

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1 St E, Council Chambers, Coronach, Saskatchewan on October 14, 2025 at 6:00pm

PRESENT: Mayor Calvin (Cal) Martin presided, with Councillor Nathan Guskjolen, Councillor Lyle Hancock, Councillor Ronald (Ron) Mamer, Councillor Tim Hammel, Councillor Claire Manske, Councillor Ken Martin and Chief Administrative Officer, Renea Paridaen.

CALL TO ORDER: A quorum present Mayor Martin called the meeting to order at 6:01 p.m.

AGENDA:
227.2025 Mamer/Guskjolen:
That the agenda be accepted as presented.

Carried.

MINUTES:
228.2025 Hancock/Hammel:
That the regular meeting minutes from the September 9, 2025 meeting be approved as circulated.

Carried.

CONSENT AGENDA:
229.2025 Manske/Mamer:
That the Town of Coronach acknowledge all consent agenda items listed and THAT they be read, filed, and accepted for information purposes.

Carried.

REPORTS:
230.2025 Guskjolen/Mamer:
That all reports be accepted as presented.

Carried.

FINANCIAL STATEMENT & ACCOUNT RECONCILIATIONS:
231.2025 K. Martin/Guskjolen:
That the Statements of Financial Activities for the period ending September 30, 2025 and Account Reconciliations for August 2025 and September 2025 be accepted as presented.

Carried.

LISTS OF ACCOUNTS:
232.2025 Mamer/Hancock:
That the accounts listed for approval, Cheques No. 9406 to 9411, direct withdrawal and online payments, totaling \$110,022.88 be approved for payment.

Carried.

OLD BUSINESS:
MUSEUM BYLAW:
233.2025 Guskjolen/Mamer:
That Council proceed with Bylaw 8.2025 To Provide for the Establishment of a Museum Association to receive the second reading.

Carried.

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MUSEUM BYLAW: 234.2025

Manske/K. Martin:

That Council proceed with Bylaw 8.2025 To Provide for the Establishment of a Museum Association to receive the third and final reading.

Carried.

VARIOUS FEES BYLAW: 235.2025

Hammel/Manske:

That Council proceed with Bylaw 9.2025 A Bylaw to Authorize Charging Fees for Various Services to receive the second reading.

Carried.

VARIOUS FEES BYLAW: 236.2025

Hancock/K. Martin:

That Council proceed with Bylaw 9.2025 A Bylaw to Authorize Charging Fees for Various Services to receive the third and final reading.

Carried.

GOLF CART BYLAW: 237.2025

Guskjolen/Hancock:

That Council proceed with Bylaw 10.2025 A Bylaw For the Operation of a Golf Cart On Public Roadways within the Limits of The Town of Coronach to receive second reading.

Carried.

GOLF CART BYLAW: 238.2025

Manske/Mamer:

That Council proceed with Bylaw 10.2025 A Bylaw For the Operation of a Golf Cart On Public Roadways within the Limits of The Town of Coronach to receive the third and final reading.

Carried.

AMEND RESOLUTION #186.2025: 239.2025

C. Martin/Guskjolen:

That Council amend resolution #186.2025 to state as follows:
That Council recommend the remainder of project closeout costs for Gee Bee Construction be paid, effective immediately.

Carried.

AMEND RESOLUTION #222.2025: 240.2025

K. Martin/Manske:

That Council amend resolution #222.2025 to state as follows:
That Council accept Bernie Wiebe's offer for the Burgundy Truck at a cost of \$100.00 and for the White Toyota Tacoma at a cost of \$150.00, plus applicable taxes.

Carried.

Mayor Calvin (Cal) Martin declared a conflict of interest at 7:45p.m. and exited Council Chambers.

NEW BUSINESS: DOWNTOWN REVITALIZATION DRAINAGE:



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241.2025

Manske/Guskjolen:

That Council suggest Wyatt Engineering file an errors and omissions insurance claim by November 1, 2025, THAT the company state how they are going to rectify the drainage issue on 1 Av between Centre Street and First Street East, THAT the drainage issue stated above be rectified at the engineer's cost, and THAT the professional engineering association be contacted if no claim is filed by the deadline.

Carried.

Mayor Calvin (Cal) Martin returned to Council Chambers at 8:13p.m.

UTILITY PAYMENTS TO TAXES:

242.2025

Hancock/Hammel:

That Council provide registered letters and thirty (30) days notice to the parties listed below, per *Section 369 of The Municipalities Act* and THAT if payment for the amounts below, and any interest added in the next 30 days, are not paid within the thirty (30) days, THAT the amounts be transferred to the property owners correlating with the utility accounts below:

Utility Act Number	Tax Act Number	Amount
12250 0020	366 000	1293.16
40602 0000	114 000	1165.43
02000 0010	110 000	1656.76
00840 0020	274 000	1259.72
00213 0020	196 000	757.72
01600 0010	79 000	73.88
00620 0040	365 000	301.15
42506 0040	364 000	615.56
13301 0010	38 000	210.04
00022 0000	197 000	130.67
14001 0020	263 000	309.60
01556 0000	225 000	200.57

Carried.

TRANSFER ACCOUNTS RECEIVABLE TO TAXES:

243.2025

Hammel/Hancock:

That Council provide registered letters and thirty (30) days' notice to the parties listed below, per Section 369 of The Municipalities Act and THAT if payment for the amounts below are not paid within the thirty (30) days including any interest in the next 30 days, THAT the amounts be transferred to the property owner's correlating tax roll account:

Customer Number in Accounts Receivable	Tax Roll Number	Service Provided	Amount
902	34	Pet License Fines	541.21
LeblueD	79	Fire Dept Invoice for Gas Leak	2529.90
Scott	320	Garbage Bin Service/Delivery	540.60

Carried.

TRANSFER TO DEBT COLLECTOR FOR COLLECTION:

244.2025

Manske/Mamer:

That Council proceed with hiring the Credit Bureau of Saskatoon Collections for the following accounts, effective immediately:

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Reference # in Accounts Receivable	Service	Amount
Drake	Garbage Bin Service/Delivery	213.31
Fisher	Animal Bylaw Fees	225.23
LeblueD	Fire Dept Gas Leak	2529.90
Utility Account Number		
01600 0010	Overdue utilities	73.88

Carried.

DEVELOPMENT PERMIT:

245.2025

K. Martin/Manske:

That Council approves the Coronach Golf Course shed, as proposed, pending setbacks are met and building inspector approval is obtained.

Carried.

DEVELOPMENT PERMIT:

246.2025

Mamer/Guskjolen:

That Council approves the owners of Lots 18-19, Block 6, Plan CX350 shed, as proposed, pending setbacks are met and building inspector approval is obtained.

Carried.

PEST CONTROL OFFICER:

247.2025

Mamer/Hammel:

That Council advertise for a new Pest Control Officer contractor, effective immediately.

Carried.

UTILITY DISCOUNT FOR 2026:

248.2025

Manske/Guskjolen:

That Council approve a fifty (\$50.00) dollar discount, if an individual pays their full 2026 water, sewer, loraas, and infrastructure fees (for a minimum charge of a utility bill not including overages) before January 31, 2026, with payments starting to be accepted on January 2, 2026.

Carried.

DOWNTOWN FLOWERS TENDER:

249.2025

Manske/Hancock:

That Council place a downtown flowers tender for 2026 as soon as possible and THAT five hundred dollars be allocated towards purchasing flowers from a sportsplex fundraiser in 2026 and if there is no fundraiser, additional flowers be purchased from the successful contract tender.

Carried.

DISCOUNT & EARLY PAYMENT 2026 TAXES:

250.2025

C. Martin/Manske:

That Council keep the discount, penalty, and early payment options the same for 2026, as were in 2025, as per Bylaw 2.2025 Tax Incentives and Penalties, Base Tax Rate, Minimum Tax Rate, Mill Rate, and Mill Rate Factors for 2025.

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Carried.

MOTION TO MOVE IN CAMERA:

251.2025

Guskjolen/K. Martin:

That Council motion to move in camera at 8:39p.m. to discuss Tree Cutting, Land Proposals, Item for Sale Tender, Bank Agreement, Employee Return, Proposed Wage Increase, Loan Options for Downtown Project, Sportsplex Roof Discussion- Funding, Hire contractor & color, per Sections 16, 17, and 18 under Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried.

MOTION TO LEAVE IN CAMERA:

252.2025

Mamer/Guskjolen:

That Council states that the time being 9:47pm, that the "In Camera" meeting is concluded and the Regular Meeting of Council be resumed.

Carried.

TREE CUTTING PROPOSAL:

253.2025

Manske/Hancock:

That Council accept Ken Ager's proposal to cut trees in Town on an as-needed-basis at a cost of two hundred and fifty dollars (\$250.00) per hour and stump grinding at seven dollars (\$7.00) an inch.

Carried.

LAND PROPOSAL:

254.2025

Mamer/Guskjolen:

That Council accept the offer from Vasile Oprescu for 218 1st Street West at a cost of two thousand five hundred dollars (\$2,500.00) plus taxes and THAT land title costs and lawyer/agreement fees would be the responsibility of the purchaser.

Carried.

Councillor Lyle Hancock declared a conflict at 9:48p.m. and exited Council Chambers.

LAND PROPOSAL:

255.2025

Hammel/Guskjolen:

That Council accept the offer from Koti Hancock for 118 1st Avenue South at a cost of three hundred dollars (\$300.00) plus taxes and THAT land title costs and lawyer/agreement fees would be the responsibility of the purchaser.

Carried.

Councillor Lyle Hancock returned to Council Chambers at 9:50p.m.

BANK AGREEMENT PROPOSAL:

256.2025

Mamer/Manske:

That Council amend the Human Resource Handbook Section 3.4(1)(b)(iv) to state as follows, effective September 13, 2025:

All of the employees' overtime may be banked for future time off. The maximum bank overtime is up to 50 regular hours. The calculation for

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banking overtime is Banked Hours of overtime banked x 1.5 = Regular hours of time off.

i.e.: 8 hours of overtime is worked.

8 hours of overtime is banked with approval

8 hrs overtime x 1.5 = 12 regular hours for time off at a later date

Carried.

EMPLOYEE WAGE INCREASE:

257.2025

Manske/Hammel:

That Council increase Nnamdi Akaeme wage by one dollar (\$1.00) from twenty-five dollars (\$25.00) to twenty-six dollars (\$26.00) per hour, effective September 26, 2025, upon the probationary period being successfully fulfilled.

Carried.

SPORTSPLEX ROOF REPLACEMENT:

258.2025

Guskjolen/Manske:

That Council hire Langman Contracting Inc from Lafleche, SK for the replacement of the sportsplex roof at a cost of \$883,648.80 including taxes, as per quoted.

Carried.

ADJOURN:

259.2025

C. Martin: That this meeting adjourns at 9:57 p.m.

Carried.



Calvin (Cal) Martin
Mayor



Renea Paridaen
Chief Administrative Officer (CAO)