06 2022	06\20\2022	Receiver General Of Canada	06-2022 remit	June 2022 payroll remittance	7,833.75	7,833.75
215651	06\30\2022	Municipal Employees Pension PI	File #215651	MEPP for payroll ending June 5, 2	1,672.62	1,672.62
218175	06\30\2022	Municipal Employees Pension PI	218175	MEPP for payroll ending June 19, :	1,671.62	1,671.62
450782833	07\12\2022	Purolator Courier Ltd.	450782833	Shpmnts to & frm ClearTech and fi	111.26	111.26
450896702	07\12\2022	Purolator Courier Ltd.	450896702	Shipment from Clark's Supply-Mov	23.17	23.17
62022	07\05\2022	Minister Of Finance EPT	06-2022 Remit	June 2022 remittance	9,827.34	9,827.34
7898083	07\05\2022	Loraas Disposal	7898083	May 2022 statement	17,798.55	17,798.55
Total Online Banking:						38,938.31

Date Printed  
07/12/2022 2:10 PM

**Town of Coronach**  
**List of Accounts for Approval**  
Batch: 2022-00051 to 2022-00058

Total BANK: 296,873.70

Certified Correct This July 12, 2022



Calvin Martin, Mayor

C Mackay-Wilson, Chief Administrative Officer

