

# Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1 St E, Coronach Town Office, Coronach, Saskatchewan on February 11, 2025 at 6:00pm

**PRESENT:** Deputy Mayor Ron Mamer presided, with Councillor Nathan Guskjolen, Councillor Lyle Hancock, Councillor Ken Martin, Councillor Tim Hammel, Councillor Claire Manske and Chief Administrative Officer Renea Paridaen.

**ABSENT:** Mayor Cal Martin

**CALL TO ORDER:** A quorum present Deputy Mayor Mamer called the meeting to order at 6:00 p.m.

**AGENDA:**  
30.2025 Guskjolen/Manske:  
That the agenda be accepted as presented.

Carried.

**CONSENT AGENDA:**  
31.2025 Hancock/K. Martin:  
That the Town of Coronach acknowledge all consent agenda items listed and THAT they be read, filed, and accepted for information purposes.

Carried.

**REPORTS:**  
32.2025 Hammel/Manske:  
That all reports be accepted as presented.

Carried.

**FINANCIAL STATEMENT & ACCOUNT RECONCILIATIONS:**  
33.2025 Mamer/Guskjolen:  
That the Statements of Financial Activities and Account Reconciliations for the period ending January 31, 2025 be accepted as circulated.

Carried.

**LISTS OF ACCOUNTS:**  
34.2025 K. Martin/Hancock:  
That the accounts listed for approval, Cheques No. 9285 to 9301, direct withdrawal and online payments, totaling \$889,072.30 be approved for payment.

Carried.

**OLD BUSINESS:**  
**DOWNTOWN FLOWER SUPPLY 2025:**  
35.2025 Hancock/K. Martin:  
That Council accept Big Muddy Greenhouse, Janice Paradis quote of \$1947.00 plus taxes and THAT \$500 of flowers be purchased from the Coronach Pool to be utilized around Town.

Carried.

**NEW BUSINESS:**  
**CHANGE OF COUNCIL MEETING DATE:**  
36.2025 Manske/Guskjolen:  
That Council change the March 11, 2025 6:00p.m. Council Meeting date, to March 4, 2024 at 6:00p.m.

Carried.

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### ADVERTISING FOR PUBLIC WORKS SUMMER STAFF:

37.2025

Manske/K. Martin:

That Council approve CAO to advertise for public works summer staff, with the range of pay \$17.00-\$19.00/hour depending on prior experience and qualifications.

Carried.

### BYLAW 1.2025 ASSESSMENT:

38.2025

Manske/K. Martin:

That Council proceed with Bylaw 1.2025 A Bylaw to Dispense with the Mailing of Assessment Notices & To Establish a Fee to Appeal Assessment to receive first reading.

Carried.

### BYLAW 1.2025 ASSESSMENT:

39.2025

Hancock/Guskjolen:

That Council proceed with Bylaw 1.2025 A Bylaw to Dispense with the Mailing of Assessment Notices & To Establish a Fee to Appeal Assessment to receive second reading.

Carried.

### BYLAW 1.2025 ASSESSMENT:

40.2025

Hammel/Mamer:

That Council motion and consent unanimously, by all members, to proceed with the third reading of Bylaw 1.2025 A Bylaw to Dispense with the Mailing of Assessment Notices & To Establish a Fee to Appeal Assessment.

Carried.

### BYLAW 1.2025 ASSESSMENT:

41.2025

Guskjolen/K. Martin:

That Council proceed with Bylaw 1.2025 A Bylaw to Dispense with the Mailing of Assessment Notices & To Establish a Fee to Appeal Assessment to receive the third and final reading.

Carried.

### LEASE RENEWAL FOR PRINTER/COPIER:

42.2025

Hancock/Guskjolen:

That Council approve the proposed contract from Success Office Systems, a 48 month lease, at \$96/month.

Carried.

Councillor Hammel left the meeting at 7:15p.m.

### WATER & SEWER RESERVE TRANSFER:

43.2025

Guskjolen/Mamer:

That Council approve the transfer of \$120,125.00 to be transferred from the Water and Sewer Reserve #2 general ledger account 310-100-300 to the Town of Coronach main chequing account at Conexus and THAT the funds be utilized for the Downtown Revitalization Project, as outlined in the PrairiesCan Contract Agreement.

Carried.

### CORONACH HOUSING PROPOSAL:

44.2025

Manske/K. Martin:

That Council accept Coronach Housing Authority's proposal of a five

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percent discount on their utility accounts for 2025 in Coronach.

Carried.

Councillor Mamer left Council Chambers at 7:38p.m.

Councillor Mamer returned to Chambers at 7:41p.m.

### FLAT RATE WATER & SEWER CHARGES:

45.2025

Hancock/Manske:

That Council direct Administration to adjust the utility bill at 217 Maple Street, THAT the resident be sent a letter for future communications with Administration, and THAT all future decisions be in accordance with Bylaw 4.2024.

Carried.

### OPENING TAX ROLL:

46.2025

Guskjolen/Mamer:

That Council open the assessment/tax roll from February 21, 2025 to April 22, 2025 for the 2025 fiscal year.

Carried.

### DRINKING WATER QUALITY & COMPLIANCE REPORT:

47.2025

Hancock/Manske:

That Council approve the 2024 Drinking Water Quality & Compliance Report, Annual Notice to Consumers, and THAT the report be posted on the Town website, Voyent Alert, Town Facebook Page, Town Office, and at the Post Office.

Carried.

### STREET SWEEPING:

48.2025

K. Martin/Hancock:

That Council accept Virtue Construction & Street Sweeping proposal in 2025 at a cost of \$7,472.52.

Carried.

Councillor Manske left Council Chambers at 8:10p.m.

Councillor Manske returned to Chambers at 8:12p.m.

### CORONACH STREET FESTIVAL:

49.2025

Hancock/Manske:

That Council approve a donation of \$3,500 towards the 2025 Coronach Street Festival.

Carried.

### PUBLIC WORKS EQUIPMENT PURCHASE:

50.2025

Manske/Guskjolen:

That Council approve the angle blade proposal from the Town Foreman at a cost of \$5,772.00 from Bobcat in Regina.

Carried.

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### SOUTHERN VACATION GUIDE MAGAZINE:

51.2025

Hancock/K. Martin:

That Council purchase a full page ad (double sided) with Tourism, each paying 50% of the costs, at an estimated cost of \$1,359.75 (Town's portion) for 2025.

Carried.

### MOTION TO MOVE IN CAMERA:

52.2025

Mamer/Guskjolen:

That Council motion to move in camera at 8:30p.m. to discuss SSR Managing Director Resignation, Property Sale Proposals, and Budget Considerations per Sections 16 and 18 under Part III of The Local Authority Freedom of Information and Protection of Privacy Act.

Carried.

### MOTION TO LEAVE IN CAMERA:

53.2025

Guskjolen/Mamer:

That Council states that the time being 9:01pm, that the "In Camera" meeting is concluded and the Regular Meeting of Council is resumed.

Carried.

### MANAGING DIRECTOR RESIGNATION:

54.2025

Mamer/Guskjolen:

That Council accept Angud Singh, South Saskatchewan Ready, Managing Director, resignation, with regret.

Carried.

### PROPERTY SALES:

55.2025

Guskjolen/Hancock:

That Council approve two property sales to the owner of Lots 16-17, Block 2, Plan BV2817, for the following locations, amounts, and costs, and THAT the properties be transferred upon all costs being paid and cleared into the Town bank account as stated below.

111 1<sup>st</sup> Street West- Lot 25, Block 1, Plan BV2817, at a cost of \$5000 + taxes+ legal fees+ title transfer fees (ISC)

214 1<sup>st</sup> Street West- Lot 6, Block 5, Plan BV2817, at a cost of \$3800 + taxes + legal fees + title transfer fees (ISC)

Carried.

### ADJOURN:

56.2025

Mamer: That this meeting adjourns at 9:02 p.m.

Carried.

  
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Calvin Martin  
Mayor



  
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Renea Paridaen  
Chief Administrative Officer