

# Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1<sup>st</sup> Street East, Coronach, Saskatchewan on February 13, 2024, at 6:00pm

PRESENT: Mayor Cal Martin presided with Councillor Jim Achtymichuk, Councillor Leanne Kuski, Councillor Ron Mamer, Councillor Nathan Guskjolen, Councillor Corbin Greenwood, Councillor Claire Manske and Chief Administrative Officer Renea Paridaen.

CALL TO ORDER: A quorum present Mayor Martin called the meeting to order at 6:01 p.m.

AGENDA:  
37.2024

Achtymichuk/Guskjolen:

That the agenda be amended and accepted as follows:

NEW BUSINESS: 20. Res#205.2023 Extended Warranty added

IN CAMERA: Weed Control Tender delete Water Operator Ad delete

Carried.

MINUTES:  
38.2024

Kuski/Mamer:

That the regular meeting minutes of January 9, 2024 be approved as presented.

Carried.

39.2024

Mamer/Guskjolen:

That the special meeting minutes of January 24, 2024 be approved as presented.

Carried.

CONSENT AGENDA:

40.2024

Mamer/Kuski:

That the Town of Coronach acknowledge all consent agenda items listed and THAT they be read, filed, and accepted.

Carried.

REPORTS:  
41.2024

Guskjolen/Manske:

That all committee reports be accepted as presented.

Carried.

FINANCIAL STATEMENT & ACCOUNT RECONCILIATIONS:

42.2024

Kuski/Guskjolen:

That the Statements of Financial Activities for the period ending January and account reconciliations for the month of January 2024, be accepted as presented.

Carried.

LISTS OF ACCCOUNTS:

43.2024

Achtymichuk/Mamer:

That the accounts for approval, Cheques No. 9032 to 9054, direct withdrawal and online payments, totaling \$427,867.11 be approved for payment.

Carried.

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## OLD BUSINESS:

- 44.2024           Achtymichuk/Guskjolen:  
That Council approve the Business License Bylaw 2024-001 first reading.
- Carried.
- 45.2024           Manske/Greenwood:  
That Council direct CAO to send a letter to the owner of the following  
land to clean up their property, in accordance with The Nuisance  
Abatement Bylaw 4.2006:
- Lots 17-18, Block 7, Plan 77MJ07457  
Block C, Plan CX350
- Carried.
- 46.2024           Kuski/Guskjolen:  
That Council approve the Videre Energy Ltd Agreement at a cost of  
\$275,000.
- Carried.
- 47.2024           Achtymichuk/Manske:  
That resolution #8.2024 be amended to state the following:
- “That Council direct CAO to inquire for pricing on a legal demand  
letter from their lawyer, THAT if the cost is less than \$326 to proceed  
with drafting the letter, THAT if the cost is more than \$326 to forgo  
the letter, and THAT the matter be tabled until next meeting to see if  
the respectable party reimburses the Coronach Street Festival  
\$2000.”
- Carried.
- NEW BUSINESS:
- 48.2024           Guskjolen/Achtymichuk:  
That Council approve the following appointments for 2024:
- Auditor- Sensus Chartered Professional Accountants Ltd  
Assessment Agency- Saskatchewan Assessment Management  
Agency (SAMA)  
Building Inspectors- MuniCode Services Ltd; specifically:  
                          Clayton Meier - BOL332  
                          Ryan Thiessen - BOL555  
                          Travis Elkin - BOL580  
                          Shenah Cartier - BOL622  
                          Clint Vargo - BOL798  
Board of Revision/Development Appeals Board- Western Municipal  
Consulting  
Bylaw Officer- CAO  
Financial Institution- Conexus Credit Union  
Local Assessor- CAO  
Town Engineer- Wyatt Engineering
- Carried.
- 49.2024           Greenwood/Mamer:  
That Council provide registered letters and thirty (30) days notice to the  
parties listed below, per *Section 369 of The Municipalities Act* and THAT

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if payment for the amounts below are not paid within the thirty (30) days, THAT the amounts be transferred to the property owners correlating with the utility accounts, and THAT the amounts stipulated below less than fifteen dollars (\$15.00) be absorbed by the Town:

Accounts being provided thirty (30) day written/registered mail notice and if not paid will be transferred to taxes:

Utility Act Number	Tax Act Number	Amount
90253 0040	00000206 000	\$502.91
08101 0000	00000353 000	\$320.99
08022 0010	00000033 000	\$25.37
03400 0050	00000493 000	\$510.41
01600 0020	00000079 000	\$131.20
00241 0010	00000141 000	\$18.05
02901 0010	00000546 000	\$369.90
00670 0000	00000320 000	\$1,440.39
00980 0000	00000138 000	\$487.30
02901 0020	00000546 000	\$410.55
20800 0010	00000351 000	\$558.70
30200 0000	00000264 000	\$1276.14
05701 0030	00000180 000	\$453.47
20503 0070	00000380 000	\$567.91
30715 0000	00000144 000	\$3975.67

Accounts/amounts that will be absorbed by the Town:

600106 0050	00000404 000	\$8.40
17303 0010	00000211 000	\$0.59
03802 0020	00000350 000	\$6.80
00930 0030	00000142 000	\$11.13
00721 0010	00000318 000	\$0.60

Carried.

50.2024

Achtymichuk/Manske:

That Council approve the Chief Administrative Officer to attend the SEDA 2024 Paths to Prosperity Provincial Summit being held June 10-13, 2024.

Carried.

51.2024

Achtymichuk/Manske:

That Council proceed with hiring Virtue Construction & Street Sweepers for 2024, pending a revised quote.

Carried.

52.2024

Greenwood/Manske:

That Council proceed with purchasing two (2) Big Muddy Tours with the Town Credit Card to provide to the 2024 Fife Lake Hotel Telemiracle Auction Fundraiser.

Carried.

53.2024

Kuski/Guskjolen:

That Council approve the following reserves as at Dec 31, 2023 for the

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2023 fiscal year:

\$10,000 increase to the Equipment & Vehicle Reserve  
\$10,000 increase to the Fire Department Reserved Funds  
\$255, 511.78 increase to the Gas Tax Reserve

Carried.

Councillor Corbin Greenwood exited Council Chambers at 9:30p.m.

Councillor Corbin Greenwood returned to Council Chambers at 9:39p.m.

54.2024

Manske/Guskjolen:

That Council appoint Byron Travland as the new Fire Chief for the Town of Coronach and area and THAT he be named the local assistant for the Saskatchewan Public Safety Association (SPSA) effective immediately.

Carried.

55.2024

Achtymichuk/Kuski:

That Council approve \$100.00 in printing and/or copying services, in black & white, as a certificate, for the Coronach Community Fitness Centre Fundraiser on April 27, 2024.

Carried

56.2024

Kuski/Guskjolen:

That Council approve the Special Events Permit from the Coronach Fitness Centre for their Ladies Night Fundraiser on April 27, 2024.

Carried.

57.2024

Achtymichuk/Mamer:

That Council donate \$100.00 to the Recreation Board Online Auction in May 2024.

Defeated.

58.2024

Kuski/Guskjolen:

That Council approve a 2024 membership with the South Central Transportation Planning Committee (SCTPC) at a cost of \$394.00.

Carried.

59.2024

Achtymichuk/Greenwood:

That Council direct CAO to draft and send letters to the following organizations for the following:

Canadian Public Works Association (CPWA)- requesting creation of a salary grid for Foremans, and Public Works Labourers

Operator Certification Board (OCB)- Water Operators

Urban Administrator's Association of Saskatchewan (UMAAS) requesting creation of a salary grid for admin assistants

Carried.

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- 60.2024 Mamer/Manske:  
That Council direct CAO to tender the red tool truck, effective immediately.  
Carried.
- 61.2024 Achtymichuk/Greenwood:  
That Council open the assessment/tax roll from February 24, 2024 to March 28, 2024 for the 2024 fiscal year.  
Carried.
- 62.2024 Kuski/Mamer:  
That Council advertise the assessment/tax roll in the Assiniboia Times, the Gazette, Town Office, Town Website, and Town Facebook Page.  
Carried.
- 63.2024 Greenwood/Guskjolen:  
That Council repair the rubber asphalt of the owner located at Lot 16, Block 23, Plan 77MJ08776 due to damage that occurred during snow removal.  
Carried.
- 64.2024 Martin/Guskjolen:  
That Council approves \$407,215.00 quoted by Wyatt Engineering as the extended warranty quote, provided to Gee Bee, due to the incorrect bedding sand being used, and THAT Council is unwilling to accept a lower amount.  
Carried.

ANNOUNCEMENT: -Next regular meeting Town Council -Tuesday, March 12, 2024 6:00 p.m.

ADJOURN:

65.2024 Martin: That this meeting adjourns at 10:50 p.m.

Carried.

  
\_\_\_\_\_  
Calvin Martin  
Mayor



  
\_\_\_\_\_  
Renea Paridaen  
Chief Administrative Officer