



Box 90, Coronach, SK S0H0Z0

# **REQUEST FOR PROPOSALS (RFP)**

DEMOLITION OF POOL & STRUCTURES

FOR

Town of Coronach –Coronach Sports-Plex Pool– Phase 1  
Project Number 40210074

April 25, 2024

1. The Town of Coronach is requesting proposals from qualified Contractors to undertake the demolition of the existing pool and structures located at 300 Centre Street, Coronach, Saskatchewan, Canada.

2. Purpose:

The purpose of this RFP is to inform potential bidders of an opportunity to permit them to submit proposals.

Town Council in consultation with the Coronach Recreation Board may oversee the work of the Demolition Contractor, in addition to all aspects of the Scope of the Work identified in this RFP.

3. Site Location, Site Visits and Requests for Information:

3.1 The demolition site will be at 300 Centre Street, Coronach, Saskatchewan.

3.2 Bidders may arrange for a site visit or request information regarding this RFP by contacting Jeff Dionne from the Coronach Recreation Board. ([jhdionne@sasktel.net](mailto:jhdionne@sasktel.net), Cell: 306-267-7297). The Town of Coronach is not responsible for any costs incurred by proponents in preparing their proposals, attending any meetings or interviews with the Town of Coronach, making any presentations to the Town of Coronach or Coronach Recreation Board in connection with their proposals, or otherwise incurred in connection with this RFP process.

3.3 Bidders may request information regarding this RFP by contacting:

Jeff Dionne, Recreation Board Representative  
Coronach Sports-plex  
[jhdionne@sasktel.net](mailto:jhdionne@sasktel.net)  
Phone: 306-267-7247 or 306-267-7297

OR

Renea Paridaen, Administrator



Box 90, Coronach, SK S0H0Z0

Town of Coronach  
[office@townofcoronach.ca](mailto:office@townofcoronach.ca)  
Phone: 306-267-2150

4. Budget:

The budget for the entire project (including demolition, landscaping and all other aspects of construction) is set at \$75,000.00. PST must be included in this amount.

5. Scope of Work:

5.1 Demolition of:

- (a) Existing pool and associated infrastructure.
- (b) Existing pool apron.

5.2 Removal of:

- (a) Concrete – to be separated and hauled to the Town Shop.
- (b) All other materials – to be hauled to the Coronach Landfill.

5.3 Excavation of new basin – work with successful Pool Contractor. The tender does not include the backfilling of the excavated area.

6. Additional Project Details:

- 6.1 The successful contractor shall apply for a demolition permit through the Town of Coronach. The permit cost is the responsibility of the contractor.
- 6.2 Bidders are required to conduct their own quantity take offs and site measurements.
- 6.3 Bidders will be required to keep the demolition site secure and can use the existing fence to do so. If the existing fence is not sufficient to keep the site secure, additional fencing shall be provided by the contractor.

7. Relevant Dates:

The following is the anticipated schedule of events related to this RFP. These dates are provided as target dates only and may be changed at any time by the Town of Coronach or the Coronach Recreation Board at their sole discretion.

- 7.1 RFP Opening – May 3, 2024 @ 10:45 a.m.
- 7.2 RFP Closing- June 3, 2024 @ 5:00 p.m.
- 7.3 Project Award Date – June 10, 2024.

7.4 Completion of Demolition/Excavation – on or before October 1, 2024.

8. Performance Specification:

- 8.1 This performance specification is written to provide bidders with specific information regarding the minimum required performance and expectations on systems, materials and equipment that are required for completion of the work.
- 8.2 It does not include, for the most part, specified materials, systems and equipment as it is the responsibility of the bidder to provide a proposal that meets the requirements of this RFP.
- 8.3 It shall be the responsibility of the Contractor to provide the plans for the completion of the work.
- 8.4 The Performance Specifications, Instructions to Bidders, and the Agreement and all addenda shall be incorporated into and become part of this RFP.

9. Minimum Qualifications:

Only bidders that meet the following will be accepted to bid on this project:

- 9.1 Qualified bidders must provide the Town of Coronach with a minimum of three (3) references, indicating the type of project.
- 9.2 Bidders shall provide a copy of their company Safety Policy/Program or COR registration number with their submission.
- 9.3 Additional proof of experience must be submitted to the Town of Coronach upon request.
- 9.4 Although the use of subcontractors is acceptable, the Contractor must agree, in writing, to take full responsibility for work undertaken by all their subcontractors. A list of subcontractors shall be included with RFP submittals. All labour and/or portions of the work subcontracted must also follow the minimum qualifications above.

10. Submittals:

- 10.1 Bidders are to include the name and credentials of the individual within their organization who will be assigned to the project.
- 10.2 Bidders are to include a list of similar projects undertaken by the organization and the individual assigned to each project.

11. Scope Gaps/Work by Others:

- 11.1 In demolition projects, there are often gaps between the Contractor and others involved in the project. Identifying these items prior to commencing the demolition phase is critical to a successful project. Proposals shall include a comprehensive list of items that fall outside the Scope of Work of their proposal. Any items that

are necessary for completion of the work that will not be included in their bid pricing shall be clearly identified.

12. Work by Others (not included in the Contractor's Scope of Work or bid pricing):

- 12.1 Additional pool decking outside of 1.3-metre minimum required decking.
- 12.2 Pool deck drains and all drainage piping (outside 1.3-meter perimeter deck).
- 12.3 Additional concrete pads.
- 12.4 Installation of permanent fencing or security barriers.
- 12.5 Construction of Pool.

13. Contractor's Duties and Responsibilities:

The Contractor's Duties and Responsibilities shall include but are not limited to:

- 13.1 Cooperate with the Owner and Recreation Board representatives during demolition.
- 13.2 Address all concerns that arise concerning pool demolition daily.
- 13.3 Be responsible for resource control, financial management and contract administration related to the project.
- 13.4 Be responsible for providing an opportunity for local suppliers and trades to be involved where practical.
- 13.5 Be responsible for ensuring that all Local and Provincial Safety Regulations and Building Code requirements are met and maintained.
- 13.6 Be responsible for keeping a clean and safe work environment.

14. Construction Meetings:

Construction Meetings will be scheduled as deemed necessary by the Owner or Coronach Recreation Board. Meetings shall be attended by a representative of the Coronach Sports-plex Recreation Board, and the Contractor together with designate(s) (either Town Administration and/or Town Foreman) of the Town of Coronach to discuss any issues relating to the project as required during the duration of the work.

15. Insurance:

To maintain the covenants contained herein, the successful bidder shall obtain at their own expense:

- 15.1 Builder's Liability insurance in the amount of not less than two million dollars (\$2,000,000), indemnifying the Town and Coronach Sports-Plex Recreation Board against all liability arising out of the performance of this contract.
- 15.2 Bid security in the form of a Bid Bond or Performance Bond for at least ten percent of the bid cost.



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- 15.3 Provide proof of Public Property Liability Insurance and a Worker's Compensation Clearance Letter which also provides clearance for any subcontractors working on the project.

#### 16. Protection of Materials

The Pool Demolition Contractor shall make his own arrangements for transporting, delivering, handling, storing, and protecting all materials and equipment required in the connection with his work.

#### 17. Indemnification Clause

The Contractor and any sub-contractors hired by Contractor, will always indemnify and save harmless Canada, Saskatchewan, their officers, servants, employees or agents, from and against all actions, claims, demands, losses, costs, damages, suits or other proceedings, whether in contract, tort (including negligence) or otherwise, by whomsoever brought or prosecuted in any manner based upon or occasioned by:

- a) Any injury to any Person, including, but not limited to, death, economic loss or any infringement of rights;
- b) Any damage to or loss or destruction of property of any Person; or
- c) Any obligation of any Person, including, but not limited to, any obligation arising from a loan, capital lease or other long-term obligation;

In relation to this Agreement or the Project, except to the extent to which such actions, claims, demands, losses, costs, damages, suits or other proceedings are caused by the negligence or breach of the Agreement by an officer, servant, employee or agent of Canada or Saskatchewan in the performance of his or her duties.

#### 18. Selection Process:

- 18.1 The Town of Coronach and/or Coronach Recreation Board will evaluate all proposals to ensure they meet the requirements of this RFP.

18.1.1 Evaluation will be based on price, capacity to complete the project on time and within the timeframe provided, and experience with prior projects of similar scope.

- 18.2 Personal interviews may be conducted at the Town of Coronach with potential Contractors.
- 18.3 All unsuccessful respondents shall be notified by email.
- 18.4 THE LOWEST BID MAY NOT NECESSARILY BE AWARDED THE CONTRACT.
- 18.5 THE TOWN OF CORONACH RESERVES THE RIGHT TO REJECT ALL BIDS.
- 18.6 Proposals are NOT to include GST in their bid price, only PST.



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19. Submission & Closing Date:

19.1 Proposals shall be received by the Town of Coronach up to 5:00 p.m. local time (CST), June 3, 2024. Bids received after 5:00p.m. local time (CST) on June 3, 2024, will not be considered.

19.2 Proposals can be received by hard copy or electronically.

19.2.1 For hard copy proposals:

- Envelopes containing Proposals shall be labeled as stated on cover page and must be presented so that they may be easily identified as containing a Proposal.
- Envelopes must include the following:
- Coronach Sports-Plex Pool- Phase 1
- Name and address of bidder
- Addressed to Town of Coronach Box 90 Coronach, SK S0H 0Z0

19.2.2 For electronic delivery:

- Email address- [office@townofcoronach.ca](mailto:office@townofcoronach.ca)
- Enter "Coronach Sports-Plex Pool-Phase 1" in the subject line.

Contact for questions:

Jeff Dionne from the Coronach Recreation Board, email: [jhdionne@sasktel.net](mailto:jhdionne@sasktel.net), cell: 306-267-7297

Submitted by:

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(Company Name)

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(Name of Bidder)