

## **POSTING: Managing Director - SSR**

The South Saskatchewan Ready Economic Agency Inc. (South Sask Ready or SSR) is seeking a highly organized and detail-oriented **Managing Director** to join our team.

A non-profit corporation located in the deep south of South-Central Saskatchewan, the SSR is a group of nine communities that was formed as a result of the announcement of the region's transition away from coal produced power. The direct impacts of the transition will affect the coal mine and power plant in the communities and surrounding areas of Coronach, SK.

Provincial funding has been provided to SSR to build new economic opportunities and support coal transition efforts in the region.

The nine member communities are:

Town of Bengough

Town of Coronach

Town of Rockglen

Town of Willow Bunch

Rural Municipality of Bengough No. 40

Rural Municipality of Happy Valley No. 10

Rural Municipality of Hart Butte No. 11

Rural Municipality of Poplar Valley No. 12

Rural Municipality of Willow Bunch No. 42

The **Managing Director** will be responsible for facilitating, promoting and ensuring economic development in the region and secure opportunities for business development and increase regional employment. Under the purview of the South Saskatchewan Ready, the director would work with community organizations, institutions, businesses, community development officers, member community councils, staff, provincial and federal government officials.

### **Responsibilities:**

- Identifying and fostering community economic development opportunities by actively engaging with the private sector and community.
- Developing/directing marketing and communication for the region including social media, website and various other marketing materials.
- Undertaking business and project feasibility analysis and business planning.
- Evaluating results of economic development studies and agreements and making recommendations.
- Identifying funding support opportunities and submitting requests as required.
- Program coordinator for SSR funding opportunities for the nine communities including all follow up procedures.
- Support regional and community policies, goals and objectives and work with management and other staff to ethically achieve such goals and objectives, ensuring compliance with procedures.
- Advocating for the retention of current businesses and engage in attracting new businesses to sustain, grow and strengthen the community's economic base.
- Maintain economic development committee files and reports.
- Represent the SSR at regional, territorial and national meetings, conferences and trade shows etc.

### **Qualifications:**

- University/college diploma or degree in related field(s).

- Experience within a municipal government or regional economic development environment an asset.
- Proven business development experience and market/feasibility analysis abilities.
- Investment attraction and economic development experience.
- Broad understanding of needs and expectations of various stakeholder groups.
- Assessing, prioritizing, and completing multiple tasks and demands simultaneously.
- Experience in working with elected officials and in political environments.

**Contract Terms:**

The successful candidate will report to the board of directors of the SSR and will enter into a contract with the South Saskatchewan Ready Economic Agency Inc.

Annual contract fee will commensurate with experience and education.

Expense account will be provided.

The contractor will be responsible to pay and remit all withholding taxes and any other deductions required by the applicable provincials or federal statutes.

Candidates who are selected for this position must successfully complete employment verification by way of employment references and a criminal record check.

Candidate who are selected for this position will be required to meet the transportation needs of the position. Candidate must provide a personal computer utilizing standard software such Microsoft Office, Excel etc.

*The Term of the Contract expires March 31<sup>st</sup>, 2028.*

Applicants are encouraged to apply in writing to:

South Saskatchewan Ready  
Box 189  
Willow Bunch, SK  
S0H 4K0

Or email:

letsgo@southsaskready.ca