

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at
212 1 St E, Coronach Town Office, Coronach, Saskatchewan on December 10, 2024, at 6:00pm

PRESENT: Mayor Cal Martin presided with Councillor Ron Mamer, Councillor Claire Manske, Councillor Nathan Guskjolen, Councillor Lyle Hancock, Councillor Ken Martin, Councillor Tim Hammel, and Chief Administrative Officer Renea Paridaen.

CALL TO ORDER: A quorum present Mayor Martin called the meeting to order at 6:04 p.m.

AGENDA:
363.2024 Guskjolen/Mamer:
That the agenda be accepted as presented.

Carried.

MINUTES:
364.2024 Hammel/K. Martin:
That the regular meeting minutes from the November 19, 2024 Council Meeting be approved as circulated.

Carried.

Councillor Mamer exited Council Chambers at 6:31p.m.

Councillor Mamer returned to Council Chambers at 6:32p.m.

CONSENT AGENDA:
365.2024 Mamer/Guskjolen:
That the Town of Coronach acknowledge all consent agenda items listed and THAT they be read and filed for information purposes.

Carried.

366.2024 Mamer/Guskjolen:
That the meeting be recessed at 6:56p.m.

Carried.

Returned from recess at 7:11p.m.

REPORTS:
367.2024 Manske/Hancock:
That the Tax eNotices and Cemetery Administration extensions/software be purchased from MuniSoft for the Town Office for 2025 and beyond.

Carried.

368.2024 Hammel/K. Martin:
That all committee reports be accepted as presented.

Carried.



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FINANCIAL STATEMENT & ACCOUNT RECONCILIATIONS:

369.2024

Mamer/Guskjolen:

That the Statements of Financial Activities and Account Reconciliations for the period ending November 30, 2024 be accepted as circulated.

Carried.

LISTS OF ACCCOUNTS:

370.2024

Manske/K. Martin:

That the accounts listed for approval, Cheques No. 9255 to 9259, direct withdrawal and online payments, totaling \$185,680.29 be approved for payment.

Carried.

Councillor Mamer exited Council Chambers at 8:17p.m.

Councillor Mamer returned to Council Chambers at 8:20p.m.

OLD BUSINESS:

371.2024

Mamer/Hancock:

That Council amend the infrastructure fee under "Schedule E- Infrastructure Fee (for 2025 to 2027 inclusive)" of Bylaw 4.2024 to state the following: "Infrastructure fee of thirty-seven dollars and fifty cents (\$37.50) per billing cycle on all active accounts, commercial and residential to help off-set the yearly loan payment for the Downtown Revitalization Project twenty-five dollars (\$25.00) and for funds to be placed into reserve for Water and Sewer Infrastructure future projects twelve dollars and fifty cents (\$12.50)."

Carried.

372.2024

C. Martin/Guskjolen:

That Council amend the garbage bin rental rates, under "Commerical", "Schedule D- Garbage Bin Rental Charges" of Bylaw 4.2024 to state the following:

1. Fifty (\$50) dollar delivery charge
2. Rental Rates- Ten (\$10) dollars per day, fifty (\$50) per week, or two hundred (\$200) per month
3. Dumping Fees- one hundred twenty-five (\$125.00) per dump
4. One hundred (\$100) dollar deposit that gets applied to the final bill
5. Rules for the bins. NO- shingles, concrete, gravel, stucco, furniture, applicances, mattresses, or hazardous materials such as batteries, oils/fluids/solvents, and tires.
6. From the day the bin is dropped off, to the day that the individual calls the Town Office for pick up, is the timeframe that will be invoiced.

Carried.

NEW BUSINESS:

373.2024

Guskjolen/K. Martin:

That Council close the Town Office and Public works early, at noon, on Christmas Eve (Dec 24) and New Years Eve (Dec 31).

Carried.

374.2024

Manske/Mamer:

That the 2024 Accural Reconciliation be approved as presented.

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Carried.

Councillor Guskjolen exited Council Chambers at 9:03p.m.

Councillor Guskjolen returned to Council Chambers at 9:05p.m.

375.2024 Guskjolen/K. Martin:
That Council proceed with Bylaw 6.2024 The Unclaimed Personal Property Bylaw to receive first reading.

Carried.

376.2024 Manske/Mamer:
That Council proceed with Bylaw 6.2024 The Unclaimed Personal Property Bylaw to receive second reading.

Carried.

377.2024 Hancock/Hammel:
That Council motion and consent unanimously, by all members, to proceed with the third reading of Bylaw 6.2024 The Unclaimed Personal Property Bylaw.

Carried.

378.2024 Mamer/C. Martin:
That Council proceed with Bylaw 6.2024 The Unclaimed Personal Property Bylaw to receive the third and final reading.

Carried.

379.2024 Manske/Hancock:
That Council approve the Electronic Device Usage Policy as circulated.

Carried.

380.2024 Guskjolen/Hammel:
That Council approve the following Community Hall Board transactions:

Appoint- Shaumini Sheppard and Debbie Davies to the Board

Remove- Kristen Whelen from the Board, with regret

Carried.

381.2024 Guskjolen/Manske:
That the directors for the Town of Coronach are as follows:

Mayor- Calvin (Cal) Martin
Councillor- Ronald (Ron) Mamer
Councillor- Nathan Guskjolen
Councillor- Claire Manske
Councillor- Lyle Hancock
Councillor- Timothy (Tim) Hammel
Councillor- Ken Martin

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Carried.

382.2024 Mamer/Guskjolen:
That Council approve the development permit for a thirty (30) by thirty-two (32) foot soft sided salt shed, for the owner of Lot 7, Block 31, Plan 77MJ17986, pending setbacks are met and building inspector approval is obtained.

Carried.

383.2024 Manske/Hammel:
That Council approve a fifty (\$50) dollar discount, if an individual pays their full 2025 water, sewer, and loraas fees (for minimum charge of a utility bill not including overages or the infrastructure fee) before January 31, 2025, with payments starting to be accepted on January 2, 2025.

Carried.

384.2024 Guskjolen/Mamer:
That Council motion to move in camera at 9:16p.m. to discuss Project Penalties, Purchase of Property Proposal, CAO Committee Concerns, Staff Evaluations/Raises/Bonuses, Transfer Site Contract, and SSR Proposed Projects, per Sections 16, 17, 18, and 20 under Part III of The Local Authority Freedom of Information and Protection of Privacy Act.

Carried.

Councillor Claire Manske exited Council Chambers at 10:20p.m.

Council moved out of camera at 10:20p.m.

Councillor Claire Manske returned to Council Chambers at 10:22p.m.

385.2024 Mamer/Guskjolen:
That Council apply the penalties to Torrent at a cost of one hundred sixty four thousand and eight hundred twenty seven dollars and fifty cents (\$164,827.50).

Defeated.

386.2024 Mamer/Manske:
That Council approve the purchase of property from the resident, that resides at Lots 16-17, Block 2, Plan BV2817 at a cost of \$39,000 as outlined in their proposal, for the purchase of Lots 3-4, Block 2, Plan BV2817.

Defeated.

387.2024 Manske/Mamer:
That Council approve the following increases to Town Staff and Contractors, effective January 1, 2025:

Position	Current Wage	New proposed wage
Chief Administrative Officer	\$87,873.24/yr salary	\$90,956.33/yr salary
Assistant Admin	\$23.00/hr	\$24.50/hr

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Foreman/Water Operator	\$28.50/hr	\$29.50/hr
General Laborer	\$20.00/hr	\$21.00/hr
Transfer Site Attendant	\$19.00/hr	\$20.00/hr

Carried.

388.2024

Guskjolen/K. Martin:

That Council approve the following 2024 Christmas Bonuses to Town Staff and contractors:

Chief Administrative Officer, Assistant Administrator, Foreman, General Labourer, Regional Economic Development Officer, and Community Development Officer- \$300/each

Transfer Site Attendant- \$150

Carried.

389.2024

Mamer/Hancock:

That Council hire Don Perry for a one-year Transfer Site Attendant extension from February 2, 2025 to February 2, 2026 at a rate of \$20/hour.

Carried.

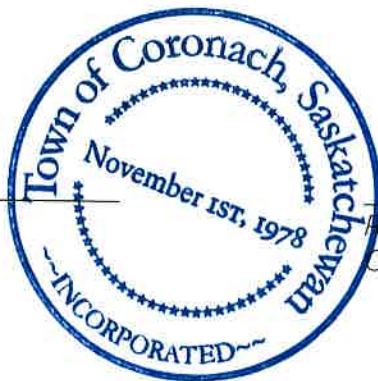
ADJOURN:
390.2024

C. Martin: That this meeting adjourns at 10:33 p.m.

Carried.



Calvin Martin
Mayor



Renea Paridaen
Chief Administrative Officer