

## Coronach Storefront Improvement Grant

### Program Details

The Storefront Improvement Grant is designed to support local businesses in enhancing the appearance of their storefronts, contributing to a vibrant and welcoming community. By investing in projects such as exterior painting, new signage, lighting upgrades, and other aesthetic improvements, this grant aims to:

- Attract more foot traffic.
- Increase customer engagement.
- Foster community pride.
- Attract new businesses.

Eligible applicants can receive funding to offset the costs of their improvement projects, helping to revitalize commercial areas and boost economic activity in our town. Whether you are a property owner or a tenant, this program offers an opportunity to make meaningful upgrades that benefit both your business and the broader community.

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### Who Is Eligible to Apply?

- Owners or tenants of properties located on Centre Street, 1st Avenue West, and along the Highway 18 corridor. *(Note: Tenants must provide the owner's written consent for the project.)*
  - Property must be taxable and assessed as property class **Commercial-Other**.
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### Eligible Projects

Projects eligible for funding include:

- Repair, restoration, or replacement of storefront doors and windows.
- Repair, restoration, cleaning, repainting, or replacement of exterior wall coverings, including tin, stone, and other materials.
- Repair or replacement of valances, eaves, and other architectural details.
- Repair, replacement, or addition of awnings or canopies.

- Addition or upgrade of lighting fixtures on exterior façades, entrances, or storefront display areas.
  - Install new signage or improve existing signage.
  - Other similar repairs or improvements, subject to approval.
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## Grant Details

The Storefront Improvement Grant provides funding for eligible projects based on the following structure:

### First \$2,500 in Eligible Costs

- The grant will cover **90%** of the first \$2,500 in eligible costs.
- **Example:**  
For a project costing \$2,500, the grant would provide **\$2,250**, and the applicant would contribute **\$250**.

### Eligible Costs Beyond \$2,500

- Any additional eligible costs will be covered at **70%**, up to a maximum **total grant payout of \$5,000**, depending on the number of applications.
  - **Example:**  
For a project costing \$6,429:
    - The first \$2,500 would be covered at 90%, resulting in **\$2,250**.
    - The next \$3,929 would be covered at 70%, resulting in **\$2,750**.
    - **Total Grant Amount:** \$5,000
    - **Applicant Contribution:** \$1,429
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## Additional Information

- The **maximum grant payout is \$5,000**, regardless of the total project cost.
- The total amount of funding awarded will depend on the number of applications received and the amount of funding requested, ensuring equitable distribution across all participants.

- Projects must comply with all applicable **municipal bylaws** (e.g., zoning bylaws) and **Provincial and Federal legislation**.
  - **Property tax** and **municipal utility accounts** must be current at the time of application and before the release of grant funds.
  - Applications require submission of **at least one cost estimate** prepared by a contractor or building owner/tenant completing the work, showing an itemized breakdown of materials and labour.
  - Projects must be completed by **November 30, 2025**, with final reporting submitted by **December 31, 2025**.
  - Grant funds will be paid in full after:
    1. The project is completed, and a final report is submitted, along with copies of paid invoices and other required documents.
    2. The municipality or Community Development Officer has inspected the project if necessary.
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## Deadlines

- **Application Deadline:** March 30, 2025
  - **Project Deadline:** November 30, 2025
  - **Final Report Deadline:** December 31, 2025
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## Contact Us

### Community Development Officer:

Kelsey Manske

- **Email:** coronachedc@gmail.com
- **Phone:** (306) 291-7086

### Town of Coronach:

- **Email:** office@townofcoronach.ca
- **Phone:** (306) 267-2150
- **Address:** 212 1st Street East, Coronach

## Instructions:

Please fill out the form completely and attach all required documents. Incomplete applications will not be considered.

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### 1. Applicant Information

- **Business Name:** \_\_\_\_\_
- **Business Owner(s):** \_\_\_\_\_
- **Business Physical Address:** \_\_\_\_\_
- **Business Mailing Address:** \_\_\_\_\_
- **Phone Number:** \_\_\_\_\_
- **Email Address:** \_\_\_\_\_
- **Are you the registered property owner?**
  - Yes
  - No

If **No**, please provide the following information about the property owner, along with a letter of approval for improvements you are applying for:

- **Property Owner Name:** \_\_\_\_\_
  - **Property Owner Phone Number:** \_\_\_\_\_
  - **Property Owner Email Address:** \_\_\_\_\_
  - **Property Owner Mailing Address:** \_\_\_\_\_
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### 2. Business Overview

- **Year Established:** \_\_\_\_\_
- **Type of Business:** (e.g., retail, service, food) \_\_\_\_\_



**3. Project Description**

- **What improvements are you planning for your storefront?** (Check all that apply)

- Exterior Painting
- Exterior Siding
- Signage Replacement
- Window/Display Upgrades
- Lighting Upgrades
- Landscaping (e.g., planters, greenery)
- Other (please specify): \_\_\_\_\_

- **Provide a detailed description of your planned improvements:**

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- **How will these improvements benefit your business and the community?**

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**4. Project Budget**

Please provide a breakdown of estimated costs for your project. Quotes or estimates must be attached to your application.

Expense Item	Estimated Cost (\$)
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Total Project Cost:** \$ \_\_\_\_\_

**Amount Requested from Grant:** \$ \_\_\_\_\_

**Amount Covered by Applicant:** \$ \_\_\_\_\_

**Is the amount not covered by the grant secured?** \_\_\_\_\_

**5. Project Timeline (projects must be completed by November 30, 2025, and final reports submitted by December 31, 2025).**

- **Expected Start Date:** \_\_\_\_\_
- **Expected Completion Date:** \_\_\_\_\_

**6. Supporting Documents**

Please attach the following:

- Photos of the current storefront (mandatory)
- Quotes/Estimates for work to be completed (mandatory)
- Design mock-ups or sketches (if available)
- Letter of Approval from the Property Owner (if applicable)
- Any additional documents to support your application

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## 7. Applicant Declaration

I, the undersigned, certify that the information provided in this application is true and accurate to the best of my knowledge. I agree to use any awarded funds solely for the purposes outlined in this application.

- **Name (Print):** \_\_\_\_\_
- **Signature:** \_\_\_\_\_
- **Date:** \_\_\_\_\_

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## Submission Details

- **Deadline for Submission:** March 30, 2025
- **Submit Completed Applications To:**

Kelsey Manske

Email: [coronach.edc@gmail.com](mailto:coronach.edc@gmail.com)

Phone: 306-291-7086

Mail/In-Person: Town Office, Box 90 Coronach, SK, S0H 0Z0