

# Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at  
212 1<sup>st</sup> Street East, Coronach, Saskatchewan on January 9, 2024, at 6:00pm

PRESENT: Mayor Cal Martin presided with Councillor Jim Achtymichuk, Councillor Leanne Kuski, Councillor Ron Mamer, Councillor Nathan Guskjolen, Councillor Corbin Greenwood, Councillor Claire Manske and Chief Administrative Officer Renea Paridaen.

CALL TO ORDER: A quorum present Mayor Martin called the meeting to order at 6:00 p.m.

## AGENDA:

1.2024

Mamer/Guskjolen:

That the agenda be amended and accepted as follows:

NEW BUSINESS: 22. CPWA Conference added

IN CAMERA: Housing Letter added

Carried.

## MINUTES:

2.2024

Achtymichuk/Manske:

That the regular meeting minutes of December 12, 2023 be approved as presented:

Carried.

## CONSENT AGENDA:

3.2024

Kuski/Guskjolen:

That the Town of Coronach acknowledge all consent agenda items listed and THAT they be read, accepted, and filed.

Carried.

## REPORTS:

4.2024

Achtymichuk/Greenwood:

That all committee reports be accepted as presented.

Carried.

## FINANCIAL STATEMENT & ACCOUNT RECONCILIATIONS:

5.2024

Mamer/Guskjolen:

That the Statements of Financial Activities for the period ending December 31, 2023 and account reconciliations for the month of December 2023, be accepted as presented.

Carried.

## LISTS OF ACCCOUNTS:

6.2024

Kuski/Greenwood:

That the accounts for approval, Cheques No. 9014 to 9031, direct withdrawal and online payments, totaling \$439,294.97 be approved for payment.

Carried.

## OLD BUSINESS:

7.2024

Guskjolen/Kuski:

That Council amend resolution number 253/2023 to replace "with cause" to "without cause", effective immediately.

Carried.

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- 8.2024                   Achtymichuk/Manske:  
That Council direct CAO to inquire for pricing on a legal demand letter from their lawyer, THAT if the cost is less than \$300 to proceed with drafting the letter, THAT if the cost is more than \$300 to forgo the letter, and THAT if the cost is more than \$300, THAT \$1000 be forwarded to the Town of Coronach Street Festival Committee on behalf of the Town.
- Carried.
- NEW BUSINESS:  
9.2024                   Manske/Greenwood:  
That Council appoint Councillor Nathan Guskjolen and Councillor Ron Mamer (as an alternate) for the CCEAT Committee.
- Carried.
- 10.2024                Achtymichuk/Manske:  
That Council accept the tender of \$647 plus taxes from the Big Muddy Greenhouse, Janice Paradis for the 2024 Flower Tender.
- Carried.
- 11.2024                Achtymichuk/Manske:  
That Council provide \$5000.00 to the Foreman for his Moving Expenses Request, as per Section 2.25 of the Human Resource Handbook.
- Carried.
- 12.2024                Greenwood/Mamer:  
That Council close all CIBC accounts located at 237 Centre Street in Assiniboia, effective immediately and transfer all funds to their Conexus Account, located at 125 Centre Street, in Coronach, THAT no signing authority be updated as the account is being closed, and THAT all current CIBC users receive notice of closure and different options to send payments.
- Carried.
- 13.2024                Guskjolen/Achtymichuk:  
That Council purchase two tables (16 seats) for the 13 Ways to Kill your Community by Doug Griffiths presentation at the Community Centre at a cost of \$560.00, and THAT Council pay for any staff or Council who wish to attend.
- Carried.
- 14.2024                Guskjolen/Manske:  
That Council donate \$100.00 to the Borderland Music Festival Association in Rockglen for their 2024 Music Festival.
- Carried.
- 15.2024                Guskjolen/Greenwood:  
That Council approve the 2024 Transfer Site Operations Plan as presented and THAT it be submitted to the Ministry of Environment for approval.
- Carried.

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Councillor Corbin Greenwood declared a conflict of interest at 8:54p.m. and left Council Chambers.

Councillor Corbin Greenwood returned to Council Chambers at 9:03p.m.

16.2024

Mamer/Guskjolen:

That Council approve the garage development permit provided the owner of Lots 5-6, Block 2, Plan BV2817 consolidates the property with Lots 7-9, Block 2, Plan BV2817 prior to the garage being built to comply with the Town of Coronach Zoning Bylaw, and THAT the building permit be approved pending setbacks are met and building inspector approval is granted.

Carried.

17.2024

Achtymichuk/Manske:

That Council appoint Kristin Whelen to the Hall Board effective immediately as requested.

Carried.

18.2024

Achtymichuk/Guskjolen:

That Council approve CAO to attend the UMAAS Spring Workshop in Weyburn on March 26, 2024 at a cost of \$100 plus mileage.

Carried.

19.2024

Manske/Kuski:

That Council approve Foreman Training provided by Andrew Hickey on an as-needed basis.

Carried.

20.2024

Achtymichuk/Guskjolen:

That Council approve \$280.65 to be added to Tax Roll#319 (Lot 13, Block 21, Plan 77MJ01331) #280.65, due to non-payment of a garbage bin rental per Section 369 of *The Municipalities Act*.

Carried.

21.2024

Achtymichuk/Mamer:

That Council advertise a Weed Control Tender for the Transfer Site, Town Shop, and downtown for 2024, and THAT the tender state an hourly rate for services which includes chemical and mileage.

Carried.

22.2024

Kuski/Manske:

That Council approve the \$500,000 fidelity bond coverage for the CAO and employees as being adequate for 2024.

Carried.

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- 23.2024 Greenwood/Mamer:  
That Council approve Councillor Guskjolen, Councillor Kuski, and Councillor Manske to attend the Saskatchewan Urban Municipalities Association (SUMA) in Regina from April 14-17, 2024, THAT a table for the banquet be booked in advance, and THAT CAO register and arrange hotels accordingly for two of the Councillors.
- Carried.
- 24.2024 Achtymichuk/Manske:  
That Council approve the Atco Trailer Development Permit request from the owner of Lot 5, Block 13, Plan CX1025.
- Defeated Unanimously.
- 25.2024 Greenwood/Mamer:  
That Council approve the Foreman to attend the Canadian Public Works Association (CPWA) Conference in Saskatoon from February 27-29, 2024 located at the Saskatoon Inn and that the CAO register and arrange hotel as required.
- Carried.
- 26.2024 Kuski/Achtymichuk:  
That Council motion to move in camera at 9:44p.m. to discuss Resumes-Water Operator, Temporary Help Proposal, TS Contractor Agreement, Consulting Proposal, Compensation Request, and Housing Letter as per Sections 16 and 18, under Part III of The Local Authority Freedom of Information and Protection of Privacy Act.
- Carried.
- Council moved out of camera at 10:38p.m.
- 27.2024 Achtymichuk/Manske:  
That Council re-advertise for a Town Water Operator, effective immediately.
- Carried.
- 28.2024 Greenwood/Guskjolen:  
That the Transfer Station Contractor Agreement be renewed for a one year extension until February 1, 2025.
- Carried.
- 29.2024 Guskjolen/Kuski:  
That Council hire Sean Wallace Consulting for 8 hours a week, to train the successful new hire, provide orientation on the role, to aid in the successful transition of consultants, and THAT the funds from Prairies Canada be used to offset the expenses, as funding allows.
- Carried.

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30.2024

Guskjolen/Greenwood:

That Council direct CAO to draft and forward a letter to the owner of Lots 20-21, Block 7, Plan 77MJ07457 stating no compensation will be provided, as no overage occurred for the Oct-Dec 2023 Utility Billing Period.

Carried.

ANNOUNCEMENT: -Next regular meeting Town Council -Tuesday, Feb 13, 2024 6:00 p.m.

ADJOURN:

31.2024

Mover: That this meeting adjourns at 10:44 p.m.

Carried.



Calvin Martin  
Mayor



Renea Paridaen  
Chief Administrative Officer