



# Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at  
212 1<sup>st</sup> Street East, Coronach, Saskatchewan on February 14, 2023, at 6:00pm

## Old Business:

29.2023 Project manager support for Downtown Coronach Renewal  
J Achtymichuk/R Mamer

That the Town will hire E. Turner from Colliers  
Project Leaders to Project manage the Downtown  
Coronach renewal project on an hourly retainer  
basis per the rates within their proposal.

Carried.

30.2023 Foley Custom work charges 2022  
C Martin/ N Guskjolen

That the charges for nuisance custom work on A  
Foley's account for Lot 18 Block 23 Plan 77MJ08776  
are reversed.

Carried.

## New Business

31.2023 Bobcat Broom purchase approval  
R Mamer/N Guskjolen

That the Bobcat Broom will be purchased for  
\$9700.00 plus applicable taxes for snow clearing.

Carried.

Audit questionnaire Council ICQ to be completed and sent to C MacKay-  
Wilson by March 1<sup>st</sup>, 2023. Revised final copy will be approved at next  
council meeting.

32.2023 CCEAT Terms of Reference  
S Adam/L Kuski

That the CCEAT Terms of Reference and decision  
on Coronach CDO reporting structure be tabled to  
the March 14<sup>th</sup>, 2023, meeting.

Carried.

33.2023 Terms of Reference Municipal Industrial Development  
Corporation

S Adam/R Mamer

That the drafted Terms of Reference Municipal  
Industrial Development Corporation are approved  
as presented to be finalized at the March 23<sup>rd</sup>, 2023,  
Joint council meeting.

Carried.

34.2023 Project 21048 Amended timeline to March 2024  
J Achtymichuk/N Guskjolen

That the Project 21048 Amendment of the funding  
timeline to March 2024 is approved as presented.

Carried

Fire Protective services bylaw was reviewed by council with Fire Chief  
Perry to be amended for the second reading during the March 14<sup>th</sup>,  
2023, council meeting.

Coronach Business Hub Logo design notes will be sent to K Manske, CDO.

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35.2023 Old Coronach Street Festival Sponsorship request  
J Achtymichuk/L Kuski  
That the Town of Coronach will sponsor the Old  
Coronach Street Festival for \$2500.00 in 2023.  
Carried

36.2023 Adjournment  
C Martin  
That the regular meeting of council is adjourned at 9:55 pm  
and the next regular meeting is set to March 14<sup>th</sup>, 2023, at  
6:00 pm.



A handwritten signature in blue ink, appearing to read "Calvin Martin", written over a horizontal line.

Mayor Calvin Martin

A handwritten signature in blue ink, appearing to read "Catherine MacKay-Wilson", written over a horizontal line. To the right of the signature, the date "3/14/2023" is handwritten in blue ink.

Catherine MacKay-Wilson,  
Chief Administrative Officer

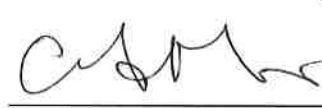
**Town of Coronach**  
**Statement of Financial Activities - Summary**  
For the Period Ending February 28, 2023

	Current	Year To Date	Preliminary Budget	% to budget
<b>Revenues</b>				
Taxation	(21)	10,378		
Fees and Charges	2,145	21,849		
Utilities	(15)	(2,881)		
Grants in Lieu of Taxes	2,524	6,351		
Investment Income and Commissions	4	4,531		
<b>Total Revenues:</b>	<b>4,637</b>	<b>40,228</b>	<b>0</b>	<b>0.00</b>
<b>Expenditures</b>				
General Government Services	10,839	17,083		
Protective Services		1,683		
Transportation Services	7,792	16,732		
Environmental Health Services		784		
Planning and Development Services		208		
Recreation and Cultural Services		50,908		
Utilities	5,735	13,961		
<b>Total Expenditures:</b>	<b>24,366</b>	<b>101,359</b>	<b>0</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>(19,729)</b>	<b>(61,131)</b>	<b>0</b>	<b>0.00</b>

Account Balances	Current	Year to Date	Balance
<b>Cash</b>			
Cash - On Hand - Petty Cash			100
Cash - Credit Union	1,432	70	768,667
Cash - High Int. Savings# 1 EcDev		7	7,975
Cash - CIBC	150	3,973	19,219
Cash - Non-Redeemable Equity #1			429
Cash - Redeemable Equity #1			159
Redeemable Term Deposit			154,224
Cash - SSaskPower trust		217	170,618
SSR EcDev Funds - See Deferred Rev.		(289,273)	8,839
<b>Total Cash:</b>	<b>1,582</b>	<b>(285,006)</b>	<b>1,130,230</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	117	22,292	78,021
Municipal - Tax Receivable - Arrears	(650)	3,042	72,994
Municipal - Adjustment/Cancellation			2,691
<b>Total Municipal Taxes Receivable:</b>	<b>(533)</b>	<b>25,334</b>	<b>153,706</b>

Certified correct and in accordance with the records Presented to council on

  
Catherine MacKay-Wilson  
Chief Administrative Officer

February 14, 2023  
(Date)  
  
Calvin Martin  
Mayor, Town of Coronach

\*\*Changed August 24th, 2020. Non-operational funds from Prairies Canada and South Saskatchewan Ready Provincial Coal Transition fund and SaskPower Community Fund are moved to Deferred Revenue accounts by Auditor therefore one report is a thorough representation of the operational activity of the revenues and expenses of the Town of Coronach.

**Town of Coronach**  
**List of Accounts for Approval**  
Batch: 2023-00008 to 2023-00012

Bank Code - BANK - BANK

**AUTOMATIC WITHDRAWAL**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2023-0004	01/31/2023	Munisoft 2022/23-03608	Backup USB Maintenance, router	73.26	
		2022/23-04205	2023 Software Maintenance	4,564.32	4,637.58
2023-0005	01/31/2023	SaskPower 01-2023 PWR 2	Power bills due January 26, 2023	2,160.23	
		01-2023 PWR 3	Power bills due January 25, 2023	737.65	
		1095-0078-4462	Tourism building	55.68	2,953.56
2023-0006	01/31/2023	Sasktel-Cell 01-2023 ce;;	Cell phones January 2023	278.32	278.32
2023-0007	01/31/2023	Sasktel - Land Lines 01-2023 Indline	January 2023 landlines	787.85	787.85
2023-0008	02/14/2023	Concentra Lease Payment 2022-14	Concentra Lease Payment	8,113.60	8,113.60
2023-0009	02/14/2023	DeLage Landen Financial Servic 2022-08	Printer lease	303.03	
		8867624	Printer lease	303.03	606.06
2023-0010	02/14/2023	SaskEnergy 01-2023 Energy	All SaskEnergy	8,083.04	8,083.04
23-0011	02/14/2023	SaskPower 01-2023 Power	Sask Power accts due Feb 9	3,489.58	3,489.58
				Total Automatic Withdrawal:	<u>28,949.59</u>

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
8745	01/31/2023	VOID - Cheque Printing			
8746	01/31/2023	VOID - Cheque Printing			
8747	01/31/2023	VOID - Cheque Printing			
8748	01/31/2023	VOID - Cheque Printing			
8749	01/31/2023	VOID - Cheque Printing			
8750	01/31/2023	VOID - Cheque Printing			
8751	01/31/2023	VOID - Cheque Printing			
8752	01/31/2023	VOID - Cheque Printing			
8753	01/31/2023	VOID - Cheque Printing			
54	01/31/2023	VOID - Cheque Printing			
8755	01/31/2023	EDY Community Development SSR Grant 2	2nd installment	13,610.00	13,610.00
8756	01/31/2023	Egan, Korey			

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			01-2023 TX	Property tax payment January 202	250.00	250.00
8757	01/31/2023	Hicks, Deloris				
			20230123-01	Refund Payment made January 19	201.00	201.00
8758	01/31/2023	Neilsen's Welding				
			SSR Advance	Advance of SSR Grant funds	7,902.62	7,902.62
8759	01/31/2023	Perry, Gavin				
			1st Aid Course	1st Aid Course Feb 15&16-K.Egan	200.00	200.00
8760	01/31/2023	Southland Co-operative Ltd				
			12-2022 stmt	Accrual December 31, 2022 statement	4,288.89	4,288.89
8761	01/31/2023	SUMA Benefits Program				
			02-2023 beni	SUMA - February 2023	863.42	863.42
8762	01/31/2023	Wood River Controls				
			2414	Final payment - SSR Grant	73,062.38	73,062.38
8763	02/14/2023	Acklands Grainger Inc				
			9569435804	Toilet Paper dispenser - office	76.41	
			9594443294	Items for washroom renovation @	374.09	
			9594443302	Changing station-Tourism washroc	888.05	
			9606951912	Safety sign for Tourism bathroom	4.59	1,343.14
8764	02/14/2023	Ainsworth Inc.				
			1550465-RI	Arena - Ice Plant	102,558.45	102,558.45
8765	02/14/2023	Assiniboia Times				
			ASI00036051	Help Wanted - Youth in bus co-ordi	274.68	
			ASDI00036070	Help Wanted-Youth in Bus Co-ordi	274.68	
			ASDI00036085	Help Wanted-Youth in Bus Co-ordi	247.21	
			ASDI00036104	Help Wanted-Youth in Bus Co-ordi	247.21	
			ASDI00036147	Help Wanted- YIB Co-ordinator	247.21	1,290.99
8766	02/14/2023	Bobcat Of Regina				
			P79914	Filters	1,467.54	
			P80107	Bobcat	491.71	
			E06458	84" angle broom	10,767.00	12,726.25
8767	02/14/2023	Borderland Music				
			2023 Festival	Donation to 2022 Music Festival	100.00	100.00
8768	02/14/2023	Clark Mechanical				
			1155	Repairs to GMC 4500 door window	1,095.66	1,095.66
8769	02/14/2023	Coronach Connection				
			Issued Coronach Rec Board			
			169	3/4 pg Town ad, 1/4 pg Youth in Bi	84.00	84.00
8770	02/14/2023	Coronach Kinsmen				
			898536	Meeting rentals	100.00	100.00
8771	02/14/2023	E. Bourassa & Sons Ltd.				
			IA01646	Parts for the Bobcat	117.29	117.29
8772	02/14/2023	Elder, Bonnie				
			30	Digital images of town murals	100.00	100.00
8773	02/14/2023	Fulton, Sharni-Lee				
			2022-16	Office Cleaning	145.00	145.00
8774	02/14/2023	Hart Electric				
			40721	Work on the Ice Plant @ the arena	13,599.76	
			40714	Troubleshoot Lift station phone line	91.16	
			27650	Move trnsf switch from Hall to Spo	1,178.26	14,869.18
8775	02/14/2023	Jay's Moving & Storage				
			R29963271	Delivery of grader blades	337.62	337.62

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**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
8776	02/14/2023	Marv's Tire & Auto Glass	133365	3 tire repairs - Bobcat	172.05	172.05
8777	02/14/2023	Operator Certification	Egan Renewal	Korey Egan Renewal Application	150.00	150.00
8778	02/14/2023	Rick's Locksmith Service	2018616	Change lock and provide lock box	450.61	450.61
8779	02/14/2023	Rockglen Drop In Centre	01-17-2023	SSR meeting @ Rockglen Drop In	50.00	50.00
8780	02/14/2023	SAMA	2023107	2023 Municipal invoice	10,524.00	10,524.00
8781	02/14/2023	SEDA	4154	Municipal membership	376.95	376.95
8782	02/14/2023	Staples Business Advantage	61937435	Copy paper, dividers, labels, binde	746.79	746.79
8783	02/14/2023	Walter, Eldon	304624	Rmv Xmas lights & banners-hang	477.50	477.50
Total Computer Cheque:						248,193.79

**CAFT DIRECT DEPOSIT**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2023-0007	01/31/2023	Manske, Kelsey	2201-10	CDO Monthly contract	5,932.50	5,932.50
2023-0008	01/31/2023	Michelle Myren	2022-12	Youth in Bus-Mngr Monthly Cont	1,149.99	1,149.99
2023-0009	01/31/2023	Poplar River Pharmacy	2022-13	Library Rent	787.50	787.50
2023-0010	01/31/2023	Pritchard, Colleen	2022-14	CDO office rent	600.00	600.00
2023-0011	01/31/2023	Sean Wallace Consulting Ltd.	17-07	SSR Director Monthly Con	13,125.00	13,125.00
2023-0012	01/20/2023	Mills, Tammy	Walmart	Coffee, tea, cream, mileage	270.38	270.38
2023-0013	01/25/2023	May-B Sew Stitchery	7925	Staff/Councillors Jackets Res # 24	4,168.61	4,168.61
2023-0014	01/25/2023	dot com Marketing	1094	Resolution # 21-2023 - Consulting	3,250.00	3,250.00
2023-0015	01/31/2023	Coronach Recreation Board	2023 Grant	2023 Grant - Resolution # 15.2023	50,000.00	50,000.00
2023-0016	01/23/2023	Videre Energy Ltd.	2023-001	SSR Grant funding	56,852.00	56,852.00
2023-0017	01/30/2023	Bengough Municipal Parks, Recreation	SSR Grant	Total Payment of SSR Grant funds	50,000.00	50,000.00
2023-0018	01/31/2023	Gold's Meats	SSR grant final	Advance on SSR Grant	25,000.00	25,000.00
23-0019	01/25/2023	Christina Birch	23-0001	Business Needs Assessment	5,701.50	5,701.50
2023-0020	02/07/2023	ALS Environment				

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**CAFT DIRECT DEPOSIT**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			3311274952	Water Sample	27.30	
			3311275222	Water Sample	27.30	
			3311276211	Water Sample	27.30	
			3311278098	Water Sample	27.30	
			3311280983	Water Sample	27.30	
			3311282338	Water Sample	27.30	163.80
2023-0021	02/07/2023	Destinate Group				
		SSR-002		Tourism master planning	30,772.72	30,772.72
2023-0022	02/14/2023	C&S Builders				
		22100-04		GST pd on work @ Community He	5,541.80	5,541.80
2023-0023	02/14/2023	Loraas Disposal				
		01-2023 stmt		January 2023 statement	17,093.21	17,093.21
2023-0024	02/14/2023	Perry, Don				
		To Feb 9, 2023		26 hr @\$18.50/hr 10 hrs @\$19.00	671.00	671.00
Total CAFT Direct Deposit:						271,080.01

**ONLINE BANKING**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
12-2022	01/11/2023	Collabria -Payment Processing				
		12-2022 stmt		Interim payment to clear credit can	3,740.52	3,740.52
12023	01/31/2023	Sasktel - Land Lines				
		01-2023 YIB		YIB internet	77.65	77.65
12023	01/31/2023	Receiver General Of Canada				
		01-2023 remit		Payroll remittance for January 202	6,609.42	6,609.42
12023	02/02/2023	Minister Of Finance EPT				
		01-2023 remit		January 2023 remittance	1,135.03	1,135.03
12023	02/15/2023	Southland Co-operative Ltd				
		01-2023 stmt		January 2023 statement	2,214.22	2,214.22
205 022023	02/15/2023	SaskEnergy				
		01-2023 Enrgy 2		Re: Community Hall	462.41	462.41
215100703328	02/15/2023	SaskPower				
		2151-0070-3328		Power @ Community Hall	104.14	104.14
22023	02/15/2023	Sasktel - Land Lines				
		02-2023 YIB		YIB internet	79.98	79.98
262389	01/31/2023	Municipal Employees Pension PI				
		262389		Pay period ending January 1, 2023	1,649.64	1,649.64
265371	01/31/2023	Municipal Employees Pension PI				
		265371		Pay period ending January 15, 2023	1,738.90	1,738.90
371995	02/15/2023	Success Office Systems				
		371995		Coontract usage	431.63	431.63
452271192	02/15/2023	Purolator Courier Ltd.				
		452711192		Shipment from Wolsely	36.27	36.27
452485797	02/15/2023	Purolator Courier Ltd.				
		452485797			19.89	19.89
2542904	02/15/2023	Purolator Courier Ltd.				
		452542904		Delivery from Bobcat	64.76	64.76
452657343	02/15/2023	Purolator Courier Ltd.				
		452657343		Shipment from Bobcat	22.38	22.38
P41000	02/15/2023	Redhead Equipment				



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**Town of Coronach**  
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ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice # P41000	Grader blades	1,216.12	1,216.12
				Total Online Banking:	19,602.96

Total BANK: 567,826.35

Certified Correct This February 14, 2023



Calvin Martin, Mayor



Feb 14 2023

C Mackay-Wilson, Chief Administrative Officer