

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1st Street East, Coronach, Saskatchewan on December 12, 2023, at 6:00pm

PRESENT: Mayor Cal Martin presided with Councillor Jim Achtymichuk, Councillor Leanne Kuski, Councillor Ron Mamer (via zoom), Councillor Nathan Guskjolen, Councillor Corbin Greenwood, Councillor Claire Manske and Chief Administrative Officer Renea Paridaen.

CALL TO ORDER: A quorum present Mayor Martin called the meeting to order at 5:59 p.m.

AGENDA:
261.2023 Achtymichuk/Greenwood:
That the agenda be amended and accepted as follows:
NEW BUSINESS: 15. Sea-cans- storage of salt/sand added 16. RM Residents- Garbage disposal-Transfer Site added
IN CAMERA: Water Meter Readings Temporary Staff added

Carried.

MINUTES:
262.2023 Manske/Kuski:
That the following minutes be approved as presented:

-November 14, 2023 regular meeting minutes
-November 17, 2023 special meeting minutes
-December 1, 2023 special meeting minutes

Carried.

CONSENT AGENDA:
263.2023 Mamer/Guskjolen:
That the Town of Coronach acknowledge all consent agenda items listed and THAT they be read, accepted, and filed.

Carried.

REPORTS:
264.2023 Achtymichuk/Kuski:
That all committee reports be accepted as presented.

Carried.

FINANCIAL STATEMENT & ACCOUNT RECONCILIATIONS:
265.2023 Manske/Mamer:
That the Statements of Financial Activities for the period ending November 30, 2023, and THAT the account reconciliations for the month of November 2023, be accepted as presented.

Carried.

LISTS OF ACCCOUNTS:
266.2023 Achtymichuk/Greenwood:
That the accounts for approval, Cheques No. 8988 to 9013, direct withdrawal and online payments, totaling \$124,972.98 be approved for payment.

Carried.

OLD BUSINESS:
267.2023 Achtymichuk/Greenwood:
That Council direct CAO to prepare a draft Municipal Heritage Designation Bylaw to designate Lot D, Block 5, Plan CM98 or 230-240 1st

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1st Street East, Coronach, Saskatchewan on December 12, 2023, at 6:00pm

Street West, the Museum/Dr. House, as a heritage building.

Carried.

268.2023

Guskjolen/Manske:

That Council approve the Fireworks and Parade Special Event Permits for Christmas in Coronach from Coronach Tourism.

Carried.

269.2023

Achtymichuk/Greenwood:

That Council submit the following resolution with preamble and background information to the Saskatchewan Urban Municipalities Association (SUMA) for the SUMA convention in April of 2024:

Preamble

Radon is a radioactive gas that comes from the breakdown of uranium in soil and rock. It is invisible, odourless and tasteless. When radon is released from the ground into the outdoor air, it is diluted and is not a concern. However, in enclosed spaces, like homes, it can accumulate to high levels and become a risk to the health of you and your family.

Radon gas breaks down to form radioactive elements that can be inhaled into the lungs. In the lungs, radon continues to breakdown, creating radioactive particles that release small bursts of energy. This energy is absorbed by nearby lung tissue, damaging the lung cells. When cells are damaged, they have the potential to result in cancer when they reproduce. Exposure to radon and tobacco use together can significantly increase your risk of lung cancer. Directly referenced from: <https://www.canada.ca/en/health-canada/services/health-risks-safety/radiation/radon.html>

Resolution

WHEREAS Radon is the number one cause of lung cancer in non-smokers and exposure to high levels of radon in indoor air, results in an increased risk of developing lung cancer; and,

WHEREAS studies have shown nearly one out of fifteen homes in Canada have unsafe levels of radon (or seven percent) and if you live in an area that has large deposits of uranium, you may be more likely to be exposed to high levels of radon; and,

WHEREAS sixteen to twenty-six percent of homes in Saskatchewan measured above the radon guideline of 200 becquerels per cubic meter (200 Bq/m³) (up to one in four homes) and that Saskatchewan is among the provinces with the highest recorded percentage of indoor radon levels; and,

WHEREAS it is estimated that sixteen percent or 1,900 lung cancer deaths per a year are attributed to radon; and,

THEREFORE BE IT RESOLVED THAT the Saskatchewan Urban Municipalities Association advocate to Health Canada and Building Technical and Standards Branch to amend radon gas mitigation systems legislation to require ALL new homes, be required to conduct a certified radon test within one year of the home being inhabitable and THAT if the levels are above 200Bq/M³, measures be put in place shortly thereafter to meet the Health Canada standard.

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1st Street East, Coronach, Saskatchewan on December 12, 2023, at 6:00pm

Background Information

Currently, there is legislation, by Code (NBC 2015), to have radon gas mitigation systems roughed-in. However, if new home owners do not buy a detector or kit to test their levels, this system may just sit in their basement collecting dust. New home buyers should be informed regarding the potential effects of radon and the effects of such radioactive gas, in order to reduce their chances of lung cancer.

Carried.

270.2023

Kuski/Guskjolen:

That Council direct CAO to draft and forward a letter to the R.M. of Hart Butte #11 regarding fifty-fifty cost sharing, for a feasibility study on Pretty Valley Lodge.

Carried.

271.2023

Guskjolen/Manske:

That Council use the same rates as 2023 for 2024, in regards to Council Indemnity and THAT the rates are as follows:

Council Meetings- \$150

Committee Meetings- 2 hours or less \$65

Committee Meetings- 2 hours or more \$75

Meetings (5+ hours)- \$250

Mayor Administration Monthly- \$250

Mileage & meals- Per Government of Saskatchewan current rates

Carried.

272.2023

Achtymichuk/Manske:

That Council hire Korey Egan at \$250 per week to help our Public Works Staff with Bac T samples, changing chlorine cylinders, and other jobs, on an as-needed-basis.

Carried.

NEW BUSINESS:

273.2023

Martin/Greenwood:

That Council approve the proposal "No stone left alone" from Mark Edith to lay poppies/conduct ceremony with the school at the Coronach Cemetery in November 2024, subject to the approval of the local Legion.

Carried.

274.2023

Achtymichuk/Greenwood:

That Council appoint the following individuals to the South Saskatchewan Ready (SSR) hiring committee:

Mayor Cal Martin

Councillor Nathan Guskjolen

Chief Administrative Officer (CAO) Renea Paridaen

Carried.

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1st Street East, Coronach, Saskatchewan on December 12, 2023, at 6:00pm

- 275.2023 Kuski/Guskjolen:
That Council acknowledge the letter from the Canada Community Building Fund (CCBF) as being in non-compliance and THAT the letter be signed to extend the funding allocation until December 2024.
- Carried.
- 276.2023 Achtymichuk/Manske:
That Council change the Transfer Site hours to the following:

Transfer Site will be open December 26 instead of December 31.
- Carried.
- 277.2023 Manske/Greenwood:
That Council increase the clothing allowance for staff to as follows, THAT the clothing allowance be only for high-visibility and/or safety Gear, and THAT the clothing allowance be added to the Town of Coronach Human Resource Handbook:

-Full-time, permanent staff (including Town Administration and Public Works)- \$400/12 months
-Summer Staff (Public Works)- \$100/summer

If an employee starts mid-way through a year, the allowance will be prorated for that year.
- Carried.
- 278.2023 Kuski/Achtymichuk:
That Council submit a tender for the Rotary Mower to the R.M. of Hart Butte #11 at a bid of \$10,000.
- Carried.
- 279.2023 Kuski/Manske:
That The Council of the Town of Coronach confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

 - Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
 - Submission of the 2022 Public Report on Municipal Waterworks to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required.
That we authorize the administrator to send a letter to the Ministry of Government Relations acknowledging the municipality meets all eligibility requirements to receive their Municipal Revenue Sharing grant.
- Carried.

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1st Street East, Coronach, Saskatchewan on December 12, 2023, at 6:00pm

- 280.2023 Greenwood/Mamer:
That Council direct the CAO to apply for two full-time, summer staff (May-August), for Public Works in 2024 through the Canada Summer Jobs Program.
- Carried
- 281.2023 Achtymichuk/Manske:
That Council appoint Western Municipal Consulting for Development Appeals and Board of Revisions in 2024 and THAT the appeal board descriptions, staffing, and 2024 rates as proposed by email are approved, and form part of the minutes attached hereto.
- Carried
- 282.2023 Kuski/Mamer:
That Council provide a fifty dollar discount to residents for Water, Sewer, and Loraas charges pre-paid for the entire year, in 2024, after January 2, 2024 and before January 31, 2024.
- Carried
- 283.2023 Achtymichuk/Mamer:
That Council approve the use of a confidentiality agreement for all SSR Hiring Committee members to sign, prior to the review of any applications or interviewing of candidates.
- Carried.
- 284.2023 Mamer/Kuski:
That Council correspond with Kelsey Manske for advertising a Flower Pot Tender and THAT an ad be placed as soon as possible for spring-summer 2024.
- Carried
- 285.2023 Achtymichuk/Guskjolen:
That Council table the sea-can storage discussion/request until January 2024.
- Carried.
- 286.2023 Guskjolen/Greenwood:
That Council motion to move in camera at 9:43p.m. to discuss Compensation Request, Employee Relations, SSR, Resumes- Town Foreman/Water Operator/Water Meter Readings Temporary Staff, and Christmas Bonuses per Sections 16, 17, and 18, under Part III of The Local Authority Freedom of Information and Protection of Privacy Act.
- Carried.

Council moved out of camera at 11:02p.m.

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1st Street East, Coronach, Saskatchewan on December 12, 2023, at 6:00pm

- 287.2023 Kuski/Achtymichuk:
That Council hire the resident that resides at Lots 15-16, Block 6, Plan CX350 on a part-time, on -call, basis at \$19.00 per hour as the Foreman requires for Assistance, effective December 20, 2023.
- Carried.
- 288.2023 Manske/Greenwood:
That Council promote the current Water Operator to Foreman, effective immediately at a rate of \$27/hour and THAT a condition of the title is to achieve his Water and Wastewater exams by the end of 2024, and once successfully passed, Council will review his wage.
- Carried.
- 289.2023 Mamer/Guskjolen:
That Council provide the following Christmas Bonuses to Town Staff for 2023:
- \$300- Foreman
 - \$300- CAO/Administrator
 - \$300- Assistant Administrator
 - \$300- Economic Development Officer
 - \$150- Transfer Site Attendant
- Carried.
- 290.2023 Martin/Achtymichuk:
That Council provide the Assistant Administrator with a \$2000.00 bonus for providing extra assistance during the transition with training/knowledge for two Chief Administrative Officers (CAO's) and keeping the Office running smoothly.
- Carried.


ANNOUNCEMENT: -Next regular meeting Town Council -Tuesday, Jan 9, 2024 6:00 p.m.

ADJOURN:

291.2023 Martin: That this meeting adjourns at 11:04 p.m.

Carried.


Calvin Martin
Mayor


Renea Paridaen
Chief Administrative Officer

