

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1st Street East, Coronach, Saskatchewan on June 6, 2024, at 6:00pm

PRESENT: Mayor Cal Martin presided with Councillor Jim Achtymichuk, Councillor Leanne Kuski, Councillor Ron Mamer, Councillor Nathan Guskjolen, Councillor Corbin Greenwood and Chief Administrative Officer Renea Paridaen.

ABSENT: Councillor Claire Manske

CALL TO ORDER: A quorum present Mayor Martin called the meeting to order at 6:01 p.m.

AGENDA:
172.2024

Guskjolen/Greenwood:

That the agenda be amended and accepted as follows:

NEW BUSINESS: 12. SSR Proxy added 13. 100th Anniversary Bands Booking added 14. Library Board Executive Appointment added

Carried.

MINUTES:
173.2024

Achtymichuk/Mamer:

That the regular meeting minutes from the May 14, 2024 Council Meeting be approved as circulated.

Carried.

CONSENT AGENDA:
174.2024

Achtymichuk/Kuski:

That the Town of Coronach acknowledge all consent agenda items listed and THAT they be read, filed, and accepted.

Carried.

Councillor Ron Mamer left Council Chambers at 7:05p.m.

Councillor Ron Mamer returned to Council Chambers at 7:07p.m.

REPORTS:
175.2024

Achtymichuk/Kuski:

That all committee reports be accepted as presented.

Carried.

FINANCIAL STATEMENTS:
176.2024

Mamer/Greenwood:

That the Statements of Financial Activities for the period ending May 31, 2024 be accepted as presented.

Carried.

ACCOUNT RECONCILIATIONS:
177.2024

Guskjolen/Mamer:

That the account reconciliations for the period ending May 31, 2024 be accepted as presented.

Carried.

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LISTS OF ACCCOUNTS:

178.2024

Kuski/Greenwood:

That the accounts for approval, Cheques No. 9119 to 9132, direct withdrawal and online payments, totaling \$99,698.43 be approved for payment.

Carried.

OLD BUSINESS:

179.2024

Greenwood/Guskjolen:

That the shed at the Tourism building be relocated to the Town shop, provided the following:

-The Foreman agrees to move the building

-Lumber is used for bracing the shed

Carried.

180.2024

Achtymichuk/Greenwood:

That Council proceed with the quoted grader repairs from Redhead Equipment at a cost of \$11, 881.18.

Carried.

181.2024

Greenwood/Kuski:

That Council absorbs the rest of the March 2024 Utility Bill from the owner that resides at Lot A, Block 8, Plan 69MJ13116 for a total cost of \$653.61.

Carried.

182.2024

Guskjolen/Mamer:

That Administration follow this procedure for Utility Billing, effective immediately:

-If it is discovered on a Utility Account, there has not been an actual read in the past four billings or one year, then any additional costs above the base amount will be forgiven and no adjusted utility bill be sent by Administration.

-If it is discovered there is an actual read within the past year, but estimate readings presently and the current Utility Bill is above the base amount, Administration will forward an adjusted bill to the property owner or tenant who resides at the property, to pay.

Carried.

Councillor Ron Mamer left Council Chambers at 8:34 p.m.

Councillor Ron Mamer returned to Council Chambers at 8:36p.m.

NEW BUSINESS:

183.2024

Mamer/Guskjolen:

That Council direct CAO to draft and send a letter to Joan Miller as Followup, regarding the EDY Recycling Bin.

Carried.



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- 184.2024 Achtymichuk/Guskjolen:
That Council approve the development permit for interior wall renovations, electrical, and plumbing for the owner that resides at Lot 2, Block 8, Plan CX350, pending building inspector approval.
- Carried.
- 185.2024 Guskjolen/Kuski:
That Council approve the final copy of the 2023 Financial Statements from Sensus Chartered Professional Accountants Ltd.
- Carried.
- 186.2024 Achtymichuk/Mamer:
That Council approve the 2024 List of Land in Arrears be prepared with properties that have arrears less than half of the previous years levy, and THAT the list of land with arrears of taxes as of May 31, 2024, appended here to and form part of these minutes, be accepted as presented.
- Carried.
- 187.2024 Kuski/Greenwood:
That the tax enforcement list be accepted and advertised in the Assiniboia Times.
- Carried.
- 188.2024 Greenwood/Guskjolen:
That Council direct CAO to draft and send a letter to the owner's insurance provider regarding broken curbstops on their property, as requested, for the owner that owns the following property:
- Lot 21, Block 15, Plan EX111
-Lot 18, Block 18, Plan 77MJ01331
- Carried.
- 189.2024 Mamer/Greenwood:
That Council sets an Acting Administrator rate review "The the person in charge (Assistant Administrator) or as chosen by the Chief Administrative Officer will be considered the Acting Administrator when the Chief Administrative Officer is absent and the person in this role, with or without employees present, will be paid for their added responsibility at a rate of two dollars per hour, additional to their current hourly wage. Effective June 7, 2024, to be added to the Coronach HR Manual.
- Carried.
- 190.2024 Achtymichuk/Guskjolen:
That Council directs CAO to draft and send a letter of response to the resident that resides at Lot 13, Block 23, Plan 77MJ08776, regarding followup on the Coronach Pool Auction.
- Carried.
- 191.2024 Guskjolen/Mamer:
That the 2024 rates for Aggregate if purchased from the Town are as follows:



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Sand- \$39.00 per yard
Traffic Gravel- \$69.00 per yard
Rock (3/4" to 2")- \$89.00 per yard
A Base Gravel (pit run)- \$33.00 per yard

Additional costs will be charged for delivery of product- minimum
half hour charge.

Carried.

192.2024

Kuski/Guskjolen:

That Council provide a letter of support to the City of Estevan in support of the Energy Future program being created by Southeast College for the Targeted Sector Support Funding Proposal.

Carried.

193.2024

Achtymichuk/Greenwood:

That Council approve the development permit of a new house, for the resident that owns Lot 12, Block 21, Plan 77MJ01331, pending setbacks are met and building inspector approval.

Carried.

194.2024

Mamer/Greenwood:

That Council appoint Jim Achtymichuk as a proxy for Leanne Kuski on the South Saskatchewan Ready (SSR) Board, effective immediately, when Leanne Kuski is unable to attend a meeting of the board.

Carried.

195.2024

Martin/Kuski:

That Council appoint Jim Achtymichuk as a rural representative for the Palliser Regional Library Executive Committee.

Carried.

196.2024

Greenwood/Guskjolen:

That Council motion to move in camera at 9:28p.m. to discuss Tender W&S Acceptance, Employee Raise, Employee Probation, WTP Roof Tenders, Museum Tender Drainage, Tree Removal Tender, RFP Pool Demolition, and Personnel Questions, as per Sections 16, 17 and 18, under Part III of The Local Authority Freedom of Information and Protection of Privacy Act.

Carried.

Council moved out of camera at 10:31 p.m.

197.2024

Achtymichuk/Guskjolen:

That Council accepts Torrent Energy Services Inc. tender, located out of Weyburn, Saskatchewan for the paving and sidewalks, Water & Sewer Restoration Project, at a cost of \$4,172,560.74 for 2024-2025.

Carried.

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- 198.2024 Kuski/Greenwood:
That the Foreman receive a fifty cent increase for successfully passing his Wastewater Collection exam, and THAT his raise be back dated to April 29, 2024 when the exam was written.

Carried.
- 199.2024 Mamer/Guskjolen:
That the employee that resides at Lots 15 & 16, Block 6, Plan CX350 probationary period be extended for three additional months until September 28, 2024 and THAT the Human Resource Handbook, Probationary Period sections be updated to "between three months and up to six months in length."

Carried.
- 200.2024 Achtymichuk/Guskjolen:
That the Water Treatment Plant Roof Tender be re-advertised with an extension as no tenders were submitted.


Carried.
- 201.2024 Mamer/Achtymichuk:
That the Museum Drainage Tender be re-advertised with an extension as no tenders were submitted.

Carried.
- 202.2024 Mamer/Kuski:
That Administration contact the individual who was the cheapest tender submission to request Worker's Compensation Board (WCB) be obtained as it is a condition of employment and THAT if the individual states no, Council hire Top Cut Tree Cutters from Mossbank, SK.

Carried.
- 203.2024 Achtymichuk/Guskjolen:
That Council direct CAO to send the three tenders, with Council's recommendation and rating matrix, to the those that directly deal with the Pool Committee, to garner feedback, prior to a decision being finalized.

Carried.
- ADJOURN:
204.2024 Cal: That this meeting adjourns at 10:38 p.m.

Carried.



Calvin Martin
Mayor





Renea Paridaen
Chief Administrative Officer