

**TOWN OF CORONACH**  
**Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach**

The Council of the Town of Coronach in the Province of Saskatchewan enacts as follows:

1. OVERVIEW

This Bylaw may be cited as The Utility Service Management Bylaw. A Bylaw for the Town of Coronach to fix, regulate, maintain, and control the use and charges for the consumption of water; to fix, regulate, maintain and control the use and charges for the use of the sewer services, and to fix and regulate the garbage and recycling practices and costs for the use of these services.

2. PURPOSE

The Purpose of this Bylaw is to govern the regulation, maintenance and control of the use and consumption of water and sewer services within the Town of Coronach.

3. DEFINITIONS:

In this Bylaw,

“Administrator” means the administrator of the Town appointed pursuant to Section 110 of The Municipalities Act.

“Billing #1” means the period of January 1 to March 31.

“Billing #2” means the period of April 1 to June 30.

“Billing #3” means the period of July 1 to September 30.

“Billing #4” means the period October 1 to December 31.

“Consumer” means the person(s), organization(s), corporation(s), etc. responsible for payment of charges for utilities services, and includes the owner, tenant or occupant of any real Property connected with or supplied with water and/or sewer through a water connection to the Town of Coronach’s water system and/or a sewer connection to the Town of Coronach’s sewer system.

“Council” means the elected body of the Town of Coronach.

“Grease” means fats, waxes, oils, gasoline, and any other volatile material with such viscosity.

“Interceptor” means a device that stops or catches something going from one place to another.

“Town” means within the corporate limits of the Town of Coronach.

“Property” means land and/or improvement(s) associated with the land.

“Property Owner” means the person(s), organization(s), corporation(s), etc. having legal Title to the subject Property, pursuant to Information Services Corporation.

“Property Line” as related to water connections are considered by the municipality to be the placement of the curb stop/ water valve control that controls water to the property from the distribution system.

“Public Works Department” means the person or persons employed by the Town of Coronach with the responsibility for water and sewer operations, and shall also be deemed to include the person(s) responsible for reading of water meters.

## TOWN OF CORONACH

### Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach

“Sewer Main/Main Line” refers to the main service line that the primary pipeline in a sewerage system running under the public street collecting wastewater from lateral connections.

“Sewer Maintenance” means the act of performing a clean-out of a sewer service line that has become obstructed due to tree roots, or by other means of blockage, at the request of the Consumer, at a charge set by the commercial sewer and drain cleaning specialist the Property Owner hires.

“Residential recycling” means the recycling program that has residential curbside pickup for houses and apartments by Loraas on a biweekly schedule at a cost as per Schedule C. Each Property is allotted one bin per monthly charge, additional bins are available through the Town office.

“Residential garbage” means the garbage program that has residential curbside pickup for houses and apartments by Loraas on a biweekly schedule subsidized by the Town of Coronach. Each property is allotted one bin, additional bins are available through the Town Office at an additional cost.

“Commercial recycling” means the businesses that maintain a large commercial bin with a scheduled pick up with costs noted in Schedule C. Businesses are permitted to set up their own account with the Recycling provider and must notify the Administrator.

“Commercial garbage” means the businesses that maintain a large commercial bin with a scheduled pick up at no cost to the business.

“Garbage Rental Bin” refers to the rental of a 6-yard commercial bin for garbage with pick-ups as per the commercial garbage schedule and costs as noted in Schedule D.

“Quarterly” refers to the 4 billing cycles of 3 months per cycle.

#### 4. SERVICES:

##### New Services

- 4a) No extension of water or sewer mains shall be constructed unless such construction is authorized by the Council of the Town of Coronach.
- 4b) Every single-family residential Property Owner wanting to have his/her premises connected to the waterworks system shall apply to the Administrator for that service. The costs associated with the materials and installation of each new water connection and new sewer connection are the responsibility of the Property Owner, in addition to acquiring a plumber to connect to the Town's water main and sewer main, under the supervision of the Public Works Department. Subsequent costs for replacement of pavement, curbing, sidewalk, and all other damages occurring because of the installation of water and sewer mains and lines will be the responsibility of the Property Owner. Along with connection a water meter must be installed in the dwelling if one doesn't exist, at the cost to the Property Owner.
- 4c) Every multi-family residential Property Owner wanting to have his/her premises connected to the waterworks system shall apply to the Administrator for that service. The costs associated with the materials and installation of each new water connection per living unit and new sewer connection per living unit are the responsibility of the Property Owner, in addition to acquiring a plumber to connect to the Town's water main and sewer main, under the supervision of the Public Works Department. Subsequent costs for replacement of pavement,

## TOWN OF CORONACH

### Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach

curbing, sidewalk, and all other damages occurring because of the installation of water and sewer mains and lines will be the responsibility of the Property Owner. Along with connection a water meter must be installed in the dwelling if one doesn't exist, at the cost to the Property Owner.

- 4d) Every commercial or industrial Property Owner wanting to have his/her premises connected to the waterworks system shall apply to the Administrator for that service. The costs associated with the materials and installation of each new water connection and new sewer connection are the responsibility of the Property Owner, in addition to acquiring a plumber to connect to the Town's water main and sewer main, under the supervision of the Public Works Department. Subsequent costs for replacement of pavement, curbing, sidewalk, and all other damages occurring because of the installation of water and sewer mains and lines will be the responsibility of the Property Owner.

#### Existing Services

- 4e) Consumer(s) taking over premises where water has been previously used by another Consumer must contact the Town office at 212 1<sup>st</sup> Avenue East to set up the new account and pay a water deposit and water connection fee.
- 4f) The Property Owner shall pay the sum of \$50.00 for a water deposit. This payment must be received before any water is consumed. Any Consumer of any Property shall pay a water/sewer deposit in the sum of \$50.00. The water deposit shall be refunded upon service being discontinued and all water usage charges are paid in full.
- 4g) The Consumer of any connected and serviced Property shall pay the sum of \$50.00 for a water connection fee. This payment must be received before any water is consumed.
- 4h) Every Consumer shall provide, at his/her own expense, a place in his/her premises for the installation of the water meter. The meter location must be acceptable to the Public Works Department, and shall provide ready and easy means of access to the said meter for examination by the meter reader. Every Consumer shall always properly protect the service pipes and fixtures from frost or other injury so that the meter shall not in any way be damaged. Every Consumer shall be responsible to the Town for costs incurred by it arising out of any damage to such meters from frost or other injury. Water meters shall remain the property of the Town.
- 4i) The Town shall be entitled to read the water meters regularly and/or estimate the water usage. Water meters shall be read quarterly by the Public Works Department, where meters or external sensors are accessible. If a meter or external sensor is not accessible, the Public Works Department will leave a card at the Property requesting a meter reading be taken by the Consumer, and that reading be submitted to the Town Office within three (3) business days. It is the responsibility of the Consumer to submit an actual meter reading within three business days to the Town Office. If an actual meter read is not provided, the utility bill will be estimated for that quarter. The Town shall not be responsible for large water and/or sewer actual utility bills, due to broken sensors. It is the Consumers responsibility to ensure the Town Office receives an actual reading every quarter.

The Public Works Department is entitled to free access at all reasonable times to all parts of any Property to which the water public utility is connected for the purpose of: reading a meter; or after making reasonable efforts to notify the Property Owner or Consumer, or in an emergency, for the purpose of directing and installing or sealing a meter or other related appliances, and removing,

## TOWN OF CORONACH

### Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach

- altering, or repairing such meter as circumstances require, conducting and sampling tests, inspecting any service connection, or maintenance and repair.
- 4j) Any Consumer or Property Owner who obstructs or refuses to admit the Public Works Department onto their property, as per section 4i), shall be deemed guilty of an infraction of this Bylaw.
  - 4k) Every Consumer shall also provide, at his/her own expense, a place on the outside wall of his/her premises, where a remote sensor read out unit may be installed. The location must be convenient for the meter reader and acceptable to the Public Works Department. If a Property Owner or Consumer plans to start renovations on the exterior of their house, the Property Owner or Consumer must inform the Town Office if the sensor needs relocating.
  - 4l) In addition to the requirements of the Saskatchewan Plumbing and Drainage Regulations, it shall be the responsibility of every Property Owner of a sanitary sewer connection to install a backwater valve on the main building drain for a single-family dwelling, or on all lateral pipes connected to the main building drain for multiple dwellings.
  - 4m) Every Consumer who intends to vacate any premises supplied with water from the waterworks system or who intends to discontinue the use of such water shall give notice of same to the Town office.
  - 4n) Property Owner(s) or Consumer(s) who own or occupy water service or whose water service has been turned on shall be outlined in Schedule A as appended to this bylaw. However, the minimum shall be payable in every case whether any water is consumed.
  - 4o) Property Owner(s) or Consumer(s) who own or occupy premises drained or required by Bylaw to be drained into the Town's sewer system, shall pay for such services, a quarterly service charge in accordance with the schedule as outlined in the Schedule B as appended to this bylaw.
  - 4p) The Town shall not be responsible for frozen piping or infrastructure related to providing water and/or sewer service due to the Property Owner or Consumer removing snow on their front lawns during the winter.

#### Existing Service Connection Repairs/Replacements

- 4q) The cost of subsequent repairs and/or replacement and maintenance of an existing water service line from the curb stop, up to and within the premises, shall be borne by the Property Owner.
- 4r) The Property Owner with a Residential, Commercial, Industrial or Residential Multi-Family building shall be responsible for the costs and expenses related to the Sewer Maintenance of a sewer service connection located above, on, or under the Property Owner's land from the Sewer Main/Main lateral connection to inside the Residential, Commercial, Industrial, or Residential Multi-Family building, unless otherwise determined by the Town.

The Town shall be responsible for all costs and expenses related to sewer breaks and collapsed sewer lines on all Residential, Commercial, and Industrial properties within the Town. Any determination that costs and expenses are the Town's responsibility shall be accompanied by a video confirmation that the lateral connection from the Property to the Sewer Main is disconnected/damaged and presented to the Administrator prior to consideration for payment. In the case of the lateral connection to the Sewer

**TOWN OF CORONACH**  
**Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach**

Main requiring replacement, the costs shall be borne by the Town.

**5. PROHIBITIONS:**

- 5a) No person shall turn on water to any Property or open any valve on Town of Coronach Property, except under the authority of the Administrator.
- 5b) No person shall make any connection whatsoever with any of the public or private pipes or mains, except under the authority of the Administrator.
- 5c) No person, except the Public Works Department or members of the Volunteer Fire Department(s) in the course of their duties, shall open, close, or interfere with any hydrant, gate or valve connection, nor in any way interfere with any meter, curb stop, pipe or other waterworks appliance.
- 5d) No person shall discharge into any drain, sewer or sewage system operated by the Town any harmful matter, substance, or thing, whether liquid or solid, that would be injurious to health, life or Property, or that would injure, pollute, or damage any stream, watercourse, drain, sewer, sewage system or sewage treatment plant.
  - 5di) The service of any Consumer who contravenes section 5d) of the Bylaw shall be discontinued and shall be subject to penalties provided under the General Penalty and Fines Bylaw 11.2018 of the Town.
- 5e) No person shall discharge or cause to be discharged any of the following described waters or wastes to any sewer within or entering the Town:
  - 5ei) Any liquid having a temperature greater than sixty-five degrees Celsius;
  - 5eii) Any water or Grease waste of such character or quality that unusual attention or expense is required to handle such materials by the Town sewer system;
  - 5eiii) Any gasoline, benzene, naphtha, fuel oil, or other petroleum products or any other flammable or explosive liquid, solid or gas;
  - 5eiv) Any ashes, cinders, sand, stone-dust, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood or any other solid or any other viscous substance which may cause difficulty in the Town sewage system;
  - 5ev) Any paunch manure or intestinal contents from horses, cattle, sheep, swine, or any animal grease or oil, pigs' hooves or toenails, and animal intestines or stomach casings, bones, hog bristles, hides or parts thereof, any animal fat or flesh, manure, poultry entrails, heads, feet or feathers, fleshings and hair, or other solid or viscous substances which may cause difficulties in the Town sewage system;
  - 5evi) Any water or waste having pH lower than 6 or greater than 9.0, or having any other corrosive, damaging, or hazardous characteristics with respect to the Town sewer system processes and personnel;
  - 5evii) Any water or waste containing toxic or poisonous substances, or a waste which, combined with another waste, may cause toxic or poisonous substances to be liberated;
  - 5eviii) Any noxious or malodorous gas or substance capable of creating a

## TOWN OF CORONACH

### Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach

public nuisance;

5eix) Any water or waste containing a radioactive substance capable of creating a public nuisance;

5ex) Any industrial waste whatsoever.

- 5f) In the event of a natural disaster (i.e. significant rain storm or flood), no Property Owner or Consumer shall discharge into any drain, sewer or sewage system operated by the Town any liquid from a sump-pump or eaves trough. As this causes the sewage lift station to operate at full capacity with the added pressure there is potential for failure and compromising the system to the point resulting in sewer backups affecting Consumers or worse case, a total shutdown of the facility.
- 5g) No Property Owner or Consumer shall drain runoff water and/or ground water into the sanitary sewer system without approval from Town Council and obtaining appropriate permits.
- 5h) No person shall remove from Town limits the Residential Garbage, Residential Recycling, Commercial Garbage, or Commercial Recycling bin permanently. Any bin permanently removed from a Property shall result in a fine of \$500.00.
- 5i) No person shall deface, bury, cover or willfully damage Town property, including but not limited to hydrants, water services, water meters, sewer systems, garbage or recycling containers. Any damage will be reported to the RCMP as property damage and may be prosecuted to the full extent of the law.
- 5j) No person shall dispose of recreational vehicle anti-freeze down any water or sewer infrastructure within the Town.

#### 6. MAINTENANCE:

- 6a) The Town will provide a water meter where necessary for the repairing or replacing due to normal wear, at no charge to the Consumer. If a Property Owner prefers a plumber to install the water meter, instead of the Public Works Department, costs associated with the plumber are the responsibility of the Consumer.
- 6b) Where a repair or replacement of a water meter is necessary due to physical damage to the meter caused by the Consumer's negligence, a new meter is required to be installed by a plumber or the Public Works Department, the Consumer will be charged the cost of the new meter plus the costs associated with the plumber or the Public Works Department to do the work. The charge for the new water meter will be invoiced and collected as provided in this bylaw. Water meters are the property of the Town and tampering with the water meter will result in a Fine of \$1000.00 and double the cost of the last billing period to the Consumer. Charges may also be pressed.
- 6c) For the purpose of making repairs to the mains or of connecting or repairing service pipes or constructing extensions or new work, or for any other work, the Town shall have the right to shut off the water from any Consumer without notice, and to keep it shut off as long as may be necessary to enable the work to be completed. Whenever feasible, the Consumer shall be notified in advance.
- 6d) The Town shall replace, if non-functioning, a curb stop valve on an as needed basis. If the Public Works Department acknowledges the non-functioning curb stop valve, a work order will be created and the severity and urgency of the replacement will be determined by the Public Works Department and

## TOWN OF CORONACH

### Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach

Administrator. This will be paid for by the Town, and the area around the curb stop valve shall be remediated to topsoil and grass seed as a minimum standard.

- 6e) The Town shall have the right to limit the amount of water furnished to any Consumer, upon reasonable notice to the Consumer of such intended action.
- 6f) The Town shall have the right by resolution of Council to regulate the use of water for fountains, jets, hoses, sprinklers, or to limit the hours for using same.

#### 7. RECONNECTIONS:

- 7a) No disconnections will be done after 3:30 p.m. on Monday to Friday, or on weekends or holidays, except in the case of an emergency.
- 7b) No reconnections will be done after 3:30 p.m. on Monday to Friday, or on weekends or holidays, except in the case of an emergency.
- 7c) There shall be a \$200.00 charge, in addition to full payment of utilities accounts, for turning water on where the service had been terminated due to nonpayment of accounts.
- 7d) Accounts shall be paid within a period of thirty (30) days from the billing date. Accounts showing arrears sixty (60) days, utility amounts owed by the Property Owner may be added to the tax roll after proceeding with water disconnection. At any time during the year, Council may, by resolution, in accordance with section 369 (1) (b) of the Municipalities Act direct that unpaid utility amounts be added to tax roll. The Administrator will ensure due process is followed with respect to adding arrears to taxes and a reconnection fee must be paid before service is reinstated.
- 7e) If the water supply to a dwelling unit is disconnected for infringement of the provisions of the bylaw, the same shall not be reconnected until all penalties, fees, rates, charges and arrears have been paid or arrangements have been made for full repayment of same.
- 7f) Seasonal Disconnections are a \$50.00 charge for the curbside disconnect and reconnection within a 6-month period.
- 7g) Water disconnections are a \$50.00 charge per request to turn on/off the curb stop to change a shut off valve at the property.

#### 8. BILLING PROCEDURE:

- 8a) Utility billings will be processed four (4) times per year, in accordance with the Schedules "A", "B", "C", "D", "E" and "F" as outlined in the Bylaw
- 8b) Water deposit(s) must be collected, and an account set up complete before service is resumed at an existing address. [See Sections 4e to 4g]
- 8c) Water service application for new installation of services must be submitted, signed, approved by Council and completed prior to any services being rendered.
- 8d) If water and sewer service are set-up at a Property, the Consumer shall also be charged for one (1) recycling bin per quarter.
- 8e) That the Administrator follow the below procedure for Utility Billing:

## TOWN OF CORONACH

### Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach

8ei) If it is discovered on a utility account, there has not been an actual meter read in the past four billings or one year, then any additional costs above the base amount will be forgiven for the applicable party and no adjusted utility bill be sent by the Administrator; and,

8eii) If it is discovered there is an actual read within the past year, but estimate readings presently and the current utility bill is above the base amount, the Administrator will forward an adjusted bill to the Property Owner or Consumer, who resides at the Property, to pay.

#### 9. LANDLORDS and TENANTS:

- 9a) Whereas The Municipalities Act, 2005 S. 29 provides for the amount of a tenant's unpaid water and sewer account to be transferred to the Property Owner's tax account for the parcel of land which is/was occupied by the tenant; And whereas The Local Authority Freedom of Information and Protection of Privacy Act prevents the Town from releasing information relating to a resident's financial account with respect to the provision of routine services by a Town;
- 9b) Property Owners that are landlords shall be added by default to accounts where property is leased or rented and receive copies of all bills and notices. Property Owners are held responsible for all billings connected to their Property and will be held responsible for the arrears in cases of non-payment by tenants. Property Owners must hold their own account and account deposits on rented/leased properties in addition to any deposit paid by the tenant. By signing up for an account, tenants authorize releasing account information to the Property Owner or authorized agent thereof. Failure to sign the authorization will result in inability to open a tenant account and billings will remain in the Property Owner's name. A Property Owner's deposit may not be refunded unless all related tenant accounts have been paid in full. The Property Owner's deposit will not be applied to a tenant's final bill during the initial final billing process for a tenant's account.

#### 10. INTEREST

- 10a) The bills states a due date. Monthly interest is to be charged on overdue accounts not paid by the due date as per Schedule F. Statements will be sent monthly to past due accounts where interest has been applied.

#### 11. FINAL NOTICE PROCEDURE:

- 11a) FINAL NOTICE: A final notice will be sent to overdue accounts that are 60 days or more past due. After 60 days, the final notice should detail that the water will be disconnected if the balance of the account is not paid within 10 days of the date of the letter.
- 11b) SHUTOFF DAYS NOTE: When scheduling the shutoff date, it is not to be scheduled on a Friday, on a statutory holiday or day in lieu, or any day where the office is not open to accept payment on accounts.
- 11c) NOTICES: When preparing final notices, the notices will be sent by registered mail with sixty (60) days' notice that any unpaid amounts as of December 31st of that year may be transferred to the tax roll of the Property Owner.
- 11d) 24 HOUR SHUTOFF NOTICE: Once the time period references in the final notices has expired, the Public Works Department is to leave a twenty-four (24) hour disconnection notice on the door of the residential Property stating that the



## TOWN OF CORONACH

### Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach

service will be discontinued within twenty-four (24) hours if payment is not made in full or acceptable arrangements for payment have not been made. Once posted, a notice is considered to have been delivered.

- 11e) For commercial properties/businesses, the twenty-four (24) hour notice is to be delivered during business hours to the Property Owner or manager or other employee if the Property Owner or manager is not present or unavailable at the time the notice is being delivered.
- 11f) SHUTOFF and FINAL BILLING: If payment (or suitable arrangements to pay) are not made after twenty-four (24) hours of posting or delivering the notice, water service will be disconnected without further notice until the bill is paid in full or suitable arrangements are made.
- 11g) A final meter read, the disconnect fee will be applied to the account, and a final billing will be issued. The account deposit will be applied against the arrears in the final billing.
- 11h) At a minimum, regardless of arrangements to pay the amount in arrears after disconnection, the disconnecting and reconnecting fees must be paid in full in order to resume service once the service has been turned off.
- 11i) Once a final billing has been completed, the Property Owner or Consumer must open a new account including new completed and signed forms and a water deposit if theirs was refunded during the final billing process.

#### 12. PAYMENT ARRANGEMENTS:

- 12a) During the period between the due date and disconnection date, a payment plan may be established. The goal of the payment plan is to ensure the Consumer will be current by the end of the next billing period at the latest. To determine the payment plan amount, take the arrears balance and add to it an estimate for the next bill. The Town will accept weekly, bi-weekly or lump sum payment plans that ensure that the Consumer is current by the next billing cycle's due date. If the agreed payment plan is not adhered to, water service will be discontinued following procedures in Section 11. It is recommended that payment arrangements are made such that adequate time is allowed for processing of online payments, etc.
- 12b) If service has been disconnected before arrangements were made, the disconnecting and reconnecting fees must be paid in full to resume service regardless of any other arrangement to pay the arrears.
- 12c) If the payment plan is not adhered to, water service will be immediately disconnected without further notice. When shut off, due to failure to adhere to a payment plan, the SHUTOFF DAYS NOTE under section 11b) still applies.
- 12d) Payments are registered to the account when the Town receives the payment in hand. Consumers are to be advised to allow sufficient time for mailing as the Town does not process payments as of the date of posting, but rather the date received. Consumers are also to be advised to allow sufficient time for online payment processing of at least 5-7 business days from the time payment is made through their banking institution, as the Town processes payments on the date the payment is received in our account.
- 12e) At any time during the collection process the Town reserves the right to use the services of a collection agency or bailiff, pursuant to the powers outlined in The Distress Act.

## TOWN OF CORONACH

### Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach

12f) After an account is 120 days past due and once all reasonable efforts to obtain payment have been made under this policy, and the account has been deemed uncollectable, the Property Owner will be contacted by registered mail to inform them that the overdue amount will be applied to the property tax for the overdue amount as per The Municipalities Act, 2005, Section 29.

#### 13. WATER RESTRICTIONS:

13a) This Bylaw restricts the use of water for outdoor watering to the time period of 6 am to 9am and 6 pm to 9pm.

13b) Consumers with address/house numbers ending in an even number will be permitted to water outdoor areas on calendar days that are even. Consumers with address/house numbers ending in odd numbers will be permitted to water outdoor areas on calendar days that are odd.

13c) Special permission can be requested from the Administrator for new sod or seeded areas by writing to the Administrator in advance of the next scheduled Council meeting on the second Tuesday of each month.

13d) No Property Owner or Consumer shall convey, sell, dispose of, or give away or permit water to be carried or taken away or use it or supply it for the use or benefit of others.

#### 14. GREASE, OIL, AND SAND INTERCEPTORS:

14a) Grease Interceptors shall be installed by the Property Owner or Consumer in all waste pipes from kitchen sinks or dishwashers in hotels, restaurants, and institutional buildings where, in the opinion of the Public Works Department they are necessary for the proper handling of liquid wastes containing Grease in excessive amounts.

14ai) No Property Owner or Consumer in the residential, industrial, multi-dwelling residential, or commercial districts shall pour Grease, or food waste into water and sewer infrastructure within Town limits.

14b) A Grease and grit Interceptor shall be provided by the Property Owner or Consumer on the waste outlet from all garages, motor vehicle or equipment wash floors, cleaning establishments, or other such places as required by the Public Works Department and in accordance with the following specifications:

14bi) An Interceptor shall be so designed that it will not become air bound, and shall be so located as to be readily accessible for cleaning.

14bii) A Grease Interceptor shall be of sufficient capacity to intercept all Grease likely to flow into it under normal conditions.

14biii) The Interceptor for motor vehicle or equipment wash floors shall have a capacity sufficient to retain the sand or grit reaching the Interceptor during any twenty-four (24) hour period, but in no case shall it be less than two chambers, being six (6) feet deep by three (3) feet by three (3) feet each. The overflow pipe shall be four (4) feet, measured from the floor of the Interceptor to the invert of the overflow.

14biv) Every Grease Interceptor shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature,

## TOWN OF CORONACH

### Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach

and shall be of substantial construction, water-tight and equipped with easily removable covers which when bolted in place shall be gas-tight and water-tight.

- 14c) Where installed, all Grease and sand Interceptors shall be maintained by the Property Owner or Consumer at their expense, to be always in continuously efficient operation.
- 14d) The Property Owner or Consumer shall always maintain a written record containing the dates upon which the Grease, sand, or grit Interceptor was cleaned out. If there is evidence found that the written record was falsified, a thousand dollar (\$1000) charge will be levied to the Property Owner.
- 14e) The Administrator or other duly authorized representative of the Town shall be allowed to enter upon any Property or any premises on which a Grease, sand, or grit Interceptor is installed for the purpose of inspecting the maintenance and operation of, and the discharge into the said Interceptor.

#### 15. PENALTIES:

- 15a) Any person who willfully or maliciously hinders or interrupts, or causes or procures to be hindered or interrupted, the Town or its servants, agents, contractors, or workmen, or any of them, in the exercise of the powers and authorities granted herein as to wastewater systems or any part thereof; or
- 15b) Any person willfully or maliciously destroys, damages, or interferes with the operation of any part of the Town's wastewater system; or
- 15c) Any person who introduces to the Town's wastewater system any thing or matter that causes or is likely to cause damage thereto;

is guilty of an offence and upon summary conviction to penalties provided under the General Penalty and Fines Bylaw 11.2018 of the Town.

- 15d) Where partial or total blockage or part of the wastewater system or any other damage is caused due to the failure of any person to strictly comply with the provisions of this Bylaw, that person shall, in addition to any penalty for infraction hereof, be liable to the Town for all costs of clearing such blockage or repairing such damage. Such costs shall constitute a debt to the Town, and shall form a preferential lien upon the Property involved.

#### 16. REPEAL OF BYLAWS:

- 16a) This Bylaw hereby repeals Bylaw No. 10.2021, and Bylaw No. 6 of 1974.

**TOWN OF CORONACH**

**Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach**

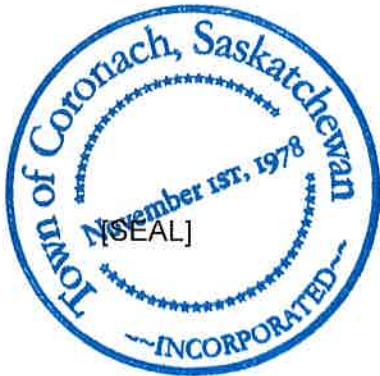
17. COMING INTO FORCE:

17a) The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee or January 1, 2025, whichever is the later.

READ A FIRST TIME this Oct 29, 2024

READ A SECOND TIME this November 19, 2024

READ A THIRD TIME Jan 14, 2025



[Signature]  
Mayor

[Signature]  
Administrator

Certified a true copy of Bylaw No. 4.2024 adopted by Council with resolution # 6.2025 on the 14 day of January 2025.

[Signature]  
Administrator

**TOWN OF CORONACH**  
**Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach**

Town of Coronach's Utility Billing System and meters measure in Cubic Meters  
1 Cubic Meter = 219.969 Imperial gallons and is billed Quarterly as per Billing cycles of:

- "Billing #1" means the period of January 1 to March 31.  
"Billing #2" means the period of April 1 to June 30.  
"Billing #3" means the period of July 1 to September 30.  
"Billing #4" means the period October 1 to December 31.

**Schedule "A" – Water Service Charges per Billing cycle (for 2024 only):**

Charges for Minimum: \$115.50/ quarter/ 40 Cubic meters  
Overage charges: Over 40 cubic meters to be billed at \$2.20/ Cubic meter  
Exceptions to Metered Billing:  
1. Pretty Valley Lodge Flat Rate is set to \$100.00/ Month  
2. Heritage Square Flat Rate is set to \$300.00/ Month

Bulk water for storage tanks  
\$5.49/cubic meter

**Schedule "A" – Water Service Charges per Billing cycle (for 2025 only):**

Charges for Minimum: \$118.98/ quarter/ 40 Cubic meters  
Overage charges: Over 40 cubic meters to be billed at \$2.30/ Cubic meter  
Exceptions to Metered Billing:  
1. Pretty Valley Lodge Flat Rate is set to \$103.00/ Month  
2. Heritage Square Flat Rate is set to \$309.00/ Month

Bulk water for storage tanks  
\$0.02 per imperial gallon

**Schedule "A" – Water Service Charges per Billing cycle (for 2026 only):**

Charges for Minimum: \$122.52/ quarter/ 40 Cubic meters  
Overage charges: Over 40 cubic meters to be billed at \$2.40/Cubic meter  
Exceptions to Metered Billing:  
1. Pretty Valley Lodge Flat Rate is set to \$106.09/ Month  
2. Heritage Square Flat Rate is set to \$318.27/ Month

Bulk water for storage tanks  
\$0.02 per imperial gallon

**Schedule "A" – Water Service Charges per Billing cycle (for 2027 only):**

Charges for Minimum: \$126.21/ quarter/ 40 Cubic meters  
Overage charges: Over 40 cubic meters to be billed at \$2.50/ Cubic meter  
Exceptions to Metered Billing:  
1. Pretty Valley Lodge Flat Rate is set to \$109.27/ Month  
2. Heritage Square Flat Rate is set to \$327.81/Month

Bulk water for storage tanks  
\$0.02 per imperial gallon

**Schedule "B" – Sewer Service Charges per billing Cycle (for 2024 only):**

Charges for Minimum: \$55.50/ quarter / 40 Cubic meters  
Overage Charges: Over **40 cubic** meters per quarter to be billed at \$0.75/ Cubic meter  
\* All Overage for Sewer charges are based on Water Meter Readings.

Exceptions to Metered Billing:  
1. Pretty Valley Lodge Flat Rate is set to \$136.40/Month  
2. Heritage Square Flat Rate is set to \$136.40/ Month

**TOWN OF CORONACH**  
**Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach**

**Schedule “B” – Sewer Service Charges per billing Cycle (for 2025 only):**

Charges for Minimum: \$57.18/ quarter / 40 Cubic meters  
 Overage Charges: Over **40 cubic** meters per quarter to be billed at \$0.85/ Cubic meter  
 \* All Overages for Sewer charges are based on Water Meter Readings.

Exceptions to Metered Billing:

1. Pretty Valley Lodge Flat Rate is set to \$140.49/Month
2. Heritage Square Flat Rate is set to \$140.49/ Month

**Schedule “B” – Sewer Service Charges per billing Cycle (for 2026 only):**

Charges for Minimum: \$58.89/ quarter / 40 Cubic meters  
 Overage Charges: Over **40 cubic** meters per quarter to be billed at \$0.95/ Cubic meter  
 \* All Overages for Sewer charges are based on Water Meter Readings.

Exceptions to Metered Billing:

1. Pretty Valley Lodge Flat Rate is set to \$144.70/Month
2. Heritage Square Flat Rate is set to \$144.70/ Month

**Schedule “B” – Sewer Service Charges per billing Cycle (for 2027 only):**

Charges for Minimum: \$60.66/ quarter / 40 Cubic meters  
 Overage Charges: Over **40 cubic** meters per quarter to be billed at \$1.05/ Cubic meter  
 \* All Overages for Sewer charges are based on Water Meter Readings.

Exceptions to Metered Billing:

1. Pretty Valley Lodge Flat Rate is set to \$149.04/Month
2. Heritage Square Flat Rate is set to \$149.04/ Month

**Schedule “C”- Flat Rate Recycling Service charges per Billing cycle:**

**Commercial:**

Coronach Hotel	\$225.00
Coronach Rec Board	\$300.00
Debs Kitchen	\$270.00
Health Centre	\$540.00
Pharmacy	\$300.00
Post office	\$450.00
CR Plumbing	\$112.50
Rustic Tavern	\$112.50
Sarcas	\$540.00
School	\$540.00
Spring Flower Inn/ Country Boy Motel	\$270.00
Commercial bin (extra)	as per Loraas charges

**Residential:**

Residential Roll out bin	\$30.00/bin/billing cycle
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**Schedule “D” – Garbage Bin Rental Charges**

**Commercial:**

(For temporary use of garbage bin rentals or seasonal services)

1. Fifty (\$50) dollar delivery charge
2. Rental Rates- Ten (\$10) dollars per day, fifty (\$50) dollars per week, or two hundred (\$200) dollars per month
3. Dumping Fees- one hundred twenty-five (\$125.00) dollars per dump
4. One hundred (\$100) dollar deposit that gets applied to the final bill
5. Rules for the bins. NO- shingles, concrete, gravel, stucco, furniture, applicances, mattresses, or hazardous materials such as batteries, oils/fluids/solvents, and tires.

**TOWN OF CORONACH**  
**Bylaw No. 4.2024 - A Bylaw for Utility Management, Rates and Regulation in the Town of Coronach**

6. From the day the bin is dropped off, to the day that the individual calls the Town Office for pick up, is the timeframe that will be invoiced.

**Residential:**

Residential Roll out bin (first bin)	FREE with payment of yearly taxes
Residential Roll out bin (extra)	\$30.00/bin/billing cycle

**Schedule "E"- Infrastructure Fee (for 2024 only)**

Infrastructure fee of \$20.00, one per year, on Billing #3, be applied on all active accounts, commercial and residential to be placed in reserve for Water and Sewer Infrastructure future projects.

**Schedule "E"- Infrastructure Fee (for 2025 to 2027 inclusive)**

Infrastructure fee of thirty-seven dollars and fifty cents (\$37.50) per billing cycle on all active accounts, commercial and residential to help off-set the yearly loan payment for the Downtown Revitalization Project twenty-five dollars (\$25.00) and for funds to be placed into reserve for Water and Sewer Infrastructure future projects twelve dollars and fifty cents (\$12.50).

**Schedule "F"- Interest Rate**

Interest Rate is applied on overdue accounts on the 1<sup>st</sup> of the month at a rate of 5%.