

TOWN OF CORONACH
Special Events Bylaw Amendment
Bylaw No. 3.2026

A Bylaw of the Town of Coronach to Amend Bylaw 3.2021 which provides for special events in the Province of Saskatchewan for the purpose of establishing a consistent approach for approving Special Events within the Town of Coronach.

WHEREAS the Council of the Town of Coronach deems it desirable and necessary to amend Bylaw 3.2021 passed on the 8th of June 2021, which provides guidelines for special events in Town facilities or Town lands; and,

NOW THEREFORE, Council of the Town of Coronach enacts as follows:

1. Modify the Special Events Permit Application from Bylaw 3.2021 to the Applications stated below:



Special Event Permit Application (Town)

Instructions: Before completing this application, please read the Special Events Policy.
Submit to: Town of Coronach, P.O. Box 90, Coronach, SK S0H 0Z0 or
office@townofcoronach.ca

APPLICANT INFORMATION

Organization Name: _____

Name of Event Organizer: _____

Mailing Address: _____

Email Address: _____

Phone: _____

EVENT INFORMATION

Special Event Name: _____

Special Event Date(s): _____

Location 1 Choice: _____

Location 2 Choice: _____

Event Start Time: _____ Event End Time: _____

Set-up to begin on: _____

Takedown to end by: _____

Number of people attending (spectators and participants): _____

Description of event: _____

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If the event is approved, can we advertise the event on our Community Events Calendar?
___YES ___NO

WEATHER CONTINGENCY PLANS

___Proceed with full event ___Cancel

___Alternative Location ___Rain Out Date: _____

EVENT ACTIVITIES

All event activities are subject to the approval of the Town of Coronach. Certain event activities may require a separate permit from the Town, Saskatchewan Health Authority, SLGA, and/or the Province of Saskatchewan.

Will your event include any of the following?

Alcoholic Beverage	___YES	___NO
If YES, will they be sold or served	___SOLD	___SERVED
Food and non-alcoholic beverages	___YES	___NO
If YES, will they be sold or served	___SOLD	___SERVED
Road/Street Closures	___YES	___NO

If YES, name all roads/streets requested for closure and timeframe of closure:

Parade/Procession	___YES	___NO
Fireworks and Pyrotechnic Display	___YES	___NO
Are you requesting Special Considerations/Approvals?	___YES	___NO

If, YES please explain: _____

INSURANCE

Does your group carry its own liability insurance? ___YES ___NO

If YES, please state the name of the insurer and policy number: _____

If NO, are you requesting to be covered by the Town’s liability insurance? ___YES ___NO

___Route Map- If your event is a run, walk, parade, or other activity in which participants will

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be following a course, attach a separate map of the route.

____ Site Map- If your event involves fireworks and pyrotechnics a map of the site where the event is to take place must be attached.

Depending on the nature of the event and activities, other documentation may have to be provided for insurance reasons.

Signature: _____ Date: _____

Special Event Questionnaire (SGI Form)*

*To be filled out in addition to the Town Special Event Permit Application

Name and Address of Applicant Name Street and Number City/TownProvPostal Code	Broker Entry Broker Name Street and Number City/TownProvPostal Code Name of ProducerPhone Number DD-MM-YYYY Broker #
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1. Description of event:
2. Location of event:
3. Date(s) of coverage:
4. Describe security protection:
5. Seating capacity:
6. Estimated attendance:
7. Estimated gross receipts:
8. Limits of Liability required:
9. Is Contractual Liability required? ☐ YES ☐ NO . (If YES, enclose copy of agreement.)
10. Provide name and interest of any Additional Insured(s):
11. Provide details of any past losses, whether covered by insurance or not:

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Fireworks Questionnaire (SGI Form)**

**To be filled out in addition to the other two applications, if you are planning fireworks or pyrotechnics in your event.

Name and Mailing Address of Applicant Name _____ Street and Number _____ City/Town _____ Prov _____ Postal Code _____	Broker Entry [] [] [] [] - [] [] Broker Name _____ Broker # _____ Street and Number _____ City/Town _____ Prov _____ Postal Code _____ Name of Producer _____ Phone Number _____ DD-MM-YYYY
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1. Provide the location of the proposed event: (City, Town, Village - Lot, Block, Plan) _____

2. When will the fireworks be launched? (duration time/date) _____

If conditions prove unfavorable has an alternate date been proposed? ☐ YES ☐ NO If YES, provide the alternate duration time/date.

3. Provide the name, years experience and **Explosives Regulatory Division (ERD)** certification # (with expiry date) of the person(s) staging and launching the fireworks.
- | | |
|--|--|
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4. Who will be supervising the fireworks staging and launching? (provide their qualifications if not noted above) _____

5. Has the Authority Having Jurisdiction (AHJ) reviewed the fireworks proposal and inspected/approved the proposed site?
☐ YES ☐ NO
6. Where and how will fireworks be stored prior to and during the event? _____

7. Will the Local Fire Department and Medical Emergency Personnel be in attendance and provide support in the event emergency assistance is required? ☐ YES ☐ NO
8. What type of site security and/or safety measures will be taken to prevent unwanted entry into the storage/staging/launching and fallout zones?
9. Are safety procedures/provisions in place to address duds/misfires? ☐ YES ☐ NO
10. Will a fire watch be conducted during and after the fireworks display? ☐ YES ☐ NO
11. Will a site inspection and cleanup be conducted by the supervisor after the fireworks display? ☐ YES ☐ NO
12. Have the persons involved in staging/launching/supervision of the fireworks display been involved in any previous losses whether covered by insurance or not? ☐ YES ☐ NO If YES, provide details:

13. Provide a diagram of the fireworks staging/launch site. The diagram must include separation distances to the public/spectator areas, adjacent structures/vehicles, fallout zone, direction of firing and any fire or safety hazards.

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Mayor



Chief Administrative Officer

Read a third time and adopted
This 14 day of July 2026.



Chief Administrative Officer