

TOWN OF CORONACH

BYLAW 4.2025 JOINT CORONACH TOURISM BYLAW AMENDMENT

A Bylaw of the Town of Coronach and the R.M of Hart Butte No.11 in the Province of Saskatchewan for the purpose of establishing and governing the Coronach Tourism Committee.

The Council of the Town of Coronach and the Rural Municipality of Hart Butte No. 11 enacts as follows:

THAT the Town of Coronach Bylaw No. 3 of 2020 Coronach Tourism Committee Bylaw between the Town of Coronach and the Rural Municipality of Hart Butte No. 11 be amended as follows:

Schedule A

The following is "Schedule A" in the agreement with the Town of Coronach and R.M. of Hart Butte as referred to in Bylaw No. 3 of 2020:

Duties & Responsibilities of the Tourism Committee

Pertaining to Operation Funds and Activities

1. It shall be the responsibility of the Tourism Committee to program, coordinate, and appropriate funds for activities and projects for the development of tourism's economic sector for Coronach and the surrounding area.
2. The Committee shall, on or before the first day of December in each year, prepare and submit to the Town Council and the R.M. Council, its estimates for the operation of the Tourism Committee upcoming year. The funds so requested shall be for the operation and coordination of tourism activities only. No proposals for the acquisition of capital expenditures shall be included.
3. The Budget shall be approved by the councils by March 31st of the following year. All approved funding shall be forwarded to the Tourism Committee in an annual payment upon Town Council and R.M. Council's budget approval.
4. In the event that it is deemed necessary to hire a Tourism Director by the Town Council and/or the RM Council or the Tourism Committee,
 - a. The Town Council and R.M council shall have the authority to hire a Tourism Director to perform duties as set out in a job description for that position. The Tourism Director's job description shall be approved by the Town Council and R.M. Council prior to a Tourism Director being hired.
 - b. The salary paid to the Tourism Director shall be paid from the operating funds of the Tourism Committee from the councils in any year unless otherwise determined by the Town Council or the R.M Council.
5. The Coronach Tourism Committee shall be responsible to hire any personnel deemed necessary for the operations of the Tourism Committee including two reference checks and a required criminal record check as required by the Town of Coronach's insurance policy.
6. The salary or wages paid to personnel related to the Tourism operation shall be provided for in the operating costs of the facility.
7. There will be no compensation provided from tourism, for tourism committee members, such as indemnities, while attending committee meetings.

Pertaining to Committee Capital Expenditures and Assets

1. It shall be the responsibility and duty of the Committee to operate, maintain, and administrate the Coronach Tourist Building, the Coronach Horse statue, and the surrounding grounds.
2. The Committee shall annually prepare a Capital Expenditure Request Form for presentation to the Town Council and the R.M. Council as has been mentioned above. The

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Request Form shall be included with the annual budget presentation and shall list specific items which are requested for purchase. The request shall include the amounts of expenditures requested by the Committee as well as a projection as to the effect the proposed expenditure will have on the operating costs of the facility. The items on the list shall be listed in order of priority requested by the Committee and the Town Council and R.M. Council may annually make an allocation of funds for the acquisition of the items requested.

This schedule shall be valid and ongoing until such time as either party to this agreement submits a written request to the other Municipality to alter part or parts of this Bylaw or its schedule.

This bylaw shall come into force and take effect on the date of final reading thereof by both parties.

Reeve- Rural Municipality of Hart Butte No.11

[SEAL]

Administrator- Rural Municipality of Hart Butte No.11

Dated: _____

-And-

On behalf of the Town of Coronach

Mayor- Town of Coronach

[SEAL]

Chief Administrative Officer- Town of Coronach

Dated: _____

Certified a true copy of Bylaw No. 4.2025 passed
this ____ day of ____, 2025.

Chief Administrative Officer, Renea Paridaen