

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1 St E, Coronach, Saskatchewan on December 9, 2025 at 6:00pm

PRESENT: Mayor Calvin (Cal) Martin presided, with Councillor Nathan Guskjolen, Councillor Lyle Hancock, Councillor Ronald (Ron) Mamer, Councillor Tim Hammel, Councillor Claire Manske, Councillor Ken Martin and Chief Administrative Officer, Renea Paridaen.

CALL TO ORDER: A quorum present Mayor Martin called the meeting to order at 6:16 p.m.

AGENDA:
290.2025 Mamer/Hancock:
That the agenda be accepted as amended:
OLD BUSINESS: 2. Amend resolutions 243.2025 & 213.2025 amended
NEW BUSINESS: 18. Utility Bill- extenuating circumstances
Carried.

MINUTES:
291.2025 Guskjolen/Manske:
That the public meeting minutes from November 12, 2025 be approved as circulated.
Carried.

MINUTES:
292.2025 Mamer/Hammel:
That the regular meeting minutes from the November 12, 2025 meeting be approved as circulated.
Carried.

CONSENT AGENDA:
293.2025 Mamer/K. Martin:
That the Town of Coronach acknowledge the following consent agenda items listed and THAT they be read, filed, and accepted for information purposes:

-Items 1, 2, 3, 4, 5, 6, 8, 9, and 10
Carried.

2026 SUMA RESOLUTION:
294.2025 Hancock/Guskjolen:
That Council submit the following resolution to their respective Caucuses for consideration at the 2026 SUMA Convention:

Powered Mobile Equipment (PME) Age Change

Preamble
The Town received funding under the Canada Summer Jobs grant in 2024. The Town hired two students for Public Works. The students met the definition under the Canada Summer Jobs agreement; however, upon registering the students for PME training, it was discovered they were not old enough. Both students were 15 years of age and in the *Occupational Health & Safety Regulations, 2020*, a person must be at least 16 years of age. Both students were excited to take this training and were responsible individuals. Due to this, the town suffered as some work couldn't be completed by the students, even though they were eager to learn.

1. Resolution
WHEREAS, Powered Mobile Equipment (PME) can be defined as, "a self-propelled machine or a combination of machines, including a prime mover, that is designed to manipulate or

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held
at 212 1 St E, Coronach, Saskatchewan on December 9, 2025 at 6:00pm

move materials or to provide a work platform for workers”, per the Government of Saskatchewan website;

WHEREAS, the current PME age in the *Occupational Health & Safety Regulations, 2020*, under Part 3, section 3-3 of the *Regulations* states, “An employer or contractor shall ensure that no person under the age of 16 years is employed or permitted to work, as an operator of powered mobile equipment, a crane or a hoist;”

WHEREAS, current Federal Government grants such as the 2026 Canada Summer Jobs Grant Applicant Guide, states the program “helps youth aged 15 to 30 gain paid summer work experience and develop skills for the job market.”

WHEREAS, municipalities utilize grants, specifically Canada Summer Jobs to employ students within their communities to help offset operational costs and students could be tasked with operating PME equipment in a particular instance, if properly trained;

WHEREAS, changing the age for students would allow for greater knowledge, development of skills, and work experience for the student;

THEREFORE BE IT RESOLVED THAT the Saskatchewan Urban Municipalities Association advocate to the Ministry of Labour Relations and Workplace Safety to amend the *Occupational Health & Safety Regulations, 2020* to allow for students 15 years of age to operate PME within the Province of Saskatchewan.

Carried.

REPORTS:

295.2025

Guskjolen/Hammel:

That all reports be accepted as presented.

Carried.

FINANCIAL STATEMENT & ACCOUNT RECONCILIATIONS:

296.2025

Guskjolen/Hammel:

That the Statements of Financial Activities for the period ending November 30, 2025 and Account Reconciliation for November 2025 be accepted as presented.

Carried.

LISTS OF ACCOUNTS:

297.2025

Guskjolen/Mamer:

That the accounts listed for approval, Cheques No. 9423 to 9430, direct withdrawal and online payments, totaling \$157,729.69 be approved for payment.

Carried.

OLD BUSINESS:

AMEND RESOLUTION 243.2025:

298.2025

Manske/Guskjolen:

That Council amend Tax Roll #79 information in the chart to the following:

Customer Number in Accounts Receivable to 706 from LeblueD.

Carried.

AMEND RESOLUTION 213.2025:

299.2025

Hammel/Hancock:

That Council amend the resolution to state the following: That Council direct CAO to apply for Targeted Sector Support (TSS) funding for urban communities, to host Ian McCormack for staff, elected officials

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held
at 212 1 St E, Coronach, Saskatchewan on December 9, 2025 at 6:00pm

and general public in conjunction with the Town of Willow Bunch.

Carried.

NEW BUSINESS:

SNOW REMOVAL RATES:

300.2025

Manske/Hammel:

That Clark and Sons Earthmoving Ltd hourly rates be approved on an as-needed-basis for snow removal within the Town at the discretion of the Town Foreman:

Skidsteer- \$140/hour

Loader- \$200/hour

Grader- \$240/hour

Tandem dump trucks- \$150/hour

Semi w/ end dump- \$225/hour

Manual Labor- \$85/hour

Carried.

WEED CONTROL OFFICER:

301.2025

Mamer/Hancock:

That Mike Martin be appointed as Weed Control Officer in the Town of Coronach for the 2026 fiscal year.

Carried.

SOUTH SASKATCHEWAN VACATION GUIDE:

302.2025

Manske/K. Martin:

That Council pay for half the advertising cost for the South Saskatchewan Vacation Guide ad for 2026 proposed by Tourism.

Carried.

TOURISM 2026 GRANT:

303.2025

C. Martin/Mamer:

That Council donate a five thousand dollar (\$5000) grant to tourism for the 2026 fiscal year.

Defeated.

VEHICLE TENDER:

304.2025

Mamer/K. Martin:

That Council sell the flat bed truck to Bernie Wiebe at a cost of \$495.00 plus taxes, effective immediately.

Carried.

LIQUID WASTE DISPOSAL:

305.2025

Guskjolen/Hancock:

That Council accept JB Septic & Vac Services request to empty sewage in the lagoon at a rate of \$60/empty until December 10, 2028, if not working as a contractor for the Town (if working for the Town dumping fees be waived) and THAT license plate number for the vehicles that will be emptying sewage be submitted to the Town prior to issuing final approval.

Carried.

HEALTH BOARD APPOINTMENT ADDITION:

306.2025

Guskjolen/Manske:

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held
at 212 1 St E, Coronach, Saskatchewan on December 9, 2025 at 6:00pm

That Councillor Ron Mamer be added to the Health Advisory Board as a Town representative, effectively immediately and THAT the appointment listing be updated accordingly.

Carried.

AUDIT LETTER FINDINGS:

307.2025 C. Martin/Hancock:
That Council approve the audit letter findings and adjusting journal entries as presented from Sensus Chartered Professional Accountants Ltd.

Carried.

TOWN CLOSURES:

308.2025 Manske/Hammel:
That Council have reduced hours for the Town Office on December 24 and December 31 as follows:

December 24- 830-12:00p.m.
December 31- 830-12:00p.m.

Carried.

BORROWING BYLAW AMENDMENT:

309.2025 Hancock/Guskjolen:
That Council proceed with Bylaw 11.2025 Borrowing Bylaw Amendment to receive first reading.

Carried.

BORROWING BYLAW AMENDMENT:

310.2025 Mamer/Hammel:
That Council proceed with Bylaw 11.2025 Borrowing Bylaw Amendment to receive second reading.

Carried.

BORROWING BYLAW AMENDMENT:

311.2025 Guskjolen/K. Martin:
That Council motion and consent unanimously, by all members, to proceed with the third reading of Bylaw 11.2025 Borrowing Bylaw Amendment

Carried Unanimously.

BORROWING BYLAW AMENDMENT:

312.2025 Manske/Hammel:
That Council proceed with Bylaw 11.2025 Borrowing Bylaw Amendment to receive the third and final reading.

Carried.

MUNICIPAL REVENUE SHARING:

313.2025 C. Martin/K. Martin:
The Council of the Town of Coronach confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2024 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held
at 212 1 St E, Coronach, Saskatchewan on December 9, 2025 at 6:00pm

- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required.

That we authorize the Administrator to send a letter to the Ministry of Government Relations acknowledging the municipality meets all eligibility requirements to receive their Municipal Revenue Sharing grant.

Carried.

2026 COUNCIL MEETING DATES:

314.2025

Hancock/Mamer:

That Council approve the following regular scheduled council meeting dates for the 2026 fiscal year:

January 13, 2026

February 17, 2026

April 7, 2026

May 12, 2026

June 9, 2026

July 14, 2026

August 11, 2026

September 8, 2026

October 13, 2026

November 10, 2026

December 8, 2026

Carried.

CORONACH HOUSING ARREARS REQUEST:

315.2025

K. Martin/Guskjolen:

That Council approve the request from Coronach Housing to absorb the interest on 21 Patricia Dr past tenant account.

Defeated.

CORONACH HOUSING 2026 DISCOUNT PROPOSAL:

316.2025

Manske/Hammel:

That Council provide Coronach Housing a five percent (5%) discount (\$774.35) as requested at the following locations for 2026, if paid by the end of January 31, 2026:

-Heritage Square

-South Winds Manor

-Suite 16

Carried.

2026 DOWNTOWN FLOWER SUPPLY TENDER:

317.2025

Mamer/K. Martin:

That Council accept Big Muddy Greenhouse, Janice Paradis proposal for downtown flowers and hanging baskets at a cost of \$1970.00 plus GST and PST for the 2026 season.

Carried.

UTILITY INTEREST:

318.2025

C. Martin/Manske:

Town of Coronach - Council Meeting Minutes

Minutes for the regular meeting of the Council of the Town of Coronach held at 212 1 St E, Coronach, Saskatchewan on December 9, 2025 at 6:00pm

That Council absorb twenty-four dollars and thirty six cents (\$24.36) of interest on Utility Account number 08601 0000, due to extenuating circumstances.

Carried.

MOTION TO MOVE IN CAMERA:

319.2025

Guskjolen/Mamer:

That Council motion to move in camera at 8:56p.m. to discuss Employee Return, Sportsplex Roof Funding Agreement, Third Party Information, Transfer Site Contractor, and Staffing, as per Sections 17 and 18, under Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

Carried.

MOTION TO LEAVE IN CAMERA:

320.2025

Mamer/Hammel:

That Council states that the time being 9:56pm, that the "In Camera" meeting is concluded and the Regular Meeting of Council be resumed.

Carried.

TRANSFER SITE CONTRACTOR:

321.2025

Hammel/Guskjolen:

That Council extend Don Perry as Transfer Site Attendant for another year until February 2, 2027, and THAT effective February 2, 2026, he receive a \$1.00/hour raise.

Carried.

STAFF BONUSES:

322.2025

Mamer/Hammel:

That Council provide the following full-time working employees with bonuses in 2025:

Chief Administrative Officer (Renea)- \$300

Assistant Administrator (Tammy)- \$300

Foreman (Daniel)- \$300

General Laborer (David)- \$300

Community Development Officer (Kelsey)- \$300

Transfer Site Attendant (Don)- \$150

Carried.

ADJOURN:

323.2025

C. Martin: That this meeting adjourns at 10:00 p.m.

Carried.



Calvin (Cal) Martin
Mayor

Ron Mamer R.P.



Renea Paridaen
Chief Administrative Officer (CAO)

