

# Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1<sup>st</sup> Street East, Coronach, Saskatchewan on June 13th, 2023, at 6:00pm

- PRESENT: Mayor Martin presided with Councillor Achtymichuk, Kuski, Mamer, Guskjolen, and Chief Administrative Officer Bourassa.
- ABSENT: Councillor Adam and Koszman
- CALL TO ORDER: A quorum present Mayor Martin called the meeting to order at 6:02 p.m.
- AGENDA: Koti Hancock – Sewer Blockage  
Wyatt Engineering Ltd. – Change Order #3
- 100.2023 Mamer/Kuski:  
That the agenda be approved as amended. Carried.
- MINUTES: 101.2023 Ron/Guskjolen:  
That the minutes of the regular meeting of Council held on Tuesday, May 9, 2023 be approved as amended. Carried.
- 102.2023 Ron/Guskjolen:  
That the minutes of the special meeting of Council held on Tuesday, May 30, 2023 be approved as presented. Carried.
- CORRESPONDENCE:  
Information:
- Coronach & Economic Action Team (CCEAT) – Meeting minutes and reports for April 4, 2023.
  - Coronach Recreation Board – Letter following incident at the Sportsplex.
  - Coronach Recreation Board – Meeting minutes from April 17, 2023.
  - Coronach Tourism – Meeting minutes from May 8, 2023.
  - Ministry of Government Relations – Notice of Building Bylaw requirements.
  - Pretty Valley Lodge – Meeting minutes and financials for the meeting held May 2, 2023.
  - RCMP – Report for the month of May 2023.
  - Saskatchewan Housing Corporation – Notice that the annual report is available.
  - SaskEnergy – Notice of upcoming safety tests and inspections.
  - South Saskatchewan Ready – Notice of change of Chairperson.
  - South Saskatchewan Ready – Notice of extension of contract for the Coronach Golf Course.
  - South Saskatchewan Ready – Notice of international meeting on June 20, 2023.
  - Town of Coronach – Annual waterworks information.
  - Town of Coronach – Drinking water quality and compliance report.
  - Water Security Agency – Lagoon compliance inspection report.
  - Water Treatment Plant – Reports and logs for the month of May 2023.
  - Wyatt Engineering – Geotechnical service request for proposal.
- 103.2023 Kuski/Guskjolen:  
That the Town of Coronach acknowledge all correspondence has been read and filed. Carried.
- Discussion:
- Coronach Museum Board – Repairs, water and maintenance concerns. Council discussed the requests and agreed to keep the grass cut and to seal the windows and make landscaping changes to divert water.
  - Lifesaving Society – Request to proclaim National Drowning Prevention Week. Council discussed and although a great initiative. Council will not be proclaiming National Drowning Prevention Week.

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- SaskEnergy – Municipal surcharge. Council discussed and will not be making any changes to the program at this time.
- SaskPower – Request for a meeting. Council agreed to meet with Vice President Hayko on a day that Councils (Town and RM) are available.
- Taylem Wrolson – Request for an increase to cut grass. Council reviewed the request and felt the fees offered at the beginning of the contract could be increased to \$22.50 an hour.
- TAXervice – Lot 25, Block 1, Plan BV2817. Council reviewed options and agreed to tender the property.
- TAXervice – Lot 13, Block 18, Plan 77MJ01331. Council reviewed options and agreed to tender the property.
- Wyatt Engineering Ltd. – Walking Path. Council discussed and will not be adding this into the project at this time. A grant application was made for the project and until a reply on the status of the grant is received, the project is on hold.

104.2023

Mamer/Guskjolen:

That the Town of Coronach provide grass cutting at the museum and seal the windows and provide landscaping to divert the water away from the building.

Carried.

105.2023

Kuski/Achtymichuk:

That the Town of Coronach continue on with the SaskEnergy surcharge.

Carried.

Councillor Guskjolen declared a conflict of interest and left the meeting at 6:40 p.m. as his son Tyson cuts grass for the Town of Coronach.

106.2023

Achtymichuk/Kuski:

That the Town of Coronach approve an increase of \$2.50 to \$22.50 per hour for any contractors using their own riding mower to cut grass.

Carried.

Councillor Guskjolen return to the meeting at 6:43 p.m.

107.2023

Achtymichuk/Mamer:

That the Town of Coronach tender tax title property located on Lot 25, Block 1, Plan BV2817.

Carried.

108.2023

Achtymichuk/Mamer:

That the Town of Coronach tender tax title property located on Lot 13, Block 18, Plan 77MJ01331.

Carried.

FINANCIAL:

109.2023

Kuski/Guskjolen:

That the Statements of Financial Activities for the period ending May 31, 2023 and account reconciliations for the month of May 2023, be accepted as presented.

Carried.

ACCOUNTS FOR PAYMENT:

110.2023

Achtymichuk/Guskjolen:

That the accounts for approval, Cheques No. 8852 to 8873, direct withdrawal and online payments, totaling \$129,718.42 be approved for payment.

Carried.

COMMITTEE REPORTS:

Chief Administrative Officer

- Written report submitted.

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## Foreman

- Written report submitted.
- Attended meeting to explain the events and damage caused by the crossed wiring following the planned power outage on Sunday, June 11. Caused issues at the Lift Station (pumps ran backwards) and at the Water Treatment Plant (pumps quit). Still working to get the water balanced at the Plant. Electrician has repaired some wiring and inspecting equipment at the Lift Station and Water Treatment Plant. Recommendation to have all pumps and mechanical equipment looked at to ensure life span not effected and that they are operating properly. If SaskPower will not pay for inspection need get an extended warranty period on the equipment from them.

## Councillor Achtymichuk

- No report.

## Councillor Adam

- No report.

## Councillor Guskjolen

- No report.

## Councillor Koszman

- No report.

## Councillor Kuski

- Reported that Jeff Dionne resigned from the Recreation Board.

## Councillor Mamer

- No longer have a fulltime staff at the Tourism Office. Parttime summer staff start in July.

## Mayor Martin

- Attended several meeting with regard to the water and sewer project.

## BYLAWS: 111.2023

1.2023 Extension of Time for 2022 Financial Statements  
Achtymichuk/Mamer:

That Bylaw No. 1.2023 being a Bylaw for Extension of Time for 2022  
Financial Statements, be read a first time.

Carried.

## 112.2023

Kuski/Guskjolen:

That Bylaw No. 1.2023 be read a second time.

Carried.

## 113.2023

Mamer/Kuski:

That Bylaw No. 1.2023 be read a third time at this meeting.

Carried Unanimously.

## 114.2023

Guskjolen/Achtymichuk:

That Bylaw No. 1.2023 being a Bylaw for Extension of Time for 2022  
Financial Statements, be given three readings at this meeting and passed  
by Council members present.

Carried.

## 115.2023

2.2023 Establishing Tax Rate, Mill Rate and Mill Rate Factors for 2023  
Kuski/Achtymichuk:

That Bylaw No. 2.2023 being a Bylaw to Establish Tax Rate, Mill Rate and  
Mill Rate Factors for 2023, be read a first time.

Carried.

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- 116.2023 Mamer/Achtymichuk:  
That Bylaw No. 2.2023 be read a second time.  
Carried.
- 117.2023 Achtymichuk/Guskjolen:  
That Bylaw No. 2.2023 be read a third time at this meeting.  
Carried Unanimously.
- 118.2023 Guskjolen/Kuski:  
That Bylaw No. 1.2023 being a Bylaw to Establish Tax Rate, Mill Rate and Mill Rate Factors for 2023, be given three readings at this meeting and passed by Council members present.  
Carried.
- 119.2023 3.2023 Regulate and Establish Waste Disposal Rates for Landfill  
Mamer/Guskjolen:  
That Bylaw No. 3.2023 being a Bylaw to Regulate and Establish Waste Disposal Rates for Landfill, be read a first time.  
Carried.
- 120.2023 Achtymichuk/Kuski:  
That Bylaw No. 3.2023 be read a second time.  
Carried.
- 121.2023 Kuski/Mamer:  
That Bylaw No. 3.2023 be read a third time at this meeting.  
Carried Unanimously.
- 122.2023 Guskjolen/Achtymichuk:  
That Bylaw No. 3.2023 being a Bylaw to Regulate and Establish Waste Disposal Rates for Landfill, be given three readings at this meeting and passed by Council members present.  
Carried.
- NEW BUSINESS: Budget - 2023 operating and capital.  
Coronach Community and Economic Action Team (CCEAT) - Terms of reference for the newly formed organization.  
Coronach Community Hall - Insurance claim payment.  
Koti Hancock - Request to pay invoice to roto root sewer line. Council discussed and would like to see the video of the line before addressing.  
Loraas Disposal - Bin rental fees. Council discussed and agreed to the fee scale of \$100.00 deposit, \$50.00 delivery, \$10.00 per day, \$50.00 per week, or \$200.00 per month, and \$125.00 per dump.  
Public Works - Committee appointment to create a Public Works Committee to assist with the upgrades and projects. Council felt the Chief Administrative Officer, Mayor and Staff could handle any immediate concerns or decisions.  
SARCAN Recycling - Lease renewal. SARCAN provided a five year offer of \$5.00 a square foot for a two year period and then \$5.50 a square foot for the remaining three years.  
Special Event Permit - To host 'Unacceptable' a movie documentary.  
Town of Coronach - Signing authority.  
Town of Coronach - Tourism master plan.  
Wyatt Engineering Ltd. - Change order #3 valve replacement.
- 123.2023 Martin/Achtymichuk:  
That the Town of Coronach approve the 2023 cash operating and capital budget of \$1,288,121.00 revenues and \$1,288,121.00 expenses.  
Carried.
- 124.2023 Guskjolen/Kuski:  
That the Town of Coronach approve the terms of reference as presented

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for Coronach Community and Economic Action Team (CCEAT).

Carried.

125.2023

Guskjolen/Mamer:

That the Town of Coronach approve the invoice from C & S Builders Ltd, to be submitted for payment through insurance for the Coronach Community Hall.

Carried.

126.2023

Guskjolen/Achtymichuk:

That the Town of Coronach approve the fee scale to rent loraas bins being \$100.00 deposit, \$50.00 delivery, \$10.00 per day, \$50.00 per week, or \$200.00 per month, and \$125.00 per dump.

Carried.

127.2023

Achtymichuk/Kuski:

That the Town of Coronach approve the SARCAN lease renewal for a five year term with the fees of \$5.00 a square foot for the first two years and \$5.50 a square foot for the remaining three years.

Carried.

128.2023

Kuski/Guskjolen:

That the Town of Coronach approve the special event permit to host 'Unacceptable', a documentary movie in the sportsplex on June 21, 2023.

Carried.

129.2023

Achtymichuk/Guskjolen:

That the Town of Coronach approves the removal of Catherine MacKay Wilson and the addition of Renea Paridaen as signing authority on all Town of Coronach banking accounts and any other signatory requirements.

Carried.

130.2023

Mamer/Guskjolen:

That the Town of Coronach approve the Tourism Master Plan 2023 Document.

Carried.

131.2023

Mamer/Guskjolen:

That the Town of Coronach approve change order #3, valve replacement, at an additional cost of \$3,500.00.

Carried.

ANNOUNCEMENTS: - Next regular meeting of Town Council - Tuesday, July 11, 6:00 p.m.

ADJOURN:

132.2023

Martin: That this meeting adjourns. (8:17 p.m.).

  
Calvin Martin  
Mayor



The seal is circular with a blue border. Inside the border, the text "TOWN OF CORONACH" is written in a circle. In the center, it says "November 1st, 1978".

  
Shauna Bourassa  
Chief Administrative Officer

Shauna is gone & was temporary CAO while the position was being filled. RP.